



ABOUT ME

SARAI QUINTERO

GRAPHIC DESIGN

Versatile Graphic Designer with talent for developing unique custom artwork. Well-versed in generating innovative ideas and concepts. Collaborates with marketing and management teams to identify mockups and uses feedback to develop final drafts. Flexible hard worker ready to learn and contribute to team success. Deadline-oriented Graphic Designer focused on overseeing all phases of projects. Successful at creating brand messages, strategies and key graphic productions. Resourceful and hardworking with know-how to produce top-notch content.



SARAI QUINTERO

GRAPHIC DESIGN



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of
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EDUCATION

2007

HIGH SCHOOL DIPLOMA

Santa Gema - Caracas, Venezuela

2014

BACHERLO DEGREE OF GRAPHIC DESIGN

University Jose Maria Vargas - Caracas, Venezuela

2019

CERTIFICATE IV IN MARKETING AND
COMMUNICATION

Envirotech Education - Gold Coast, Australia

2020

CERTIFICATE IV IN DESIGN

Entrepreneur Education - Gold Coast, Australia

2021 - currently studying

DIPLOMA OF GRAPHIC DESIGN

Entrepreneur Education - Gold Coast, Australia

SKILLS

Adobe Illustrator

Adobe Photoshop

Adobe InDesign

Microsoft Powerpoint

Microsoft Word

Microsoft Excel

EXPERIENCES

2013 - 2014

SENIOR GRAPHIC DESIGNER

Mall Marketing I Caracas, Venezuela

Leveraged proficiency in Adobe InDesign, Photoshop and Illustrator to design email blasts, catalogs, posters and other promotional materials.

Generated digital image files for use in digital and traditional printing.

Directed advertisement, banner and signage projects from conceptualization to final delivery.

2014 - 2016

GRAPHIC DESIGNER

Tradiciones La Perola I Caracas, Venezuela

Selected colors and themes while adding functionality to create new designs.

Designed new, on-brand visual elements focusing on concept and messaging.

Submitted design ideas to plan projects with customers and managers.

Created beautiful, interactive print-ready graphics for licensed products to sell in retail stores and outlets.

Utilized knowledge of production to create high quality images.

Designed and printed online interactive sales and marketing collateral.

2016 - 2018

WAITRESS

Cachitos I Barcelona, CT Spain

Prepared coffee and espresso drinks

Identified items in stock for first use to decrease waste and profit loss.

Answered phones politely and promptly while accurately recording and confirming reservations.

Checked on all tables at appropriate intervals to refill drinks and respond to requests.

Welcomed guests with personable attitude and smile, offering to bring beverage orders while

Educated guests on daily specials and menu offerings, enabling decisions on appetizers, entrees and desserts.



SARAIQUINTERO


GRAPHIC DESIGN



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CONTACT

 saraiquintero19@gmail.com

 +61 0433682817

 linkedin.com/in/saraiquinterob

LANGUAGE

English 

Catalan 

French 

Spanish 

SOCIAL MEDIA

 facebook.com/Saraiquinter/

 @Saraq19

EXPERIENCES (CONTINUE)

2017 - 2018

BARTENDER - MANAGER

Bling Bling I Barcelona, CT Spain

Upheld a high standard of cleanliness in all work areas.

Prepared mixed drinks, poured wine, beer and non-alcoholic beverages.

Served each guest with a sincere, positive, pleasant and enthusiastic attitude.

Maintained bar stocks, replenishing daily as necessary

Interviewed, hired and trained staff to improve customer retention and bolster sales

Monitored cash intake to reduce discrepancies

2018 - 2018

BAR WAITRESS

Monument Hotel 5 stars GL I Barcelona, CT Spain

Maintained accurate cash handling practices while serving customers in an efficient manner.

Honed bartending skills by assisting bartender with high-volume shifts.

Served alcoholic beverages to patrons during high-volume shifts.

Collected glassware from patrons and vacant tables.

Handled and bagged groceries carefully and according to customer preference.

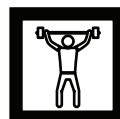
Suggested additional items to customers to increase restaurant sales.

Resolved complaints from guests by listening to issues and notifying restaurant manager

HOBBIES & INTERESTS



Traveling



CrossFit



Photography



Meditate