



Brokers Open Check Lists

Realtor: _____ Date of: _____

Address: _____

Your Team - Sponsors Ideas

Title Company	Shonna Stewart
Mortgage	
Insurance	
Home Inspection	
Pest Control	
Roofer	
Home Warrenty	
Foundation Company	
HVAC Company	
Plumber	
Transaction Coordinator	
Certified Arborist	
Media / Photographer	

Organizer	
Cleaning Company	
Staging Company	
Lawn Care	
Junk Service Company	
Moving Company	
Garage Door Company	
Flooring Company	
Aesthetician	
Hair Stylist	
Car Detailer	
Other	
Other	

Shonna Stewart - Apex Title & Closings



405-824-7053



shonnawithapex.com





Brokers Open Check Lists

Time to get Marketing !

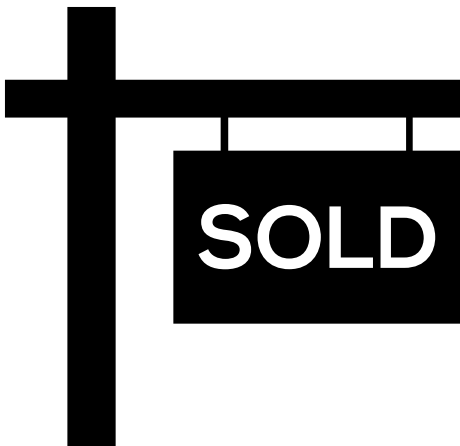
- Ask other Realtors to join, add 2-3 Houses.
- Group Text with Sponsors to communicate the Brokers open Details.
- Get Sponsor Logos.
- Create Flyer & Email to Sponsors to share.
- Create Facebook Event- Add Sponsors as Co-Hosts.
- Post and Tag Sponsors to your Brokers Open.

Brokers Open Essentials

- Apex Brokers Open Bag, Pens, Feedback Forms, Pop-Up Trash Can, Plates, Napkins & Case of Apex Water.
- Food for about 20+ people.
- Get Sponsor Logos.
- Prizes - Gift cards, certificates &/or baskets etc.
- MLS Property Sheets.

Home & Vacant House

- Air Freshener or Plug In.
- Cleaning wipes, Paper Towels & Multi-use Cleaner.
- Broom & Vacuum.
- Chairs & 6ft Table.
- Toilet Paper & Poopurri.
- Tidy Up as best as you can.
- Add Flowers or Small Decor.
- Turn all lights on.
- Ask for lawn to be mowed.



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