

NAWIC Fort Worth Chapter #1 Foundation

Scholarship and Certification Course Reimbursement Guidelines

The following guidelines have been established to govern all educational scholarships and course or certification reimbursements made by the NAWIC Fort Worth Chapter #1 Foundation.

Undergraduate & Graduate Scholarships

Applicant Criteria

- ❖ Applicant must be currently enrolled in a construction related degree program at an institution of higher learning in the Dallas/Fort Worth metro area and must have at least one term remaining in a course of study leading to a degree in a construction related field.
- ❖ Applicant must desire a career in a construction related field.
- ❖ Applicant must be enrolled at least half-time.
- ❖ Applicant must have a current cumulative GPA of 3.0 or higher to be considered for scholarship.
- ❖ Previous scholarship recipients and applicants are eligible to reapply for subsequent semester scholarships.

Applicant Requirements

- ❖ Applicant is responsible for ensuring that all items listed below are submitted to the Foundation via e-mail and received no later than 60 days prior to the next academic year/semester, or as otherwise specified by the foundation for the applicable semester.
 - Completed and signed Foundation scholarship application form.
 - Transcript of grades for the three most recent semesters.
 - Employment history (limited to one page).
 - Community/Campus involvement (limited to one page).
 - Essay question responses (limited to one page).
- ❖ Applicants may be subject to a personal interview with a representative of the NAWIC Fort Worth Chapter #1 Foundation.

Scholarship Awards

- ❖ The amount and timing of any and all scholarships is subject to fund availability and will be determined at the sole discretion of the Board.
- ❖ Applications will be reviewed and winners selected by the NAWIC Fort Worth Chapter #1 Foundation Awards Committee.
- ❖ All applicants will be notified of their status after the Awards Committee meeting no later than 30 days prior to the next academic year/semester, or as otherwise specified by the Board for the applicable semester.
- ❖ Proof of matriculation for the applicable school term and any other information requested by the Foundation must be received within the timeline specified by the Board, without exception, before funds will be transferred.
- ❖ Checks will be sent directly to the institution in accordance with the institutions' applicable requirements and timeline.
- ❖ Disbursements shall not be made directly to the student.

Construction Certification and/or Course Reimbursement

Course and Applicant Criteria

- ❖ NEF Courses and Certifications are all eligible for reimbursement from the Foundation.
- ❖ Non-NEF Courses and Certifications are subject to pre-approval by the board in order to be considered for reimbursement.
- ❖ Only construction related Courses and Certifications will be considered for reimbursement.
- ❖ Applicant must pay for the Course and/or Certification in advance and submit an application for reimbursement to the Board within 90 days of completion.
 - If a non-NEF course, applicant is encouraged to consult the board as to eligibility for reimbursement before incurring the expense and expecting reimbursement.
- ❖ For certification reimbursement, applicant must provide proof of passing the course and obtaining certification.
- ❖ For course reimbursement, applicant must provide proof of completing the course with passing grade of 85% (or equivalent grading scale.)

Awards

- ❖ The amount available for Course and Certification reimbursements is subject to current fund availability, as well as existing academic scholarship commitments, and will be determined at the sole discretion of the Board.