

PERTH BIBLE COLLEGE GUEST RENTAL POLICY

Introduction

These terms and conditions apply to your stay at Perth Bible College (PBC). In this document:

- “Arrival Date” means the check-in date in your booking.
- “Unit” means the accommodation provided by PBC.
- “Booking” means your reservation for the unit.
- “Inappropriate Behaviour” includes lighting fires during fire bans, damaging property or wildlife, making excessive noise, or not following PBC instructions.
- “Rate” means the price per night.
- “We/Us/PBC” means Perth Bible College (ABN 52 599 089 532), 1 College Court, Karrinyup, WA, 6018.
- “You/Your” refers to the person booking the unit and any other guests staying.

Before You Arrive

1. You are responsible for your safety and must follow PBC’s House Rules. PBC is not responsible for injuries, weather-related damage, or loss of personal property.
2. Read these terms before arrival and contact us with any questions.
3. You must arrange your own transport and mobility assistance if needed.
4. Two days before arrival, PBC will email you instructions. You will also receive the House Rules when you check in.
5. Park only in the designated areas (maximum of 1 vehicle per booking).
6. Check-in: from 12:00 PM. Check-out: by 10:00 AM. Late check-outs without permission will be charged an extra night.

During Your Stay

1. In case of emergency, follow the contact details provided in your check-in instructions.
2. The unit is on an active college campus where regular activities such as pest control and maintenance take place. Do not interfere with these operations.
3. Fires: Not allowed on campus.
4. Speed Limit: Drive at a maximum of 5km/h and be cautious of students and staff. PBC is not responsible for vehicle damage.
5. Noise & Parties: No parties or gatherings without permission. Keep noise levels low, especially after 10:00 PM.
6. Smoking: Not allowed inside the unit or anywhere on campus.
7. Wildlife: The campus has wildlife such as birds, spiders and insects. PBC is not responsible for interactions with them.

8. Utilities: PBC is not responsible for power, water, or gas failures beyond our control. Report any issues to management.
9. Photo & Video Shoots: Require prior written approval from PBC.
10. Damage & Repairs: Report any damage or non-working items upon arrival.
11. Children: Children must be supervised at all times.
12. Pets: Not allowed on campus.

When You Leave

1. Rubbish: Dispose of it as per House Rules. A fee applies for improper disposal.
2. Check-out: Leave by the agreed time.
3. Condition of Unit: Leave the unit clean and tidy as you found it.
4. Damage: Report any damage caused during your stay.
5. Lost Items: If you forget something, you must pay for postage to have it returned.

Payments & Cancellations

- Full payment confirms your booking.
- All payments are in Australian dollars.
- Bookings are not transferable or for resale.

Rescheduling or Cancelling Your Booking

1. Rescheduling: Requires 7 days' written notice. Late requests may not be accommodated.
2. Multiple Reschedules: PBC may refuse further changes and issue a voucher instead.
3. Cancellation:
 - More than 30 days before check-in: Full refund minus 5% admin fee.
 - 7–14 days before check-in: 50% refund minus 5% admin fee.
 - Less than 7 days before check-in: No refund.
 - No-shows, late arrivals, or early departures: No refund.

If PBC Cancels Your Booking:

1. We may cancel due to reasons such as bad weather, fires, or other emergencies.
2. We will give as much notice as possible and try to reschedule your booking. If we cannot reschedule, you will receive a full refund.

Special Events & Public Holidays

- Minimum three-night stays apply for long weekends and special events.
- Shorter stays may be available at PBC's discretion.

House Rules & Behaviour

1. Follow PBC's House Rules provided at check-in.
2. Follow instructions. Failure to do so may result in eviction.
3. Inappropriate Behaviour (e.g., excessive noise, ignoring fire bans) may lead to eviction and additional charges.

Liability

1. Personal Belongings: You are responsible for your own belongings. PBC is not liable for lost, stolen, or damaged property.
2. Injuries & Accidents: PBC is not responsible for accidents, injuries, or losses during your stay.
3. Natural Disasters: PBC is not liable for loss caused by weather, fires, or natural disasters.
4. Refunds & Disputes: Any refund requests must be sent to college@pbc.edu.au.
5. Indemnity: You agree to cover any loss, damage, or liability caused by your actions during your stay.

Privacy & Legal Matters

1. Privacy: PBC follows Australian privacy laws. Our Privacy Policy is available at www.pbc.wa.edu.au.
2. Governing Law: These terms are governed by Western Australian law.
3. Changes: These terms can only be changed in writing by PBC.
4. Agreement: By booking, you confirm you understand and accept these terms.
5. Age Requirement: You must be at least 18 years old to make a booking.

Fees & Charges

Fee Type	Cost
Late Check-Out	\$50 per hour if not pre-arranged
Lost Key/Lockout	\$110 call-out fee + cost of new lock
Linen Damage	Cost of replacement
Plumbing/Electricity Issues	Guest covers the cost if caused by them
Call-Out Fee for PBC Staff or Tradesperson	\$150 if the issue was caused by the guest

Fee Type	Cost
Noise Complaints	\$500 per offence
Police/Security Call-Out	\$500 per offence
Damage to Unit or Campus	Cost of repair/replacement
Cleaning Fees	Charged if the unit is left excessively dirty
Smoking Penalty	\$250 + additional cleaning costs

Final Note

By making a booking, you agree to these terms and conditions. If you have any questions, please contact college@pbc.edu.au before booking.