



Palm Terrace Villas HOA

Architectural Review / Improvement Request Form

Homeowner Information

Name: _____

Property Address: _____

Phone Number: _____

Email Address: _____

1. Description of Proposed Improvement(s):

(Please describe the architectural changes or improvements you intend to make.)

2. Attachments:

(Please attach any relevant documents such as plans, drawings, photos, samples, or contractor info.)

3. Estimated Start Date: _____

4. Estimated Completion Date: _____

5. Acknowledgement:

I understand that no work shall commence until I receive written approval from the Architectural Review Committee or the HOA Board. I agree to comply with all HOA rules and guidelines, and obtain any required permits.

Homeowner Signature: _____ Date: _____

For HOA Use Only

Date Received: _____

Reviewed By: _____

Decision:

☐ Approved

☐ Approved with Conditions (see notes below)

☐ Denied

Comments / Conditions:

Board/Committee Member Signature: _____ Date: _____