



The First 5 Days

Let's Get Going!		Completed
<input type="checkbox"/>	Obtain Welcome to LPT Realty email	
<input type="checkbox"/>	Login to connect.lpt.com	
<input type="checkbox"/>	Fill out this Form for the LPT Eagles: Go to bit.ly/41B0Maq	
<input type="checkbox"/>	Save the email address support@flylikeaneagle.info to your contacts	
HAR Tasks/or Your Local MLS		
<input type="checkbox"/>	New: Fill out HAR Application	
<input type="checkbox"/>	Send HAR the MLS Transfer Form (Cost is \$20)	
<input type="checkbox"/>	Initiate listing transfers to LPT	
LPT Realty		
<input type="checkbox"/>	Schedule New Agent Orientation with LPT: https://calendly.com/lpt-realty-orientation	
<input type="checkbox"/>	Initiate current contracts from previous broker to LPT	
<input type="checkbox"/>	Verify LPT Email Login (Forward Email under Settings to your own email)	
<input type="checkbox"/>	Confirm Agent Profile is set up in LPT Connect (top right, My Profile)	
Marketing Tab in connect.lpt.com		
<input type="checkbox"/>	Edit Personal Info, Photos, and Shipping and Billing Information	
<input type="checkbox"/>	Open Dezzy Designer and edit Business Cards, Marketing Plans, 9 CQ, 7 HB Strategies, Billboard, Yard Signs, OH Yard Signs	
<input type="checkbox"/>	Optional Items include: Preorder Jersey, Armada Billboard, Women's Jersey	
<input type="checkbox"/>	Under Agent Marketing --> Agent Essentials: Order your free business cards and 2 magazines	
<input type="checkbox"/>	For Free Signs (if qualified) go to Support and submit a Ticket for the Yard Sign Request	
Dotloop Tab in connect.lpt.com		
<input type="checkbox"/>	Confirm Access to DotLoop	
<input type="checkbox"/>	**** Support.dotloop.com	
<input type="checkbox"/>	"Dotloop Files Start to Finish" located in Knowledge Base	
<input type="checkbox"/>	Set Up DotLoop Training: https://dotloop.wistia.com/medias/uomokj46g5	
<input type="checkbox"/>	Add Buyer and Listing Loop Template in DotLoop	
<input type="checkbox"/>	Add Tenant Rep and Lease Listing template in DotLoop	
<input type="checkbox"/>	Write a full contract on a fake address and send to your mentor for audit	
<input type="checkbox"/>		
CHIME Tab in connect.lpt.com		
<input type="checkbox"/>	Watch Chime Navigation video located in Knowledge Base and Take Quiz	
<input type="checkbox"/>	Link Chime to personal URL after receiving Chime access email	
Go to Knowledge Base and Watch the following while setting up your Chime account:		

<input type="checkbox"/>	Chime Profile	
<input type="checkbox"/>	Chime Nav Buttons	
<input type="checkbox"/>	Chime Show Me How and Support	
<input type="checkbox"/>	Chime Vanity URL	
<input type="checkbox"/>	Chime MLS Set Up to Website	
<input type="checkbox"/>		
<input type="checkbox"/>	Change Voicemail to reflect working with LPT and any affiliated team you may have joined	
<input type="checkbox"/>	Add new Position as Real Estate Agent with LPT Realty to your Facebook profile	
<input type="checkbox"/>	Post about your first day with LPT Realty to social media	
<input type="checkbox"/>	Send 5 Notecards to Closest Friends	
<input type="checkbox"/>	Order "Exactly What to Say for Real Estate Agents" by Phil Jones	
<input type="checkbox"/>	Order "Endless Referrals" by Bob Burg from Amazon.com	
<input type="checkbox"/>	Request to Join Private Facebook Group: Eagles Exclusive	
<input type="checkbox"/>	Like and Follow our Public Facing Page: Fly Like An Eagle LPT Realty	
<input type="checkbox"/>	Begin working on Top 50 Target List (Friends, Family and SOI)	
<input type="checkbox"/>	Call 10 Friends or Family and let them know you have joined a new brokerage	
<input type="checkbox"/>	Schedule to Shadow Agent at an Open House	
<input type="checkbox"/>	Confirm you are active with MLS	
<input type="checkbox"/>	Confirm you have active Supra Key	
<input type="checkbox"/>	Confirm you have correct email with MLS	
<input type="checkbox"/>	Confirm you have correct phone number with MLS	
<input type="checkbox"/>	Call 10 Friends and let them know you have joined our team	
<input type="checkbox"/>	Set up Home Search in MLS for Fake Lead and add to auto notifications	
<input type="checkbox"/>	Schedule 2 appointments to see homes in your neighborhood	
<input type="checkbox"/>	<u>Work on Perfect Daily Schedule, click this link</u>	
<input type="checkbox"/>	Download your personal Contacts into a CSV file	
<input type="checkbox"/>	Send CSV File to Chime when you are set up	
<input type="checkbox"/>	Completed Top 50 Targets	
<input type="checkbox"/>	Set 3 appointments with friends for lunch or coffee	
<input type="checkbox"/>	Request a Listings to Leads Account by emailing support@flylikeaneagle.info	
Save these Dates to your Calendar		
<input type="checkbox"/>	Monday and Friday 8:30am Eagles Morning Huddle (theeaglehuddle.com Pin 969051)	
<input type="checkbox"/>	Wednesday 9-11am Eagles Training (most often at 32618 Tamina Road)	
<input type="checkbox"/>	Thursday 9-11am Listings to Leads Training (32618 Tamina Road)	
<input type="checkbox"/>	Thirsty Thursday every Third Thursday 4-6pm (Locations TBD Monthly)	