



# WINBACK CAMPAIGN IMPLEMENTATION GUIDE

## SECTION ONE: **PREPARATION**

### Identify Your Offer

In this step, we want to identify what your irresistible offer will be. Keep in mind that you want to make it as strong as possible to move these people to action and you will also want to make it a time limited offer.

Set the expiration date

### Identify Your Targeting

You can send this to people who came in for a consult and didn't book or just leads that haven't come in at all.

### Ensure you have open slots in your online scheduler

Complete the online scheduler video training



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## SECTION TWO: **EMAIL CAMPAIGN**

Download the [email templates here](#)

Edit the template copy according to your needs.

**Pull the list of leads from your CRM**

Decide how far back you want to go and whether you want to include people who have come in for a consultation or just leads that haven't come in at all.

Take out leads without email addresses

**Send an email request to the CMS support team**

Please include "Winback Campaign Request" in the subject line and make sure to send us everything minimum 10 days prior to desired launch date.

Your company logo

The finalized email copy

Your mailing list

Date of delivery



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## SECTION THREE: **TEXT MESSAGE CAMPAIGN**

Download the [text message templates here](#)

Edit the template copy according to your needs.

Sign up for Text Magic or Combo 360

Pull the list of leads from your CRM

Decide how far back you want to go and whether you want to include people who have come in for a consultation or just leads that haven't come in at all.

Take out leads without phone numbers

Send an email request to the CMS support team

Please include "Winback Campaign Request" in the subject line and make sure to send us everything minimum 10 days prior to desired launch date.

Credentials to texting tool

Your texting list

The finalized text copy

Date of delivery



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## SECTION FOUR: **FINAL NOTES**

Do your best to confirm all appointments ASAP

If someone schedules, denote this in your CRM

Ensure you have proper staffing for two-way texting

**Congratulations! You're done!**