

July 13, 2023

TO: Gallia-Jackson-Meigs Board of Alcohol, Drug Addiction and Mental Health Services Members

FROM: Dr. John Ellison, Chairman

SUBJECT: Minutes – June 26, 2023 Board Meeting

**Board Members Present:**

Mary Deel	Melissa Kimmel
Megan Dunfee	Tom Reed
John Ellison	Gary Phillips

**Board Members Absent:**

Melissa Cottrell  
Jane Hughes  
Mike Struble

**Guests/New Board Members:**

Spencer Morgan  
Steve Ohlinger  
Mikie Strite

**Staff Present:**

Shannon Dalton	Jenny Metts
Robin Harris	Angie Stowers
Chris Love	

1. The Board Meeting was called to order by Dr. Ellison at 6:00 p.m. and he welcomed everyone as well as the new members coming on the Board. Ms. Harris added that tonight the Board has two members terming out and three new ones coming on the Board. She shared that the new members don't actually begin their new terms until July 1<sup>st</sup> but tonight they can observe the function of the meeting and be sworn in at the end.
2. Approval of Agenda – The packets were emailed to the Board Members. Dr. Ellison requested approval of the revised agenda.

**MOTION 23:252** Mr. Phillips moved to revise the agenda by moving “6 f.” Executive Director Evaluation Committee to “7 a.” for Executive Session to discuss salary. Ms. Deel seconded the motion. The motion carried unanimously.

**MOTION 23:253** Mr. Phillips moved to approve the revised agenda and Ms. Deel seconded the motion. The motion carried unanimously.

3. Approval of Minutes – Dr. Ellison requested approval of the May 15, 2023 fiscal committee and board meeting minutes.

**MOTION 23:254** Mr. Phillips made a motion to accept the May 15, 2023 fiscal committee meeting minutes as presented and Ms. Kimmel seconded the motion. The motion carried.

**MOTION 23:255** Mr. Reed made a motion to accept the May 15, 2023 board meeting minutes as presented and Mr. Phillips seconded the motion. The motion carried.

4. Executive Director’s Report – Robin Harris highlighted items on the Executive Director’s Report. Dr. Ellison requested approval of the Executive Director’s Report.

**MOTION 23:256** Ms. Dunfee made a motion to approve the May 16, 2023 through June 26, 2023 Executive Director’s Report as presented. Ms. Deel seconded the motion, which carried.

5. Fiscal Committee Report – Tom Reed reported that the Fiscal Committee reviewed and approved each report included in the fiscal packet. The reports are included in the Board packet for review.

**MOTION 23:257** Ms. Kimmel made a motion that the Board approves and accepts the fiscal packet to include Balance Sheets Dated May 31, 2023, Expenditures, Funding Grids, and FY’23 Agency Distribution Report for May 2023 to be filed for audit as submitted. Ms. Dunfee seconded the motion. The motion carried.

FY’23 Contract Revision (Hopewell Health Centers, Field of Hope, Meigs County Agricultural Society) – Ms. Metts requested approval of the FY’23 contract revisions for Hopewell Health Centers, Field of Hope, and Meigs County Agricultural Society, which was handout “5e.”.

***Hopewell Health Centers -***

-Multi-System Adult (MSA)	+	15,461.07
-Community Transition Program (CTP)	+	12,914.91
-FY’22 Carryover (Wellness Corners)	+	21,647.65
-FY’22 Carryover (Kids Program)	+	3,300.00
-Forensic Centers	+	<u>2,200.00</u>
Total \$		55,523.63

**MOTION 23:258** Ms. Kimmel made a motion to approve the FY’23 Contract Revision as presented (“5e” in the packet) for Hopewell Health Centers in the amount of \$55,523.63. Mr. Phillips seconded the motion, which carried.

*Field of Hope –*

-FY’22 Carryover-COC (Prevention Services)	+	23,611.47
-FY’22 Carryover-COC (Gambling Prevention Services)	+	<u>5,599.00</u>
		Total \$ 29,210.47

**MOTION 23:259** Ms. Dunfee made a motion to approve the FY’23 Contract Revision as presented (“5e.” in the packet) for Field of Hope in the amount of \$29,210.47. Mr. Phillips seconded the motion, which carried.

*Meigs County Agricultural Society –*

-FY’22 Carryover-COC- (Fair Passes)	+	2,500.00
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**MOTION 23:260** Ms. Kimmel made a motion to approve the FY’23 Contract Revision as presented (“5e.” in the packet) for Meigs County Agricultural Society in the amount of \$2,500.00. Ms. Deel seconded the motion, which carried.

6. Old Business

- a. Hospital Utilization Update – Ms. Harris distributed copies of the Hospital Report and stated that there is nothing to note as far as changing with the state hospital. Ms. Dunfee asked if there are any plans to expand capacity at ABH. Ms. Harris informed the Board that there is no plan to expand capacity at ABH or most other hospitals.
- b. Agency Reports & Updates – Ms. Harris informed the Board that we received a report last week from Health Recovery Services on their Consumer Satisfaction and that handout was included within the packet. As for Hopewell, when the proper equipment comes to install a shower at the new Crisis Center then the Adult Crisis Center will be moving to one of the GDC buildings. This will increase capacity and will be a much better setting for crisis residential. The Children’s Crisis Unit is not open yet; however, a psychiatric nurse practitioner has been hired and will be here in August. She shared that the new Gallia County Jail has very nice treatment space. Ms. Harris explained that our treatment people going into the jail will only be treating Gallia, Jackson, and Meigs people unless it’s a crisis. If it is a crisis, they will do the crisis intervention and bill their home ADAMH Board. As far as ongoing treatment, this opens up new possibilities to initiate better treatment services actually onsite at the jail. Hopefully, this alleviates some of the need for hospital transfers from the jails.

- c. Coalition Updates – Shannon Dalton shared the video from the Meigs County youth driven AHA! event. She also briefly highlighted the packet of updates for the Board. The key events are listed on the County Coalition Meeting page. Gallia County Hope is sponsoring free summer movies at the Silver Screen. Jackson County SPARC is sponsoring the 2<sup>nd</sup> Annual Prevention Day at the Jackson County Fair on July 17<sup>th</sup> with kids 12 and under getting free admittance. The Gallia County HOPE Coalition is sponsoring the Hope Zone on August 2<sup>nd</sup> at the Gallia County Fairgrounds from 11:30 – 3:30 with a Dance Party with Drug Free DJ Rockin’ Reggie, a bingo-hunt, and giveaways. The AHA! Kids/Prevention Day is August 16<sup>th</sup> of the Meigs County Fair from 10:00-2:00 and kids 12 and under is admitted free until 12 noon.
- d. OACBHA Legislative/Budget Update – Ms. Harris reported that the budget, as it came out of the House, included a number of earmarks within line item 421, which is the only flexible money that comes to Boards. What may have appeared to be an increase in 421 was actually a decrease after earmarks were calculated. She contacted Representative Jay Edwards and discussed with him the local impact of decisions of the budget. When the budget came out of the House, they had removed all the earmarks and restored the 421. The House essentially flat lined the Boards and the Senate gave approximately an additional \$10 million in 421. The budget is now in Conference Committee and right now it looks pretty good. Ongoing efforts to revise ORC Section 340 had resurfaced in the Senate with Senate Bill 105 (Senator Johnson). As the budget came out of the Senate, all of the components we had requested in 340 were included except the contracting provision to remove the 120 day notice. Ms. Harris has been working intensively with Representative Jay Edwards and right before Conference Committee; he asked specifically her dislikes within the Senate version. She sent the language for the contract revision on 120 day notice.
- e. CY’22 Audit Update – Ms. Metts reported that the Board received a draft audit report today asking for permission to release it. There were no findings or management letters.
- f. 2023 Board Committees  
***Nominating Committee/Election of Officers*** – Melissa Kimmel reminded the Board that the Nominating Committee proposed the slate of officers for 2024 is as follows: Gary Phillips/Chair, Tom Reed/Vice Chair, Megan Dunfee/Secretary, and Melissa Kimmel/Treasurer.

Ms. Kimmel stated that Gary Phillips has been submitted for the office of Chair. She requested nominations from the floor three times. There were no other nominations from the floor for the Chair.

**MOTION 23:261** Ms. Kimmel moved to close the nominations for the office of Chair and Mr. Reed seconded the motion. The motion carried.

Ms. Kimmel stated that Tom Reed has been submitted for the office of Vice Chair. She requested nominations from the floor three times. There were no other nominations from the floor for the Vice Chair.

**MOTION 23:262** Ms. Kimmel moved to close the nominations for the office of Vice Chair and Mr. Phillips seconded the motion. The motion carried.

Ms. Kimmel stated that Megan Dunfee has been submitted for the office of Secretary. She requested nominations from the floor three times. There were no other nominations from the floor for Secretary.

**MOTION 23:263** Ms. Kimmel moved to close the nominations for the office of Secretary and Mr. Phillips seconded the motion. The motion carried.

Ms. Kimmel stated that Melissa Kimmel has been submitted for the office of Treasurer. She requested nominations from the floor three times. There were no other nominations from the floor for Treasurer.

**MOTION 23:264** Ms. Kimmel moved to close the nominations for the office of Treasurer and Mr. Reed seconded the motion. The motion carried.

**MOTION 23:265** Mr. Phillips moved to accept the slate of FY'24 officers by acclamation and Ms. Deel seconded. The motion carried.

*Contract Application Review Committee* – Ms. Harris reported that without a state budget all the Board has are estimates of some of the allocations. Tom Reed reported that the Contract Application Committee met and reviewed the four applications sent.

**MOTION 23:266** Mr. Reed made a motion on behalf of the Contract Application Review Committee to approve the FY'24 Tentative Allocation for Hopewell Health Centers in the amount of \$348,164.54 and Ms. Kimmel seconded the motion. The motion carried.

**MOTION 23:267** Ms. Kimmel made a motion to approve the FY'24 Tentative Allocation for Health Recovery Services in the amount of \$440,560.50 and Ms. Dunfee seconded the motion. The motion carried.

**MOTION 23:268** Ms. Deel made a motion to approve the FY'24 Tentative Allocation for TASC of Southeast Ohio in the amount of

\$463,787.00 and Mr. Phillips seconded the motion. The motion carried.

**MOTION 23:269** Mr. Phillips made a motion to approve the FY'24 Continuation Allocation for Warrior4Christ in the amount of \$65,730.75 and Ms. Deel seconded the motion. The motion carried.

g. Other – There was nothing to discuss under this item.

7. New Business

a. Executive Director Evaluation Committee

**MOTION 23:270** Mr. Reed moved to go into Executive Session for the purpose of discussing the Executive Director's evaluation and salary. Ms. Deel seconded the motion. Ms. Love conducted a roll call vote at 7:00 p.m.

Mary Deel - yes  
Megan Dunfee - yes  
John Ellison - yes  
Melissa Kimmel - yes  
Tom Reed - yes  
Gary Phillips – yes

**MOTION 23:271** Mr. Phillips made a motion to come out of Executive Session and Mr. Reed seconded the motion. Ms. Love conducted a roll call vote at 7:12 p.m.

Mary Deel - yes  
Megan Dunfee - yes  
John Ellison - yes  
Melissa Kimmel - yes  
Tom Reed - yes  
Gary Phillips – yes

**MOTION 23:272** Mr. Reed made a motion to give the Executive Director a 5% raise for FY'24 and Ms. Kimmel seconded the motion. The motion carried.

b. Acknowledgement of Members with Expired Terms- Ms. Harris announced that both Mary Deel and Mike Struble have served two full terms. She also commended them for being great board members by attending meetings and supporting activities in the community. Ms. Harris stated that Mr. Struble was out of town for this last meeting. She

presented a gift of appreciation to Ms. Deel on behalf of the Board and invited everyone to stay for cake afterwards.

- c. Introduction/Swearing In of New Board Members – Ms. Harris welcomed Spencer Morgan, Steve Ohlinger and Mikie Strite as new Board Members and she asked each to tell about themselves. Ms. Love administered the oath of office to each one.
- d. Next Meeting – The next meeting will be on August 28, 2023.  
5:30 - Fiscal Committee & Records Commission  
6:00 – Board Meeting
- e. Other – There was nothing to discuss under this item.

**MOTION 23:273** Ms. Deel made a motion to adjourn and Mr. Phillips seconded the motion. The motion carried and the meeting adjourned at 7:25.m.

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Gary Phillips, Chairman

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Megan Dunfee, Secretary