



Date: May 4, 2022
Time: 6:00 pm
Location: St Mary Banquet Room
Event: St Mary PTU Meeting

ATTENDEES

Board: Brian Intihar, Sheila Liszka, Holli Bruno, Megan Fogle

General: Mrs. Wintersteller, Coach, Kara Passow, Jen Zulandt, Gina Ciani, Kathy Payto, Angela Donato, Lynn Woolard, Heather Stetler, Amanda Lecy

- i. **Call to order** – Holli called to order 6:07
 - ii. **Prayer**
 - iii. **Review of Prior General Meeting Minutes** Motion to accept by Lynn
 - iv. **Officer reports**
 - President – Nothing new to report
 - Vice President – Update on the scholarship: only two students applied, so they will both receive the scholarships. Graduation is May 25 at 7 p.m.
 - Secretary – Nothing new to report
 - Treasurer – Financial report is on the tables; trending ahead from last year for total cash balance but catching up based on activities. All notes are within the document. Brian will reconcile the month to account for all the end of year events and the Viking Quest online auction. Net-net, we will bring in less dollars this year and output more due to increase in activities, but expense-wise we will still come in under the operating budget. The updated budget includes all feedback from the new board. The current board voted in the 22-23 budget, and we'll vote on it later as a group, but the new budget will allow ample activities to take place. The line items in the budget are consistent activities and anything obsolete has been cleaned up.
Teacher reimbursements: target 5/23 to have all turned in; please be specific with notes on which account it should come from.
 - Teacher Liaison – Mrs. Fedak is unable to attend but supplied notes: For tonight the Teacher Liaison's report is the following:
 - The teachers feel greatly appreciated by the PTU all year long and especially appreciated this week. We thank you for all of the thoughts, prayers, time and effort.
 - Thanks for the support for the Musical. The students did a great job!
- Family Mentors:**
I will have a flyer in the Wednesday Folders next week asking for volunteer families and send out a digital request. The duties of a mentoring family is to
- 1) reach out by email or phone to your new family over the summer.
 - 2) Come to the New Family Orientation to meet them
 - 3) Be open to answer questions throughout the school year.



So far we know that we have 1 new 5th grade family many pre-school families and a few kindergarten families

- v. **Principal's Report** – Thanks to PTU for Teacher Appreciation Week and the outgoing board for their two years of service.

This weekend will be First Communion

Monday, May 9 will be the Spring Band concert

Friday, May 13 school mass is moved to 8:30 a.m. to accommodate the second graders and

Viking Quest awards will take place

Saturday, May 14 flower pick and PTU picnic; Banquet room will have an event so be mindful of parking and be careful in the parking lot.

Monday, May 16 there will be a Kindergarten Shadow event and a postcard was sent out to prospective families.

Last week of school, May 25 9 a.m. Baccalaureate mass and ice cream truck; 7 p.m. will be graduation

May 26 pre-K graduation

Friday May 27 last day of school; prayer service led by the kindergarteners.

Looking forward to meeting with the new board

No field day – need at least 20 people to run and 8th grade is too small; aiming for next year and reworking to plan to run the events with less help (or call for parent volunteers).

8th grade is going to Cedar Point this year.

- vi. **Recognition of Donors** Megan recognized the three donors – Carol Modic, the Ptaszniak Family, the Zulandt Family / Madison Veterinary Hospital. We would also like the school to formally recognize the donation – communicate to the parish/school and then have a place on the playground for naming rights and other acknowledgements. The committee is working on recognition. Mrs. W would like the committee to recognize how they see fit.

- vii. **2022-23 Budget Vote** – Kara motioned to accept; Kathy seconded; Unanimously accepted.

- viii. **Committee Heads (fundraising)** – The board will ask someone to serve. Email communication will go out. Role of the fundraising coordinator will be to get the committees together and then choose the chairs. It's someone who will need to regularly attend meetings to brief the board and PTU on all ongoing events. Historically it was the board asking parents that were at the meetings. The nominating committee's primary role is to nominate for the board and Viking quest distinguished Viking award. Board will get a letter together calling for volunteers – Social, Fundraising, Teacher Appreciation

St. Mary's Float won first place in the Maple Festival Parade, and Kara gave the PTU the prize money of \$100.



ix. Fundraising Reports/Committee Updates

- a. Playground – The installation is scheduled; the kids are going to vote on the color schemes; The supervised install will take place and we need to demolish the current playground. The committee is trying to coordinate the date for the demo to make sure it's done by the 30th.
- b. Viking Online Auction Results – great success!
- c. Father/Daughter dance recap – great participation; money has been turned in but not all expenses have been submitted.
- d. Mother/Son bowling recap – turnout was good, but the facilities were not adequate; only half the lanes were working; will look at holding event elsewhere next year.
- e. Spring Flower Sale pick-up – May 14 – flowers will be dropped off at 8, so p/u will most likely be 9:30; email will go out to the school this week. Parishioners will be contacted to pick up their orders, too. Looking for volunteers to help fulfill orders; company will deliver check that day.
- f. End-of-year picnic – May 14 - will be in cafeteria after the 4:30 mass (picnic food); serving 5:30-6:30; projector and movie in the gym following dinner; Looking for movie suggestions. So far 102 people RSVP'd. Looking for volunteers to help. Possibly have a game with some prizes; very open to ideas. Kahoot! would be a good game to play with the crowd.
- g. Burntwood Tavern Dining Fundraiser – Through May 5; Chipotle sent a check but we haven't seen it so Holli will reach out.
- h. Uniform swap is June 1 & 2 in the ABC room. Suggestion to have a rack of items hanging for easy try-on. Also want to have it on new family night to give them an opportunity to
- i. 2022-2023 Activities
 - i. Purse Bash is October 21; we will set up the night before like last year

x. New Business

- a. Sheila asked about St. Mary's being present at summer community activities (such as Kids Fest 8/4; Concord Days 8/5 & 8/6)
- b. First Communion reception is being handled by the first grade
- c. Board will get a gift for the band director for the concert on Monday
- d. Stoller fundraiser will be discussed with the new board.
- e. The new board is trying to come up with more community events for both school and parish families; One idea is BINGO during the winter months, Fall Fest, etc. Goal is to have sign-up sheet ready at drop in night to solicit families to volunteer. We would also like room moms or class representatives to attend regular PTU meetings. Lynn W. suggested assigning events by grade in order to encourage volunteers. It might be a better angle to assign than request volunteers.

- xi. Motion to adjourn:** Brian motioned to adjourn at 7:15, Holli seconded.