

# BLANCO WOODS HOMEOWNERS' ASSOCIATION

## Architectural Control Committee Home Improvement Approval Form

The Architectural Control Committee's (ACC) duty is to protect homeowners' rights and property values by maintaining a desirable appearance while adhering to the neighborhood Covenants.

Requests must be submitted to the ACC prior to initiation of work on any planned improvements. If work is completed by an owner without prior approval, the HOA Board and ACC have the right to take necessary action against the owner to remedy the situation.

To expedite requests, please ensure that proposed changes are following the Restrictive Covenants which can be found on the HOA website at [the Blanco Woods Restrictive Covenants](#).

Please submit this form along with construction drawings, plans or sketches and all materials/samples that apply to your project. If physical samples cannot be obtained, photos or brochures showing the selections may be deemed sufficient.

Owner's Name:	_____
Property Address:	_____
Phone Number:	_____
Email Address:	_____
Estimated Start Date:	_____
Estimated Completion Date:	_____
Brief Description of Work:	_____
	_____
	_____
	_____

Location of the improvement (check all that apply):

Front of House

Back of House

Side of House

Type of improvement (check all that apply):

Fence\*

Roof\*\*

Garage

Patio

Solar Panels

TV Dish/Antenna

Mailbox

Landscaping

Exterior Paint

Other (please describe): \_\_\_\_\_

\* All fence surfaces shall be stained, not painted. Please contact ACC Chairperson for HOA Board approved stain color chart.

\*\* If roof, please indicate:

Shingle Manufacturer: \_\_\_\_\_

Series/Style: \_\_\_\_\_

Color: \_\_\_\_\_

Company or individual who will be doing the work:

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_

The ACC will present the requests to the HOA Board in a timely manner and respond within 10 business days.

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner's Printed Name

Approved By:

\_\_\_\_\_  
ACC Chairperson's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
ACC Chairperson's Printed Name

\_\_\_\_\_  
ACC/Blanco Woods HOA Board Member's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
ACC/Blanco Woods HOA Board Member's Printed Name

Submission of this form or inquiries can made to:

Charles Schneider  
16903 Hidden Oak Woods  
San Antonio, TX 78248  
(936) 870-8783  
charles.schneider.01@gmail.com

**Additional Notes:**

- The City of San Antonio requires a building permit for many home improvement projects, including fences. Please be certain that you are following City Codes and obtain the required permits for your project. Specifics about building permit requirements and code enforcement can be found on the city's websites: <https://www.sanantonio.gov/DSD> and <https://www.sanantonio.gov/CES>.
- Contractor yard signs need to be removed within 2 weeks completion of work.