## Al on Autopilot: How Small Businesses Are Scaling Smart Without Losing the Human Touch



#### The Challenge

As small business owners, we're stretched thin. Sales, marketing, admin, customer service—it's all on us. But what if a few smart tools could take repetitive tasks off your plate, without sacrificing your personal touch? Al-powered automation isn't just for big corporations anymore. It's becoming a game-changer for local businesses who want to grow without burning out.

This week, we're diving into practical ways small business owners are using AI to save time, increase consistency, and stay connected to their customers—without hiring a full-time team.

## Four Key Areas to Learn & Leverage

### 1. CRM & Lead Follow-Up

Ever forget to follow up with a warm lead? Al tools like Pipedrive, HubSpot, and Keap can automate email follow-ups, track customer activity, and even prioritize who you should contact next based on behavior.

**E** Learn more on Pipedrive

# 2. Content Creation & Social Media

Instead of spending hours writing captions or scheduling posts, tools like ChatGPT, Buffer, and Later help create and automate your content calendar. Bonus: platforms like Canva now have built-in AI to help design and write faster.

E Learn More on HootSuite

# 3. Website Chatbots & Lead Screening

You don't need to be online 24/7. Al-powered chatbots like Tidio and ManyChat can answer FAQs, greet website visitors, pre-qualify leads, and even book appointments—while you sleep.

E Learn more: Learn More on Tidio

### 4. Meeting Notes & Client Call Summaries

Tools like Otter.ai, Fathom, and Fireflies.ai now join your Zoom calls to record, transcribe, and summarize everything. Imagine ending a client call and already having a follow-up email draft and action list in your inbox.

**E** Learn More at OtterAl

- What's one area in your business you wish you had more time for?
- Have you tried any of these tools—or been hesitant to start? Why?
- Where can automation support, not replace, your connection with clients?

#### ▼ This Week's Challenge

Choose one Al-powered tool you're curious about. Test it. Explore it. See what you learn—whether it's a game-changer or just a new experiment. Come ready to share your experience at our next GROW meeting.