

December 13, 2023

TO: Gallia-Jackson-Meigs Board of Alcohol, Drug Addiction and Mental Health Services Members

FROM: Mr. Gary Phillips, Chairman

SUBJECT: Minutes – November 20, 2023 Board Meeting

Board Members Present:

Joe Browning	Steve Ohlinger
Megan Dunfee	Tom Reed
John Ellison	Gary Phillips
Melissa Kimmel	Mikie Strite
Spencer Morgan	

Board Members Absent:

Melissa Cottrell
Jane Hughes

Staff Present:

Shannon Dalton	Chris Love
Robin Harris	Jenny Metts
Debbie Hill	Angie Stowers

1. The Board Meeting was called to order by Gary Phillips at 6:00 p.m. and he welcomed everyone.
2. Approval of Agenda – The packets were emailed to the Board Members. Mr. Phillips requested approval of the agenda.

MOTION 24:160 Ms. Kimmel moved to approve the agenda and Dr. Ellison seconded the motion. The motion carried unanimously.

3. Approval of Minutes – Mr. Phillips requested approval of the October 16, 2023 fiscal committee and board meeting minutes.

MOTION 24:161 Mr. Reed made a motion to accept the October 16, 2023 fiscal committee meeting minutes as presented and Mr. Ohlinger seconded the motion. The motion carried.

MOTION 24:162 Dr. Ellison made a motion to accept the October 16, 2023 board meeting minutes as presented and Ms. Kimmel seconded the motion. The motion carried.

4. Executive Director’s Report – Robin Harris highlighted items on the Executive Director’s Report. She reported getting involved with OneOHIO, which is the organization formed in Columbus on how Ohio will manage the funds for the opioid settlement. After the first of the year, RFP’s will be released for the regions to begin to apply for money. According to the map, we are region 10 and there is no representation yet on the state board. She called the state office and they informed her that this is up to the county commissioners to form these boards. Ms. Harris contacted Donnie Willis and he said Lennie Elliason, from Athens has taken the lead in trying to pull this together. Ms. Stowers also highlighted a few of her events. Mr. Phillips requested approval of the Executive Director’s Report.

MOTION 24:163 Ms. Kimmel made a motion to approve the October 17, 2023 through November 20, 2023 Executive Director’s Report as presented. Mr. Browning seconded the motion, which carried.

5. Fiscal Committee Report

- a-e. Fiscal Committee Report - Melissa Kimmel reported that the Fiscal Committee reviewed and approved each report included in the fiscal packet. The reports are included in the Board packet for review

MOTION 24:164 Ms. Kimmel made a motion that the Board approves and accepts the fiscal packet for October 2023 to include Balance Sheets, Expenditures, Funding Grids, and Agency Distribution Reports to be filed for audit as submitted. Dr. Ellison seconded the motion. The motion carried.

- f. FY’24 Contract Revisions (HRS, Hopewell Health Centers) – Ms. Metts requested approval of the FY’24 contract revisions on handout “5f”.

Health Recovery Services

-Addiction Treatment Program - Gallia + 10,000.00

MOTION 24:165 Mr. Reed made a motion to approve the FY’24 Contract Revision as presented (“5f” in the packet) for Health Recovery Services in the amount of \$10,000.00. Ms. Strite seconded the motion, which carried.

Hopewell Health Centers

-FY’23 Carryover- Continuum of Care-Community Investment
(Trauma Informed Care) + 100,000.00

MOTION 24:166 Ms. Kimmel made a motion to approve the FY’24 Contract Revision as presented (“5f” in the packet) for Hopewell Health

Centers in the amount of \$100,000.00. Mr. Ohlinger seconded the motion, which carried.

6. Old Business

- a. Agency Reports & Updates – Ms. Harris informed the Board that the Children’s Crisis Unit tried to have an opening but due to increased state certification requirements it has been delayed. In order for this building to serve the level of care for the kids we need to serve, this building needs to be brought into code where it can be locked down. This will require replacing all doors and windows. The hope is to have an opening in January. As for the Adult Crisis Unit, the building has been certified and things are structurally ready and they have applied for the licensure from OMHAS and are still awaiting the site visit. The progression toward the other building being a group home is on track. Ms. Harris reported we got the final approval on the capital funds to finish the group home in Tappers Plains.
- b. Coalition Updates – Shannon Dalton reported that the Gallia County Hope Committee just went through a nominating process for leadership. Jackson County SPARC is down to one member of leadership. Both the Gallia County HOPE Coalition and Jackson County SPARC are developing promotional videos that were paid for through the SPF-PFS Grant to promote and recruit general community members. Meigs County Prevention Coalition is taking steps to reorganize.

7. New Business

- a. One OHIO – Ms. Harris discussed One OHIO within the Executive Director's Report earlier in the meeting.
- b. Executive Session (Staff Cost of Living) – Mr. Phillips requested a motion to go into Executive Session to discuss staff cost of living increases.

MOTION 24:167 Ms. Kimmel made a motion to go into Executive Session for the purpose of discussing cost of living increases for staff. Mr. Reed seconded the motion. Chris Love conducted a roll call vote at 6:21 p.m.

Joe Browning - Yes
Megan Dunfee - Yes
John Ellison - Yes
Melissa Kimmel - Yes
Spencer Morgan- Yes

Steve Ohlinger - Yes
Gary Phillips - Yes
Tom Reed- Yes
Mikie Strite- Yes

MOTION 24:168 Ms. Dunfee made a motion to come out of Executive Session at 6:43 p.m. Melissa Kimmel seconded the motion. Chris Love conducted a roll call vote.

Joe Browning - Yes
Megan Dunfee - Yes
John Ellison - Yes
Melissa Kimmel - Yes
Spencer Morgan- Yes

Steve Ohlinger - Yes
Gary Phillips - Yes
Tom Reed- Yes
Mikie Strite- Yes

MOTION 24:169 Ms. Kimmel made a motion to provide a 5% cost of living increase to the board staff effective retroactively to July 1, 2023. Ms. Dunfee seconded the motion. The motion passed unanimously.

- c. Next Meeting – The next meeting will be on February 5, 2024.
5:30 - Fiscal Committee
6:00 – Board Meeting
- d. Other – Shannon Dalton shared a marketing plan with the Board and showed the commercial the staff recently made with Total Media and the revamping of the “Your Presence is a Present” campaign.

MOTION 24:170 Mr. Browning made a motion to adjourn and Mr. Ohlinger seconded the motion. The motion carried and the meeting adjourned at 6:50 p.m.

Gary Phillips, Chairman

Megan Dunfee, Secretary