



#### **AI SMARTCUTS**

# Unlocking *Business Insights* with Tableau

Discover actionable business insights with Tableau's advanced analytics tools.

## Leverage Business Insights from Tableau

Tableau is a powerful tool for visualizing and analyzing data, helping businesses uncover valuable insights. This smartcut will guide you through setting up and utilizing Tableau for your business analytics needs.

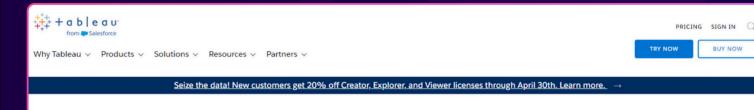
By leveraging Tableau's advanced analytics and interactive dashboards, you can transform raw data into actionable insights. Follow these steps to enhance your data analysis capabilities and make informed business decisions.

## Setting Up The Baseline

- Install Tableau: Download and install Tableau Desktop.
- Connect Data Sources: Import data from various sources into Tableau.
- Create Dashboards: Build interactive dashboards to visualize data.
- Analyze and Share Insights: Use Tableau's tools to analyze data and share findings.

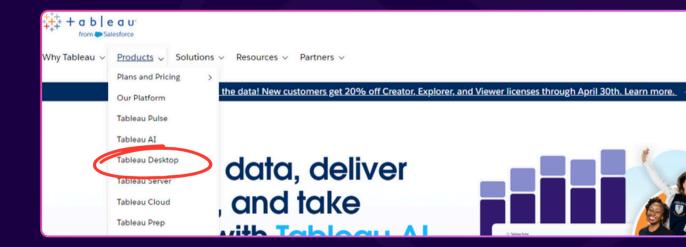
#### Download and Install Tableau

- **1**} Visit Tableau's Website: Go to the <u>Tableau website</u> and navigate to the products section.
- {2} Click on the download link for Tableau Desktop and choose the version that matches your computer's operating system (Windows or macOS).
- (3) Once downloaded, open the installation file and follow the on-screen instructions to install Tableau on your computer.



Explore data, deliver insights, and take action with Tableau Al.

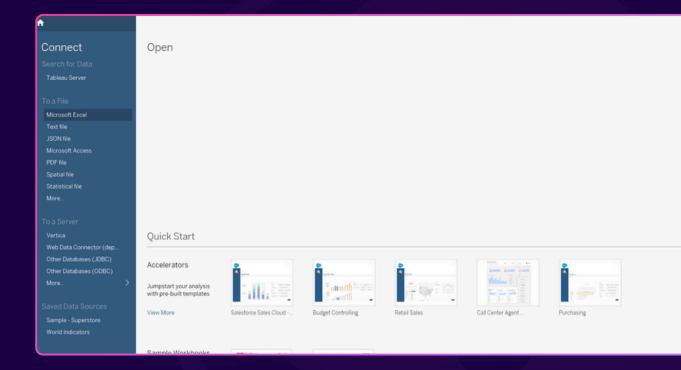






#### Load Data into Tableau

- **4** Start Tableau Desktop and choose to start a new project.
- {5} Click on 'Data' on the menu, then 'Connect to Data'. Choose your data source (Excel, SQL database, etc.) and follow the prompts to import your sales data into Tableau.





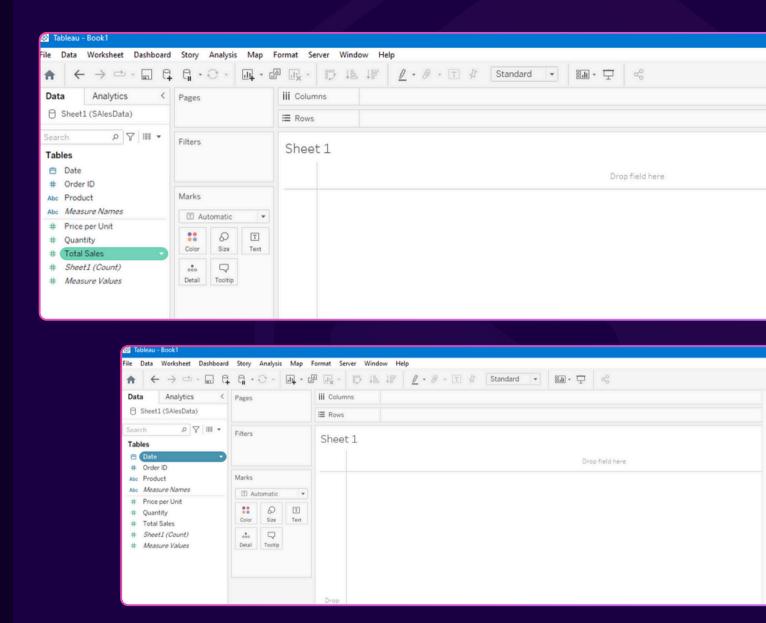
Use clear and descriptive titles for your Tableau visualizations to help stakeholders quickly understand the data and insights being presented.



#### Create a Basic Visualization

{6} Use Tableau's dragand-drop interface to choose fields to analyze. For example, drag the 'Sales' field to the Rows area and 'Date' to the Columns area to create a time series analysis of sales.

{7} Browse the extensive library of stock images available. You can search for images by keywords that match your slide's content. Insert the chosen image to make your slide more engaging and visually appealing.

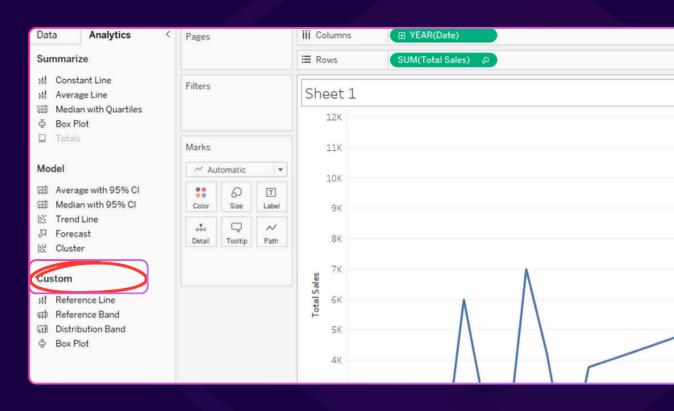






## Apply Tableau's Al Capabilities

- **8** Click on the 'Analytics' tab in the sidebar.
- **9** Prag the 'Forecast' box and drop it onto your line chart. Tableau will automatically generate a forecast based on historical data.
- {10 } Adjust forecast settings (confidence intervals, length of forecast, etc.) by clicking on the forecast and selecting 'Edit'.





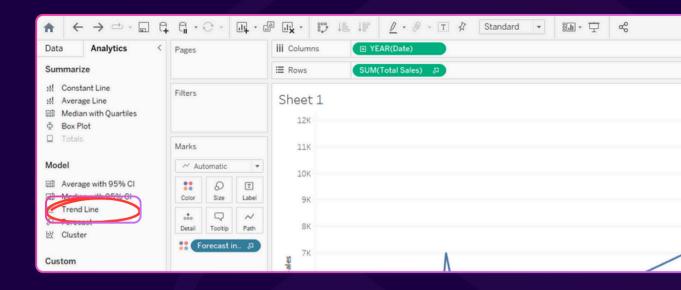


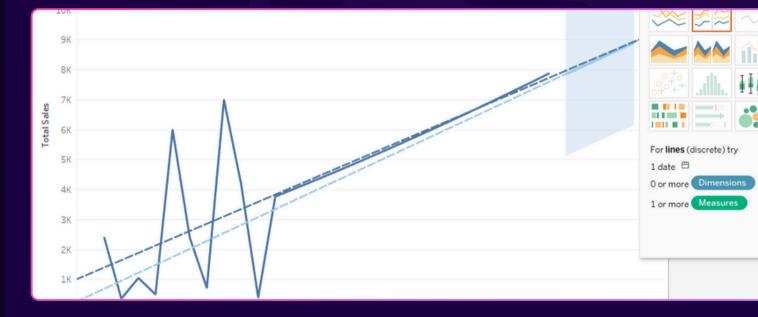
### Explore Deeper Insights with Al

{ 11 } Use Tableau's trend line feature to identify underlying trends in your sales data.

Still in the 'Analytics' tab, drag the 'Trend Line' and drop it onto the chart to see a line that represents the general sales trend.

{12} Apply animations and transitions between slides to keep the audience engaged.



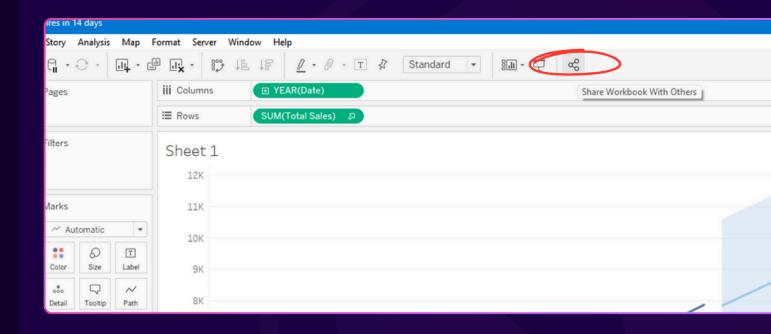


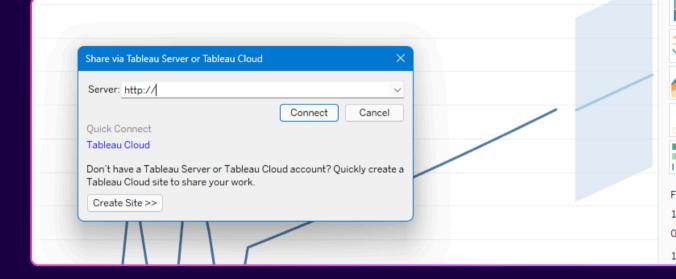


### Share and Collaborate

{13} Once your dashboard is complete, publish it to Tableau Server or Tableau Online to share it with others in your organization.

{14} Enable comments and subscriptions for your dashboard so colleagues can give feedback and receive regular updates.







#### Document Insights and Report Findings

{15} Take the observations you noted from your Tableau analysis and input them into ChatGPT.

{16} ChatGPT can then help you refine these observations into a wellstructured summary or even expand on them by suggesting potential reasons or implications behind these trends based on common business logic.



I noticed a 20% increase in sales in the last quarter, can you help me summarize this trend and its possible implications?



Certainly! Here's a summary of the 20% increase in sales and its possible implications:

#### Summary of Sales Trend:

In the last quarter, there has been a notable 20% increase in sales compared to the previous quarter. This positive trend indicates a significant growth in revenue, reflecting an effective business strategy and favorable market conditions.

#### Possible Implications:

- 1. Market Demand:
  - The increase in sales suggests a growing demand for your products or services. It may indicate that your offerings are resonating well with your target market.
- 2. Marketing Effectiveness:
  - This trend could be a result of successful marketing campaigns. Evaluating recent

» Truncated response



Treat Al-generated content as a starting point. Review, provide feedback, and iterate for more refined results





## Frequently Asked Questions

- How can I share a Tableau dashboard with someone who doesn't have Tableau?
  You can share Tableau dashboards with non-Tableau users by publishing them to Tableau Public or embedding them in web pages.
- How do I ensure that my Tableau dashboards are easy for others to understand? To ensure your dashboards are user-friendly, use clear and concise labels, choose appropriate graph types, and organize information logically.
- Do I need to know programming to use Tableau?

  No, you don't need programming skills to use Tableau. It is designed to be user-friendly with a drag-and-drop interface that allows you to create visualizations without writing code.
- What are some simple visualizations I can start with as a beginner?

  As a beginner, start with basic visualizations such as bar charts, line charts, pie charts, and scatter plots.
- How does ChatGPT help in this process?

  ChatGPT can analyze your sales data, providing summaries of trends and implications. This helps you identify key insights and points to highlight in your Tableau visualizations.

#### **Continue Exploring**

Additional resources including all the prompts used within this **Smartcut**.





## Al Upskilling For Your Organization

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