

# COMMERCIAL CHECKLIST



Standard Cleaning

Deep Cleaning

Includes everything in Standard!

## RECEPTION / FOYER AREAS

- Wood floors dusted/mopped
- Carpets vacuumed
- Clean front entrance glass
- Cobwebs removed from baseboards
- Furniture dusted and cleaned
- Ledges/pictures dusted
- Computer dusted and cleaned

## LUNCH / KITCHEN AREAS

- Clean countertops
- Clean sink and faucet
- Sweep & mop floor
- Wipe down cabinets and drawers
- Stove:** clean top & front
- Oven:** clean inside & outside
- Microwave:** clean inside & outside
- Refrigerator:** clean outside only
- Backsplashing Walls
- Hardwood Polishing

## WAREHOUSE / PRODUCTION AREA

- Remove any trash
- Clean all countertops
- Clean and disinfect lunch/break areas
- Clean and disinfect bathrooms

## BATHROOMS

- Dust & wipe down surfaces (mirrors)
- Clean sink & faucet
- Sweep or mop floor
- Quick wipe of toilets (inside & outside)
- Quick wipe of shower/tub
- Chrome polishing
- Power scrub toilets
- Power scrub floors

## OFFICE / CONFERENCE AREAS

- Remove trash
- Dust all surfaces (desks, copiers, printers)
- Vacuum or sweep floors
- Clean windowsills & baseboards
- Dust blinds & curtains
- Clean all office equipment

## EXTRAS / ADD-ONS

- Residential / Home Cleaning
- Post-Construction Cleaning
- Carpet / Window Cleaning

**WANT A FREE QUOTE? CONTACT NOW!**

Call: (330) 771-9954 | Email: jeffreysjustrightcleaning@gmail.com

Standard/One-Time Cleaning =

Deep Cleaning =