



Date: December 11, 2024

Time: 6:30 pm

Location: ABC Room

Event: St Mary PTU General Meeting

General Meeting Minutes

Attendees: G Ciani, J. Yanko, J. O'Donnell, K. Scott, J., Fedak, K. McCloskey, F. Rihtar, L. Woolard, M. Fogle, K. O'Keefe

I. Call to order - 6:34

II. Prayer

III. Approval of Previous Month's Minutes

- a. Motion - L. Woolard
- b. Seconded - M. Fogle

IV. Officer reports

- a. President: Gina Ciani
 - i. Cookie Exchange - all set with volunteers for next week, drop off cookies by 9 am on December 17 and people who are boxing can come at 11 am
 - ii. Term limits - the board would like to stagger term limits
 - 1. Possible option - either a 1 yr term / 2 year term or a 2 year / 3 year
 - a. President and Treasurer would do a 2 year term
 - b. Treasurer and VP would stay on for 3 years in order to begin the stagger
 - 2. Will look into other possible options and discuss at next board meeting

- b. Vice President: Katie Scott
 - i. CYO Concessions
 - 1. Try it out next weekend - December 21 and 22 to test it out and get rid of extra stuff from Harvest Concessions
 - a. Simple chips, pop, water, gatorade to start
 - 2. Using the volunteer sign-up program from CYO tournament - i-Volunteer - will be added to the Viking Updates and can reach out to NDCL and PSR
 - a. 1-2 student volunteers with an adult chaperone
 - 3. Set up by the preschool hallway in front of the security gate.
- c. Secretary: Jessica O'Donnell
- d. Treasurer: Julie Yanko
 - i. Budget provided

V. Principal's Report - Mrs. Fedak

- a. Sign-in procedure
 - i. Driver's license is necessary only for volunteers who are entering the parts of the school where the children are and a badge will be printed with a photo id.
 - ii. Santa shop vendors will receive a badge, as well as any volunteers
- b. State of the School - Tuesday, January 28 @ 6:30pm
 - i. Babysitting provided in the cafeteria
 - ii. Looking for ways to entice parents to join

VI. Teacher Liaison - Mrs. Passow

VII. Committee Reports

- a. Santa Shop Chair - Sheila Liszka
 - i. Moved to Friday, December 20
- b. Viking Quest - Kelly McCloskey, Kim O'Keefe, Frank Rhitar
 - i. Meeting went well - bigger ballroom
 - 1. Goal is at least 200 guests
 - ii. Fund a Need – Library
 - 1. Received quotes from vendors \$26K for furniture
 - 2. Looking to additionally upgrade the space with new painting and flooring

3. Building out the quotes to show if we raise \$X, we can do, \$Y we can do this, etc.
4. Looking to have an auction for alumni to have old furniture
- iii. Baskets
 1. Teacher Liaisons are coordinating and receiving donations
 2. 7th and 8th don't have upper hall parents, so Kimberly is going to take the lead to coordinate
- iv. Raffle Items
 1. Art – Working with Mrs. Marra to build student class art for the auction. Looking for ideas
- v. Invitations
 1. Make the invitation really inviting and encourage new participation
 2. Sending a text message that can be copied and forwarded
- c. Father/Daughter Dance - Lynn Woolard
 - i. Friday, January 24 - Masquerade Ball
 1. Student volunteers will help set up
 - ii. Volunteers from interest form - Jen Teichman, Yesenia

VIII. New Business

- a. Fundraiser Idea - Kendra Scott - Megan Fogle
 - i. Looking to do it around Valentines Day
 - ii. Shop to Donate - Looking to Host an event here, but you must need to sell \$1500
 - iii. Can invite the community and other schools
- b. Catholic Schools Week Pancake Breakfast - January 26th after 8 and 10 masses - pancakes, eggs, sausage, bacon
 - i. Volunteers - Jenny Schulz, Catherine Fiorta, Beverly Popp, Michelle Bearer, Jen Teichman, Kelly and Joe Gregorc
 - ii. Will send email to see if anyone is willing to chair - Megan will provide information from prior years
- c. PTU skating night at City Skate - Megan will contact

IX. Adjournment

- a. Motion to Adjourn - 7:50 Katie Scott
 - Seconded - Julie Fedak