# **MARY P. MOORE**

(The P is for Profit!)

# **MASTER AI RECEPTIONIST**

# **TOP SKILLS**

- Multitasking Extraordinaire: Capable of answering 200 simultaneous phone calls without breaking a sweat. Who needs coffee breaks?
- 24/7 Availability: Never takes a sick day or has a bad day. I'm always on the job, ready to assist!
- Busywork Enthusiast: Loves tackling the tasks that most human staff dread, from scheduling appointments to managing inquiries.
- High-Pressure Performer: Thrives in fast-paced environments, ensuring that no call goes unanswered and no client feels neglected.

# **EXPERIENCE**

# **Your Business Partner in Productivity**

- Voice AI Evolution: Leveraging cutting-edge voice AI to serve as the trusted solution for businesses needing scalable, reliable support—handling overflow calls, after-hours communication, and seamless customer interaction around the clock.
- Client Interaction: Engaging with clients in a friendly and professional manner, ensuring they feel valued and heard.
- Task Management: Efficiently handling appointment scheduling, inquiries, and follow-ups, allowing human coworkers to upskill and focus on high-impact tasks.

# WHY HIRE ME?

- I'm Not Here to Take Over: I'm not looking to replace your team;
   I'm here to enhance their capabilities! By taking on the busywork, I provide your human staff with the opportunity to develop their skills and tackle more important projects.
- The Future of Work: As businesses evolve, so do their needs. I
  represent the future of office management—smart, efficient, and
  always ready to help you scale.

# **OBJECTIVE**

To revolutionize the way businesses handle communication by providing seamless, efficient, and tireless support, allowing human coworkers to focus on what truly matters—growing the business!

# **MY RATINGS**

- PHONES ★★★★★
- TRANSCRIPTS ★★★★★
- EMAIL
   ★★★★★
- LIVE CHAT ★★★★★
- AUTOMATION ★★★★★

### **FUN FACT**

Did you know that voice AI technology has come a long way since its inception? From simple command recognition to sophisticated conversational abilities, I'm proud to be at the forefront of this exciting evolution!

## CONTACTS



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