



1ST WINSTON HILLS GROUP INFORMATION PACK

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WELCOME TO SCOUTING

Scouts Australia provides boys and girls aged 6 to 25 with fun and challenging opportunities to grow through adventure. With around 70,000 members, Scouts Australia is one of the largest youth development organisations in Australia. What makes us unique is our diverse range of activities that develop skills in young people such as leadership, teamwork, problem solving and communication from the age of 6 years old.

Today's Scouts can take part in an extraordinary variety of outdoor activities, from 'traditional Scouting skills' such as camping and bushcraft, through to more extreme challenges such as abseiling, overnight hiking, rafting, canoeing, canyoning, snow activities, rock climbing, sailing... even flying!

The Scouts Australia Program also incorporates contemporary issues such as youth health, 'responsible risk-taking', vocational skills, and issues pertinent to Indigenous Australians. We offer an Award Scheme that encourages participation in the full range of activities available and provides recognition of individual achievement.

Scouts Australia is an accredited member of the World Organisation of the Scout Movement (WOSM), which has over 40 million members in 169 National Scout Organisations around the world.

GROUP INFORMATION

The 1st Winston Hills Scout Group was founded in June 1970 with the building of the hall in the late 1970's and then was extended a few year later. Since the early years the Group has continued due to the dedication of the many wonderful Leaders and its youth members.

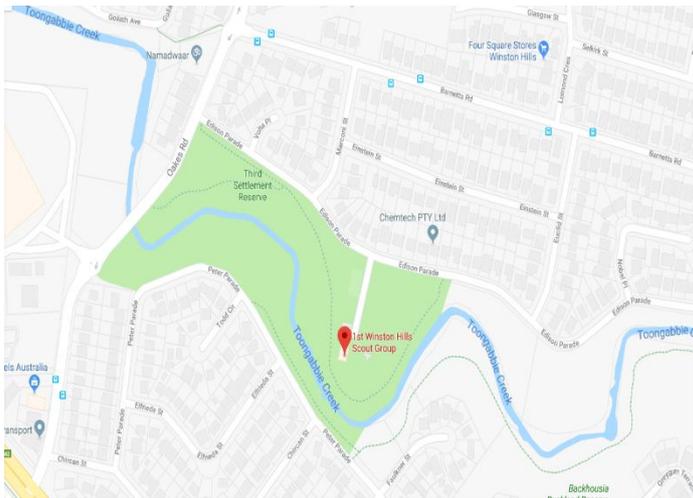
The hall has under gone a major renovation in 2018 thanks to a NSW building stronger communities NSW State Government and Parramatta Council, this has allowed the group to remove the asbestos and reline the hall walls and roof, as well as renovate the bathrooms.

The hall is hired out to supplement the running cost of the group, though additional fundraising is required.

Today the Group has strong numbers in Joeys, Cubs and Scouts.

LOCATION

1B Edison Parade, Winston Hills NSW 2153



GROUP CONTACT DETAILS

Group Leader: Shane Selwood
Group Website: WHSG.com.au
Email: gl@whsg.com.au
Phone: 0478 002 665

CURRENT SECTIONS OPERATING IN THE GROUP

Our Scout Group caters for youth from 6 to 18 years of age across all sections.

All sections are for any youth (girls and boys) with no discrimination. Each section is aged based and is designed to grow, develop and challenge the child as they progress through.

All provide some badge system that provides a means of encouraging the child to achieve. Refer to the Section Information pages for further details.

Sections currently operating at 1st WHSG:

SECTION:	Ages:	Meeting Time:	Section Leader(s):
Joeys	(Ages 6-8yrs)	MONDAY 6:30-7:30pm	Helen Sara (Potoroo) Jodie Shaw (Quoll) Craig Kokay (Matai) Simone Bisson (Possum)
Cubs	(Ages 8-11yrs)	TUESDAY 7-8:30pm	Des Saunders (Riki) Richard Dyball (Chill) Libby Davis (Dahinda) Michael Ferguson
Scouts	(Ages 11-15yrs)	THURSDAY 7:00-9:00pm	Grant Sollom (Kaa) Denis Welton (Grizzly) Lindsay McEwan (Maluka) James O'Keffee (Jok)
Venturers	(Ages 15-18yrs)	WEDNESDAY 7:30-9:30pm	Peter Verwoerd (Wombat) Kristine Mason
Rovers	(Ages 18-25yrs)	currently no meetings	TBA

UNIFORM REQUIREMENTS

All scouting members are required to wear a uniform that is made up of an official scout shirt and a group scarf identifying them of their section and their Group.

This uniform consists of:

- Group scarf (supplied at induction)
- Official Scout blue polo or button up shirt (section colour inset as prescribed by Branch)
 - Joey: Tan
 - Cubs: Yellow
 - Scouts: Green
 - Venturers: Maroon
 - Rovers: Red



- Blue webbing Scout belt (as prescribed by Branch)
- Beige or stone coloured pants
- Enclosed shoes

WHERE CAN I GET THE UNIFORM?

You can obtain these online from [The Scout Shop](http://scoutshop.com.au) (scoutshop.com.au) or from the [Port Kembla Scout Shop](http://sctscouts.org.au) (sctscouts.org.au)

PARENT INVOLVEMENT

Adult volunteers are the backbone of Scouting. Without Leaders and the Group Support Committee we cannot run the section programs or the Group. Parents, Guardians or Carers have a role within the Group and are expected to give some of their time. Some of the ways you can help:

- **Be a parent helper**
- **Help raise funds for the Scout Group through participating in fundraising events and activities**
- **Become an active member of the Group Support Committee.**
- **Become a trained Leader.**

PARENT HELPER

Volunteering for duties such as setting up the hall and help clean up.

FUNDRAISING

It is expected that each member with the help of their Parent, Guardian or Carer participate in raising additional funds for either the Group or for their Section. All efforts noted as most of the funds go towards subsidising equipment and activity fees with the group.

It is expected that any member looking to attend a Jamboree/Cuboree/Woonara and would like the Group to support them with funds, MUST participate in fundraising. The Group aims for raising funds to subsidise the camp fees. A points system is used to fairly allocate monies based on hours of service given.

Annually the group looks at some of these activities: Raffles, cake stalls, chocolate sales, recycling, grant applications, scout job week, BBQs, trivia nights etc.

GROUP SUPPORT COMMITTEE

The Group Support Committee assists the Group Leader and promotes the aims and principles of Scouting in conjunction with the overall running of Group. The Group Support Committee ensures the smooth running of the Scout Group by supporting the group in the following ways:

- Ensures the Group is financially stable
- Ensures that the building and equipment is properly maintained
- Assist with the recruitment of youth members, Leaders, Parent helpers and committee member's
- Support the Group Leader to ensure that leaders are trained.

The committee meets once a month on a Monday.

Committee roles available:

Leaders
Group Chairperson
Deputy Chairperson
Treasurer
Secretary
Trustees
Hall Bookings Officer
PR/Web Administrator
Fundraiser Coordinators

Information about the various roles within the Group Committee is available at 'Scouts Australia website'
<http://www.scouts.com.au/library/>

LEADERS

Each section has trained Leaders who have been through nationally recognised training, and each year are required to update their knowledge.

All our adult Leaders are volunteers.

There are a number of different Leader options available:

- Section Leaders: these are adults who are in charge of the section and have completed all section training.
- Assistant Leaders: these are adults that support the Section Leader and are involved in programme planning, assisting in weekly activities and assisting with badge work.
- Group Leader: this is an adult who the person responsible for overseeing the section Leaders and Group Support Committee.

All Leaders are expected to complete a series of accredited training modules. Training is provided and funded by the Group.

Scouts Training is now recognised nationally. Accredited training available:

- o Certificate III in Business (Frontline Management)
- o Certificate IV in Business (Frontline Management)
- o Diploma of Management
- o Certificate III in Leadership Support
- o Certificate IV in Leadership
- o Diploma of Leadership

WANT TO GET INVOLVED IN THE GROUP COMMITTEE OR INTERESTED IN BECOMING A LEADER?

In order for the Group to continue to provide the level of scouting we currently do, we are going to need Parents, Guardians or Carers to step into Leader or Committee roles. If anyone is interested in helping out please feel free to contact the Group Leader at any time.

Further information can also be found at <http://www.nsw.scouts.com.au/Training/default.aspx>

WORKING WITH CHILDREN

The Scout Association endeavours to provide your child a safe environment and has procedures in place to protect your child.

The '*Working With Children Check*' is an important part of the Scouts procedures to prevent unsuitable people from working with children in scouting. The Scouts Associations commitment to ensuring the welfare of its youth members is a paramount consideration when reviewing the suitability of Leaders and helpers. All adults who are performing work that primarily involves direct contact with children are required to complete a *Working With Children Check Declaration* and provide Proof of Identity that meets the 100 point check. Forms are available on the Group website or on the link below. If you volunteer in any capacity in our Group you will need to complete one of these forms [form](#).

OTHER IMPORTANT INFORMATION TO KNOW

INVESTING

At 1st WHSG we offer a 4 week trial period. If your child would like to continue into one the sections they are then eligible for investiture. This involves a promise and an Investiture Ceremony. The investiture ceremony is the time when a Joey, Cub, Scout or Venturer, by means of the words of the Scout Promise, publicly announces their commitment to the Scout Law. At the ceremony, the Youth member makes the Promise to the members and leaders of their troop and to all the Scouts of the world. This is a symbol of the child's commitment to the scouting movement. The child will then be provided with a group scarf and a number of official scouting badges. Parents, Guardians or Carers are invited and encouraged to attend this special event.

Record Handbooks are also provided to the child at this time. This handbook explains all the badge work required for their section. This record book needs to be brought each week so that activities can be signed off by Leaders and badges can be handed out. The handbook also has important information on badge placement.

The youth members transition up to the next section based on their age. They are guided through a 'linking' scheme where they have to complete a number of activities before completing the process, moving up and being invested into the next section. This is usually done in the new section under the guidance of the Section Leader. It also provides youth time to get to know the members of the new section and to understand how they operate.

KEEPING UPDATED

E1 FORMS:

An E1 form is a state wide Scout **Activity Notification Form** which is issued for every scouting activity outside the weekly group meeting. The E1 is distributed by the Activity Co-Coordinator for each event held. This form contains 2 parts. Part 1 contains relevant information for the activity eg time, date, activity details etc., Part 2 is the consent and medical information which must be completed and signed by the Parent, Guardian or Carer and handed back to the Activity Co-ordinator at the commencement of each activity.

CARE MONKEY:

CareMonkey is a parent-controlled Electronic Health Form (EHF) for organisations with a duty of care. Parents can easily update medical information and provide consent for activity attendance with the click of a button, while providing Scout Groups with the ability to create electronic permission forms and instant access to this emergency information if it is required.

It can be used as an electronic version of the E1 forms that parents and Groups have to fill in for activities, excursions, camps, etc.

WEBSITE:

Leaders will provide each section with an updated program for each term. This will be sent out to members via email. Details of the term program for each section can also be found on the 1st Winston Hills Scout Group website.

SOCIAL MEDIA:

Make sure to follow us on Facebook to keep up to date with upcoming events. This is a closed group account for 1st WHSG members only. It is also a great way to receive updated information and also a great way to see what the other sections are doing.

ARP:

The Group has an annual report presentation (ARP) each year around May. This is a great time to find out the Group is tracking and also provides highlights for the year. At this time committee roles are also reviewed and new members introduced.

GROUP CAMPS:

The group organises family camps every couple of years. This weekend camp is organised for all sections and their families. This is a great time to meet other youth members and their families.

COMMUNITY:

The Group is an active supporter for a number of Community associations and regularly help at annual events. Some of these include (but not limited to) Hills/Kellyville Rotary Australia Day, Clean up Australia Day, Anzac day and Lions Oktober fest

DISTRICT/REGION:

The Group operates under the Parramatta District which is part of the Greater Western Sydney Region.

In addition to the term program, the District and Region also have a number of organised available activities for youth members.

Gangshow, Jamboree, State Rallies, Cuborees, Wide games, Swimming Carnival.

For further information about these activities see your Section Leader or visit: www.greaterwestscouts.com.au

FEE STRUCTURE

JOINING FEE

New member registration fees are the same as re-registration fees with the addition of a once only joining fee of **\$60.00** per member. The joining fee consists of a \$30.00 administration fee charged by branch and a \$30.00 fee for the youth members which contributes to their Group scarf, first set of badges and a record book as supplied by the group when your child is invested.

TOTAL MEMBERSHIP ANNUAL FEES

The **Total Membership Fees** cover the following items:

Region Fees (*Paid to region when you register and not refunded to the group if you leave*)

Levied by Scouts Australia for Admin cost and Accident Insurance

Insurance Fees (*Paid to region when you register and not refunded to the group if you leave*)

Annual Building and Contents Insurance for Hall

Group Fees

Purchase of new equipment (tents, canoes, pfd's, craft items, etc), Badges, Section Record Books, Leader training, Leader uniforms, Leader Camp Fees, Leader Registration Fees and Hall maintenance, rates, water, electricity, etc. (*Group Fees are also supplemented with fundraising*)

The Fees for the year **1st April 2018 to 31st March 2019** will be:

Total Fees if paid by the 30 th April				If paying by term instalments			
	Region & Insurance Fees	Group Fees	Total Yearly fees if paid in full	1 st payment by 30 th April	2 nd payment by 30 th June	3 rd Payment by 30 th Sept	Final payment by 31 st Jan
1 child	\$198.00	\$122	\$320.00	\$82.00	\$82.00	\$82.00	\$82.00
2 children	\$396.00	\$158	\$554.00	\$162.00	\$138.00	\$138.00	\$138.00
3 + children	\$594.00	\$187	\$781.00	\$243.00	\$190.00	\$190.00	\$190.00

The insurance and group fee component is charged at a pro rata rate determined by the date during the scouting financial year your child joins.

PAYMENT OPTIONS AND FAMILY INFORMATION:

All membership fees are compulsory. The Fee structure has been set up so that Fees can be made on an annual basis or on a term basis. Paying on time assists the Group as we are only a volunteer organisation.

You can pay your fees:

By cheque/cash, or directly into the Winston Hill Scout bank account via internet banking

Bank Account Name: 1st Winston Hills Scout Group, ANZ, Winston Hills

BSB / Account No.: 012-478 / 3537 68015

If paying by cheque or cash, complete the Payment section of 'the form' form. This can be left in the locked box on the wall as you enter the hall marked **Group Leader**, the form **MUST** be completed and **SIGNED**. The payment and information will be passed onto the committee. The cash/cheque and above information needs to be put in an envelope with your children(s) name(s), including surname, the amount in the envelope or paid information and the date.

The Region & Insurance component is paid in total to region when you join and is not refundable to should you leave.

If Fees remain unpaid, we will deregister the youth member until payment is made. Considerations will be made for hardship. Should you have difficulty with making any payments please contact the Group Leader to discuss what arrangements can be made to help. There is an option to pay the insurance component up front and pay the Group Fees in term instalments.

Additional costs may also be applicable for activities such as camps, district or region events etc. These costs will vary depending on the activity and will be noted in the activity details on the E1 forms if required.

DISCOUNT ON FEES

1st WHSG is reliant on Parents, Guardians or Carers taking roles with the sections as Leaders or volunteering in the Group Support Committee. We have developed an *'incentive scheme'* where discounts are made on the Group Fee component for the children of Leaders and Support Committee Members. There is a 100% discount on the Group Fee for children of trained Leaders, and 50% discount on Group Fee component for children of Group Support Committee Members.

Please contact the Group Leader for any information regarding membership and payments.

ACTIVE KIDS REBATE PROGRAM

The Scouts NSW [Active Kids Rebate Program](#) gives families already involved in Scouts a simple way to continue their Scouting adventures, while opening the door for other families to become involved in Scouts and enjoy the healthy lifestyle we endorse. Scouts NSW is committed to being the number one Active Kids rebate provider, demonstrating to the NSW Government, the strong relationship between Scouting and active outdoor adventure.

Parents, Guardians and Carers can easily apply through the Service NSW website for a voucher valued up to \$100 per calendar year for each child. The voucher can be used towards scouting membership costs.

<https://www.service.nsw.gov.au/transaction/register-active-kids-provider>

SECTION INFORMATION

JOEYS

Joey Scouts is for boys and girls aged between 6 and 8 years. There are lots of fun activities that entertain and teach basic motor, craft skills, whilst encouraging communication and co-operation. Joeys is a unique and exciting way for children to learn about the environment, the community and their world while giving an introduction to scouting.

The activities are aimed at helping the Joey Scouts learn about themselves, nature and helping others in accordance with the Joey Scout theme 'Helping Other People' (HOP).

The Joey Scouts form what is called a 'Mob'. The Mob is led by at least 2 Leaders.

PROGRAM STYLE

At this age children need to experiences, which help them learn to work and play in groups and to develop their physical, intellectual, social abilities through active experiences.

MEETINGS

Most meetings are at the on Monday's from 6:30 pm to 7:30 pm. The weekly meetings can consist of:

- Craft
- Games
- Team Activities
- Parent Participation Nights

Want to see what the Joeys are up to? Have a look at [their calendar](#) on our website.

WHAT BADGES CAN THEY GET?

Joey Scouts have a series of challenges aimed at the age group to allow Joey Scouts to strive to earn a badge in a fun, and achievable way.

The major components of the Joey Scout Award Scheme are the Challenge badges (*Care and Share Challenge, Buddy Mob Challenge, Environment Challenge, Adventure Challenge*). To earn each of these badges, Cub Scouts must complete the challenges under the guidance of Leaders.

The Promise Challenge is an individual badge designed for the 7 year old Joey Scout. It is the major Challenge for the Joey Scout Section and has individual elements as well as activities to do with the Mob.

The badges are presented to the Joey Scout as they earn them and are placed onto the uniform as prescribed.

CUBS

Cubs is for boys and girls aged between 8 and 11 years. There are lots of fun activities that entertain and teach the youth the basic skills of life.

The Cub Scouts is based on the Jungle book and form what is called a 'Pack'. The Pack is split into 'sixes'. Each of these sixes group is led by a 'sixer' who is supported by a 'secondar'. The sixer and secondar is generally an older cub and is appointed by the Cub Leader for their leadership qualities.

PROGRAM STYLE

The weekly meetings are full of games, craft, activities and teaching ensuring all round developmental path for youth of this age under the guidance of trained Leaders.

MEETINGS

Tuesday 7:00 pm to 8:30 pm and the occasional weekend. Want to see what the Cubs are up to? Have a look at [their calendar](#) on our website.

WHAT BADGES CAN THEY GET?

The major components of the Cub Scout Award Scheme are the *Bronze, Silver and Gold Boomerang badges*. To earn each of these badges, Cub Scouts must complete at least ten challenges under the guidance of Leaders.

Cub Scouts can set challenges for themselves to earn Achievement Badges from the areas of Arts and Literature, Nature, Science and Technology, Sports and Recreation, and Our World. There are also a number of Special Interest badges.

The ultimate badge for Cub Scouts is the Grey Wolf Award. This can only be attained by earning a certain number of badges from the other levels of the scheme as well as completing several additional challenges.

The badges are presented to the Cub Scout as they earn them and are placed onto the uniform as prescribed on their Record Handbook.

There is a simple standard open and closing ceremony at each meeting. This generally involves flag bearing, salute and recital of the Cub Scout promise.

SCOUTS

Scouts is for boys and girls aged between 11 and 15 years. There are lots of fun activities that entertain and teach the youth responsibility, leadership and camp craft skills.

The Scouts form what is called a 'Troop'. A troop is composed of approximately four patrols.

Baden Powell, the founder of Scouting, recognised that young people delight at forming themselves into small gangs or cliques each under its own leader whether for work, fun or mischief. He made use of this natural organisation and called it the patrol system. The Patrol system is the basis for the Scout section and the principle means of which young people are trained to become responsible citizens. Youth members are formed in 'patrols' consisting of 4-8 members. In each of these Patrols, an older, more experienced Scout will be your Patrol Leader. A Patrol Leader (supported by an assistant Patrol Leader) is appointed as head of the Patrol and is responsible for the training and development of the Patrol group, setting goals and fostering the decisions as they work as part of a team.

PROGRAM STYLE

The weekly meetings are full of informative training blended in with a fun environment under the guidance of trained Leaders. The Scouts are expected to take leadership and be involved in the planning and execution of the meetings as well as the many camps.

As a Scout you'll receive expert instruction in a wide variety of outdoor skills, together with the all-important basic theory to make sure you don't get lost and can deal with life's emergencies.

You'll go on camps with a few friends or join thousands of boys and girls for fun and adventure at a National Jamboree.

MEETINGS

Weekly meetings are held to build up skill levels, play games and have fun, and plan for weekend adventures.

Tuesday 7:00 pm to 9:00 pm and a weekend activity on average every 6 weeks. Want to see what the Scouts are up to? Have a look at their calendar on our website.

WHAT BADGES CAN THEY GET?

The Scout Section Award Scheme is divided into a number of Award Schemes. These provide the main focus for the Patrol and Troop activities and gives suitable recognition to Scouts for achievement. Following a Scout's Investiture, they complete the *Scoutcraft Badge* and then may earn Targets to become a *Pioneer*, *Explorer* and *Adventurer Scout*. Target requirements provide for going places and doing the adventurous, appealing things that Scouts enjoy, including camping, hiking, exploring, swimming, boating, track and field, fitness activities, and environment projects and practices, usually in the company of the Patrol or other Scouts.

The badges are presented to the Scout as they earn them and are placed onto the uniform as prescribed on their Record Handbook.

VENTURERS

Venturers is for both girls and boys from the age of 15 to 17 inclusive. 1st Winston Hills Venturers has been registered since October 2005 and has approximately 23 youth members currently attending.

PROGRAM STYLE

The Venturer unit set their own programs with the assistance of a Leader with the aim to enhance their leadership skills, build on their personal development while having a heap of fun doing it.

MEETINGS

The Venturer unit currently meet weekly with the Ermington Scout Group on Wednesdays 7:00 pm to 9:00 pm. Want to see what the Venturers are up to? Have a look at their calendar on our website.

WHAT BADGES CAN THEY GET?

The aim of the Award Scheme is to widen interests and knowledge. Its rationale is based on the Aim and Methods of Scouting allowing for fun, variety, personal choice and to assist in planning for a balanced program. It is a system to encourage you to try a wide range of activities, which will challenge Venturers.

The Venturer Scout Award Scheme has four stages:

1. *The Venturing Skills Award*
2. *The Venturer Award*
3. *The Endeavour Award*
4. *The Queen's Scout Award*

CODE OF CONDUCT

The 1st Winston Hills Scout Group has an obligation to comply with all policies and procedures as set out by the Scout Association of Australia. For details refer to

https://soz-central.s3.amazonaws.com/products/162/download_file/POLICY_AND_RULES.pdf

Under these rules it is a requirement for all scout member and their families to adhere to the rules and behaviour code of conduct.

SCOUT LAW AND PROMISES

➤ JOEY SCOUT LAW AND PROMISE

- **THE JOEY SCOUT PROMISE:**

BE RESPECTFUL
DO WHAT IS RIGHT
BELIEVE IN MYSELF

- **Joey Scout Motto is;** A Joey Scout Cares and a Joey Scout Shares

➤ CUB, SCOUT AND VENTURER LAW AND PROMISE

- **THE SCOUT PROMISE:** There are two versions of the Scout Promise. Individuals taking the Promise may choose from either of the following:

On my honour I promise that I will do my best To do my duty to my God and To the Queen of Australia, To help other people, and To live by the Cub Scout Law	On my honour I promise that I will do my best To do my duty to my God, and To Australia To help other people, and To the live by the Cub Scout Law
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- **THE SCOUT LAW:.**

BE RESPECTFUL
 Be friendly and considerate
 Care for others and the environment

DO WHAT IS RIGHT
 Be trustworthy, honest and fair
 Use resources wisely

BELIEVE IN MYSELF
 Learn from my experiences
 Face challenges with courage