



2024 FEE SCHEDULE (Updated November 2023)

Please read this document alongside the Terms and Conditions of Enrolment available on the school's website.

Tuition Fees & Out of School Hours Fees

Program	Days	Time	Per Term/ Week/ Session	Per Annum
Under 3 (Birth to 3 Years) – Section A				
Parent & Child	Tues	9.00am – 11.00am	\$60 per session	\$2,340
Toddler: Half Day	Wed – Fri	8.30am – 12pm	\$300 per week	\$11,700
Toddler: Full Day	Wed – Fri	8.30am – 3.45pm	\$470 per week	\$18,330
Midday Care Toddler (Half Day)	Wed – Fri	12pm – 3.45pm	\$72 per session	N/A
After School Care (Perm) - Toddlers	Wed – Fri	3.45pm – 5.30pm	\$35 per session	N/A
After School Care (Casual) - Toddlers	Wed – Fri	3.45pm – 5.30pm	\$45 per session	N/A
Pre-Primary (3 – 4 Years) – Section B				
3 Day – Full Day	Mon – Wed Wed – Fri	8.30am – 3.00pm	\$450 per week	\$17,550
4 Day – Full Day	Mon – Thu Tue – Fri	8.30am – 3.00pm	\$600 per week	\$23,400
5 Day – Full Day	Mon – Fri	8.30am – 3.00pm	\$750 per week	\$29,250
After School Care – Pre-Primary	Mon – Fri	3pm – 5.30pm	Included in Fees	Included in Fees
Late pick-up fee	Mon-Fri	After 5.30pm	\$25 per 15 min increments	N/A
Primary including 5 years (5 – 12 Years) – Section C				
Primary (incl KG)	Mon – Fri	8.45am – 3.00pm	\$4,630	\$18,520
Out of School Hours (3 – 12 Years) – Section D				
Before School Care (Permanent)	Mon – Fri	7.30am – 8.30am	\$15	NA
Before School Care (Casual)	Mon – Fri	7.30am – 8.30am	\$25	NA
After School Care (Perm) – Primary (incl KG)	Mon – Fri	3pm – 5.30pm	\$35	NA
After School Care (Casual) – Primary (incl KG)	Mon – Fri	3pm – 5.30pm	\$45	NA
Late pick-up fee	Mon-Fri	After 5.30pm	\$25 per 15 min increments	N/A
Vacation Care fee standard	N/A	8.30am – 5.30pm	\$100 per day	N/A
Vacation Care fee – incursion day	N/A	8.30am – 5.30pm	\$135 per day	N/A

Changes to Fees

FMS may alter these fees and the associated terms and conditions at any time by giving 30-days notice to the parents/caregivers in writing. Alterations will apply to current and future students and their parents/caregivers.



Sibling Discount for tuition fees: Each Primary School Student is eligible for the following discount:

- 5%, if another sibling is enrolled at FMS;
- 10% if two other siblings are enrolled at FMS;
- 15% if three or more siblings are enrolled at FMS.

To access discounts, siblings must be enrolled concurrently in one of the following programs: Toddlers, Pre-Primary or Primary School. Each student is eligible for only one discount.

Primary School Subsidy (PSS) – financial assistance for Primary School students. Terms and conditions apply. Please request additional information about PSS by sending an email to accounts@forestvillemontessori.nsw.edu.au.

Notice requirements:

Withdrawal of Enrolment

One full school term's notice of intent to withdraw from FMS must be made in writing to the Admissions Manager (enrolments@forestvillemontessori.nsw.edu.au). If a full school term's notice is not received, a full school term's fees will be invoiced and payable.

For the avoidance of doubt, notice must be given by the last day of:

- Term 1 if you wish to withdraw your child for Term 3 of the same year;
- Term 2 if you wish to withdraw your child from Term 4 of the same year;
- Term 3 if you wish to withdraw your child from Term 1 of the following year;
- Term 4 if you wish to withdraw your child from Term 2 of the following year.

Notice given at the beginning of a Term for the subsequent term is not considered a full term's notice and a full term's fees will be invoiced and payable in lieu of notice.

Reduction of Days (Pre-Primary)

One full school term's notice of intent to reduce the number of days at FMS must be made in writing. If a full school term's notice is not received, a full school term's fees will be invoiced and payable for the original program.

Tuition Fees for Overseas Students

Tuition Fees for Primary School Students in the above Table are subsidised by the Australian Government and applicable to the domestic students. Overseas students on particular visa may be charged higher tuition fees in accordance with the current regulations. Additional information is available on request.



Application, Enrolment & Other Fees and Contributions

Fee Type	Fee description	Fee amount
New Enrolments		
Application Fee	Payable per child when application is submitted. Non-refundable. Non-transferrable.	\$195
Placement Fee	Payable per child to secure a place in a program. The fee may be offered at a discounted rate for any additional children if more than one child is enrolled. Non-refundable. Non-transferrable.	\$2,200
Existing Primary Enrolments		
Activity Fee – Preschool	Compulsory activities – internal & external excursions	\$45 per term
Activity Fee – Primary	Compulsory activities – internal & external excursions	\$225 per term
Activity Fee – Camps	Overnight camps for primary school students	@ cost
Stationery Fee – Primary	Covers the cost of stationery used in class. No additional items will be required for the year.	\$75 per year
Other Fees and Contributions		
PMAL Membership	Membership includes ability to vote at AGM and extraordinary meetings and stand for Board election.	free
Building Fund (Voluntary) – Tax Deductible	Assists with funding additions and improvements to our school's facilities.	NA



Explanatory Notes and Additional Information:

Birth to 3 Years – Programs and Tuition Fees

1. Parent & Child Program (under 3 years) with one parent/guardian attending. The program is run by an experienced Montessori teacher.
2. Toddler Half Day Program is our program for children aged 2 years. This runs for 3 days a week, Wednesday – Friday, 8.30am – 12pm. Children must be picked up at 12.00pm. Children must attend all 3 half days.
3. Toddler Full Day Program is our program for children aged 2 years. This runs for 3 days a week, Wednesday – Friday, 8.30am – 3.45pm during term time. Children must attend all 3 days. Children must be picked up at 3.45pm.
4. Term fees will not be pro-rated for partial weeks, public holidays, pupil free days, actual attendance, or varying drop off/collection times except for a mid-term enrolment.
5. The Under 3 programs are invoiced by term. Invoices will be sent at the beginning of each term. The term tuition fees may be paid upfront within the first two weeks of the term or by instalments by setting direct debit payments via the school's student management system.
6. Students enrolled in Toddler programs may be eligible for Child Care Subsidy (CCS).
7. Families eligible for CCS will be required to pay gap fees (FMS Fees less CCS to be received during the term). Gap fees can be estimated after a Government Enrolment for the purpose of CCS has been completed.
8. Toddler Midday Care for the Half Day Toddler Program (optional, provided by FMS) is offered Wednesday – Friday, 12.15pm – 3.45pm, FMS term time. This can be booked by session. This session must be booked more than 2 working days in advance and only by speaking to the room Director.
9. FMS does not offer any Before School for children under 3 years old.
10. After School Care for the Toddlers is available from 3.45pm – 5.30pm during term time. After School Care is offered as permanent and casual places, however the number of places is limited. After School Care is offered at the following rates:
 - i. Permanent sessions must be booked at the beginning of the term for set days. These bookings must be made via email to admin@forestvillemontessori.nsw.edu.au. As the number of places is limited, they are allocated on the first-in basis. These places are guaranteed and attract the lower permanent rate. Permanent sessions may be cancelled by giving a 3 working day notice by sending an email to admin@forestvillemontessori.nsw.edu.au.
 - ii. All other bookings rather than permanent sessions are considered casual sessions. Casual bookings are not guaranteed and must be confirmed in advance. Casual bookings attract the higher casual rate.



Pre-Primary (3-4 Years) Programs and Tuition Fees

1. All Day Programs (3 Day, 4 Day and 5 Day Programs) are for children aged 3 & 4 years and run from 8.30am-3.00pm. If students arrive before 8.30am, they will be directed to Before School Care and charged a casual session's rate. Carers are able to pick up their child from 3pm. Children will be directed to After School Care service, which is complimentary for the Pre-Primary School students, if they are not picked up at 3pm.
2. Children aged 5 years will commence the kindergarten (KG) program in the cycle they turn 5 in the pre-primary (3 – 6-year program) room. Primary School fees are charged as soon as the student commences the KG program. Please see section "Primary (5-12 Years) Programs and Tuition Fee" below for more information regarding Primary School fees.
3. Term fees will not be pro-rated for partial weeks, public holidays, pupil free days, actual attendance, or varying drop off/collection times except for a mid-term enrolment. Term fees will not be pro-rated for children being picked up at 3pm.
4. The Pre-Primary programs are invoiced by term. Invoices will be sent at the beginning of each term. The term tuition fees may be paid upfront within the first two weeks of the term or by instalments by setting direct debit payments via the school's student management system.
5. Families are eligible for CCS for children under 6 years of age at FMS due to the structure of the Pre-Primary 3-6 Program.
6. Pre-Primary students may be eligible for Start Strong Funding (SSF)
7. Families eligible for CCS and/or Start Strong funding will be required to pay gap fees (FMS Fees less CCS and/or Start Strong payment to be received during the term). Gap fees can be estimated after a Government Enrolment for the purpose of CCS has been completed and/or necessary forms to apply for SSF have been submitted.
8. Additional services are available for the Pre-Primary students:
 - i. Before School Care – At additional cost. See more information in section "Out of School Hours (3 – 12 Years) Care" below.
 - ii. After School Care – from 3pm to 5.30pm - complimentary. See more information in section "Out of School Hours (3 – 12 Years) Care" below.
 - iii. Vacation Care - See more information in section "Out of School Hours (3 – 12 Years) Care" below.
9. Activity Fees cover all compulsory activities encompassing internal and external class excursions, related transport, and Immersion Experience costs. These fees are invoiced each term, are non-refundable in the event of failure to participate, illness, or cessation of enrolment and are not pro-rated.



Primary (5-12 Years) Programs and Tuition Fee

1. Primary Programs are mandatory for children 5 years and above and run 5 days a week from 8:30am – 3:00pm (Doors open at 8.30am). If students arrive before 8.30am, they will be directed to Before School Care and charged at a casual session's rate. Carers must pick up their child at 3pm. Children will be directed to After School Care service and charged at the casual rate if they are not picked up at 3pm.
2. Children aged 5 years will commence the kindergarten (KG) program in the cycle they turn 5 in the pre-primary (3 – 6-years program) room. Following the student turning 5 and transitioning to Primary Program in kindergarten (KG), the students will be charged the Primary term fee for all subsequent terms.
3. Families may be eligible for CCS towards their tuition fees for children under 6 years of age (until the student reaches "school age"). Families with Primary school children may be eligible for CCS on out of school hours fees (before school and after school sessions) irrespective of their age.
4. The Primary programs are invoiced by term. Invoices will be sent at the beginning of each term. The term tuition fees may be paid upfront within the first two weeks of the term or by instalments by setting direct debit payments via the school's student management system.
5. Families will be required to pay gap fees (FMS fees less CCS to be received during the term) upfront for the term or by instalments by setting up direct debit payments. Gap fees can be estimated after a Government Enrolment for the purpose of CCS has been completed.
6. Additional services are available for the Primary students:
 - i. Before School Care – from 7.30am to 8.30am. At additional cost. See more information in section "Out of School Hours (3 – 12 Years) Care" below.
 - ii. After School Care -- At additional cost. See more information in section "Out of School Hours (3 – 12 Years) Care" below.
 - iii. Vacation Care – from 8.30am to 5.30pm on selected days during school holidays. At additional cost. See more information in section "Out of School Hours (3 – 12 Years) Care" below.
7. Activity Fees cover all compulsory activities encompassing internal and external class excursions, related transport, and Immersion Experience costs. These fees are invoiced each term, are non-refundable in the event of failure to participate, illness, or cessation of enrolment and are not pro-rated. Camp fees will be invoiced separately and at cost.
8. Stationery Fee (Primary) covers all stationery used in class. A list of what this covers will be emailed to parents at the beginning of each term. No additional stationery items will be required for the year. This fee is an annual fee and will be included in first Term's invoice.



Out of School Hours (3 – 12 Years) Care

1. Before School Care is available for children over 3 years, 7.30am – 8.30am, during term time. At 8:30am students will be directed to classroom to commence their program.
2. Before School Care is additional to the Pre-Primary and Primary Day Programs. Before Care is offered as permanent and casual places at differing rates.
 - a) Permanent sessions must be booked at the beginning of the term for set days. These bookings must be made via email enrolments@forestvillemontessori.nsw.edu.au. These places are guaranteed and attract the lower permanent rate. Permanent sessions may be cancelled by giving a 3 working day notice by sending an email to admin@forestvillemontessori.nsw.edu.au.
 - b) All other bookings rather than permanent sessions are considered casual sessions. Casual bookings are not guaranteed and must be confirmed in advance. Casual bookings attract the higher casual rate.
 - c) Non-attendance will be charged at the full rate applicable to the session.
 - d) A student arriving to the school before their program's start time will be signed in Before School Care and will be charged at the casual rate.
3. After School Care for the Pre-Primary and Primary children, is available from 3pm – 5.30pm during term time. After School Care is complimentary for the students enrolled in the Pre-Primary Programs. After School Care is offered as permanent places and casual places at differing rates for the students enrolled in the Primary Programs (including Kindergarten):
 - a) Permanent sessions must be booked at the beginning of the term for set days. These bookings must be made via email admin@forestvillemontessori.nsw.edu.au. These places are guaranteed and attract the lower permanent rate. Permanent sessions may be cancelled by giving a 3 working day notice by sending an email to admin@forestvillemontessori.nsw.edu.au.
 - b) All other bookings rather than permanent sessions are considered casual sessions. Casual bookings are not guaranteed and must be confirmed in advance. Casual bookings attract the higher casual rate.
 - c) Non-attendance will be charged at the full rate applicable to the session.
 - d) A student leaving the school grounds after their program's finish time will be signed in After School Care and will be charged at the casual rate.
4. Vacation Care for the Pre-Primary and Primary children is available from 8.30am – 5.30pm during school holidays in accordance with vacation care schedule released before each school holidays. Vacation care fees must be paid in full in advance. The CCS amounts received by the school towards vacation care fees will be applied to pay any outstanding invoices at the time when they received.



Other information

[FMS \(PMAL\) membership](#)

FMS (PMAL) membership is optional. Applications for membership must be in writing using the form available on request. Membership entitles you to vote at FMS annual general meetings and extraordinary meetings and to stand for election to the governing Board of Directors.

[FMS Building Fund](#)

Building Fund Contribution is a voluntary and tax-deductible contribution to the Building Fund to assist with funding additions and improvements to the school's facilities.

[Start Strong Funding](#)

FMS is a government approved childcare services provider who is registered to receive Start Strong Funding for the Pre-Primary School students. Each student may receive up to \$4,220 per year from 2023. More information is available at <https://education.nsw.gov.au/early-childhood-education/operating-an-early-childhood-education-service/grants-and-funded-programs/start-strong-funding/start-strong-for-families> .

[Child Care Subsidy \(CCS\)](#)

FMS is a government approved childcare services provider. From 2 July 2018, a new child care package came into effect across Australia, replacing the Child Care Benefit and Child Care Rebate. FMS is not able to calculate or approve eligibility for CCS. For more information please refer to <https://www.humanservices.gov.au/individuals/services/centrelink/child-care-subsidy>

[Agreements \(CWA\)](#)

In line with current legislation, all families eligible for CCS are required to sign a Complying Written Agreement (CWA) each year confirming their enrolment details, program session times, and associated fees. If a change in arrangement or program occurs mid-year, a new CWA must be signed. FMS will issue each family with a CWA as required via its student management system (Xplor).

[Accounts in Arrears & Debt Recovery Costs](#)

Fees, charges and other amounts are payable by the due dates as specified by FMS. If fees and charges for any student are not paid when due and alternative arrangements have not been agreed, the student may not be allowed to continue in attendance at FMS until they have been paid in full. Extra activities are not available to students whose fees are in arrears.

FMS reserves the right to recover outstanding debts through an external debt collection agency. Families shall pay all costs associated with and incidental to recovering outstanding fees.