

Our safeguarding policy

Mathematical Minds Tuition Limited provides one to one and group tuition for children and young people, which brings our self-employed tutors and people working on behalf of Mathematical Minds Tuition into regular contact with children and young people online.

Mathematical Minds Tuition Limited is not a provider of childcare.

This policy applies to all tutors and anyone else working on behalf of Mathematical Minds Tuition Limited.

The purpose of this policy is:

- To protect children and young people who receive Mathematical Minds Tuition's services;
- To provide tutors and anyone else working on behalf of Mathematical Minds Tuition with the overarching principles that guide our approach to safeguarding and child protection.

Mathematical Minds Tuition takes its responsibilities to safeguard and protect the interests of all children and young people very seriously. Mathematical Minds Tuition believes that a child or young person should never experience abuse of any kind. We have a responsibility to promote the welfare of all children and young people and keep them safe. We are committed to practise in a way that protects them.

We will seek to keep children and young people safe by:

- Valuing, listening to and respecting them;
- Adopting child protection and safeguarding practices in our provision of tuition services;
- Ensuring our tutors have regular DBS checks;
- Recording and storing information professionally and securely (please see our Privacy Policy for more detail);
- Ensuring that we create a safe digital environment for the children and young people to whom we provide tuition;
- Advising parents or guardians of the children and young people with whom we work that our tutors prefer to be in an environment (either physical or digital) where there is another adult present. Any situation where this is not the case is entirely the decision of the parent or guardian of the child or young person with whom we are working.

Online security

Bitpaper

- Bitpaper's privacy policy can be viewed here: <https://www.bitpaper.io/privacy-policy>
- Please note, it states that 'Children under 13 years old are not allowed to create an account without a parent or guardian's permission. We recommend that minors over the age of 13 ask their parents for permission before sending any information about themselves to anyone over the Internet.'
- There is no recording function on Bitpaper audio / video calls and we will not be using Bitpaper for calls in any event. Please ensure you have read and understood Bitpaper's Privacy Policy.

Zoom

- Zoom's privacy policy can be viewed here: <https://zoom.us/privacy>
- Please ensure you have read and understood Zoom's Privacy Policy.

Microsoft Teams

- Microsoft's privacy policy can be viewed here: <https://privacy.microsoft.com/en-gb/privacystatement>
- Please ensure you have read and understood Microsoft's Privacy Policy.

Our promise

- We take online security, particularly when working with children, very seriously and aim to provide a safe and secure online tuition solution.
- We will only send Bitpaper, Zoom and / or Microsoft Teams links to your email address, unless you give us explicit consent to send them to your child's email address. In this instance, we will copy you in to all communication.
- Our group tuition sessions are recorded and recordings provided to attendees to watch on demand.
- We will ensure that only authorised attendees are able to gain entry to online tuition sessions.
- We will not use your child's name or other personal data in writing during our sessions.
- We will make available a copy of all notes we have created during an online tuition session to you so you have full visibility of what we have covered.
- You are more than welcome to sit in on any of our tuition sessions if that is your preference.

We are committed to reviewing our policy and good practice annually. This policy may be changed or amended at any time, so you should review it occasionally so that you are aware of any changes. We will let you know when this policy has changed.

If you have any questions or concerns regarding safeguarding or online security, please email Hannah at hannah@m2t.co.uk.

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