



Date: September 11, 2024

Time: 5:30 pm

Location: Library

Event: St. Mary PTU Board Meeting

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## Board Meeting Minutes

Attendees: G. Ciani, K. Scott, J. Yanko, J. O'Donnell, J. Fedak

### **I. Call to order – 5:35**

### **II.. Prayer**

### **III. Officer reports**

#### 1. President: Gina Ciani

##### i. Volunteer Calendar - update dates

##### 1. Stollers – 9/16 - 9/30

##### a. Delivery: Mon. 10/21/2023 @ 2:30 pm

##### 2. Conference dinner - Wed. Nov. 6

##### 3. Santa Shop - Friday, Dec. 6

##### 4. Teacher Cookie Exchange - Tuesday, Dec. 17

##### 5. Catholic Schools Week Pancake Breakfast - Jan. 26

##### 6. PTU Fish Fry - April 11

##### 7. Teacher Appreciation - May 5-9

##### a. Jen Zulandt and Kathy Payto will chair

##### b. Board will collect money to deposit, budget can then be set and money can be allocated

##### c. Friends Theme

##### ii. All events will have a file that will be turned in to VP after the event for future planning

##### iii. Specific committee meetings should take into consideration schedules - members will be chosen and then times decided

##### iv. Dropbox has been cleaned out and organized

##### v. Pig Roast donation from Viking Quest

##### 1. needs approval for this year from general fund

- 2. needs to be added to budget next year
- vi. Find Oktoberfest decorations
  - 1. cornstalks - Katie will contact Puitt's - 8 bundles
  - 2. decorate on Friday or Saturday - TBD
- vii. Purse Bash Committee Meeting tentatively - Sept. 24th El Patron

2. Vice President: Katie Scott

- i. PTU Closet inventory?
  - 1. There used to be one, but new items are added all the time, hard to keep an updated list
- ii. Viking Quest - Kelly McCloskey, Kim O'Keefe, Frank Rhitar will chair and PTU will provide committee members

3. Secretary: Jessica O'Donnell

- i. Newsletters quarterly
- ii. Volunteer form - sent to Kelly to update on website
- iii. Padlet will be linked in weekly update from Mrs. Fedak and included on quarterly newsletter

4. Treasurer: Julie Yanko

- i. No Report

**IV. Principals Report - Mrs. Fedak**

- Staggered Board Member terms
  - By Jan. meeting decide which positions will do a single year term in order to begin staggered terms

**V. New Business**

**VI. Other topics suggested for Future Discussions**

**VII. Adjourn: 6:30 pm**