

**STANDARDIZED OPERATING PROCEDURE FOR PURCHASERS OF REAL ESTATE  
PURSUANT TO REAL PROPERTY LAW §442-H**

**DOROTHY JENSEN REALTY, INC. (the "Broker")** is making this Standardized Operating Procedure available on any publicly available website and mobile device application maintained by the Broker and any of its licensees and teams. Broker has copies of these Standardized Operating Procedures available to the public upon request at Broker's office location. **107 NORTH BROADWAY, WHITE PLAINS, NY 10603.**

Please be advised that Broker:

- 1. Does not require** Prospective buyer clients to show identification.
- 2. Requires** Exclusive Buyer Representation Agreement **before** touring a property. **All commissions are negotiable.**
- 3. Requires** Pre-approval for a mortgage loan / proof of funds.

ACKNOWLEDGEMENT OF BROKER

Broker:

By:

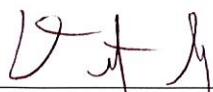


**Name: Dorothy Botsoe**  
**Title: CEO/ Licensed Real Estate Broker**

STATE OF NEW YORK

COUNTY OF WESTCHESTER

The foregoing document was acknowledged before me this 24<sup>th</sup> day of July 2024 by Dorothy Botsoe who personally appeared who proved to me based on satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

  
Notary Signature

