



2023-2024 District 45 Council Meeting Minutes

[30 SEP 2023]

<p>Call to Order and Welcome Recording for minutes only</p>	<p>Administration Manager Sharon Joseph, DTM called the meeting to order at 9:02 am ET / 10:02 am AT / 10:32 am NT.</p> <p>She informed the attendees that the meeting would be recorded and the recording would be used for creating the meeting minutes. Once the minutes were finalized, the recording will be deleted. No parts of the meeting can be recorded by any other members of the District Council.</p>
<p>National Truth and Reconciliation Day (Canada)</p>	<p>Stéphane Parent, DTM shared insight into National Truth and Reconciliation Day celebrated on Sep 30th in Canada.</p>
<p>Inspirational Opening</p>	<p>Patricia Saucier, DL5 MS5 PM5 read the inspirational opening.</p>
<p>Welcome</p>	<p>District Director Angela Chute, DTM welcomed the attendees.</p>
<p>Review the District Mission</p>	<p>District Director Angela Chute, DTM reviewed the mission statement.</p>
<p>Introduce our Parliamentarian Bill Kirby, DTM</p>	<p>District Director Angela Chute, DTM introduce the Parliamentarian Bill Kirby, DTM.</p> <p>The Parliamentarian read the District 45 Standing Rules which outlined how the meeting was going to be governed.</p>
<p>Credentials Committee Report</p>	<p>Credentials Committee Chair Stéphane Parent, DTM gave the credentials report. 84 clubs in good standing where each club has 2 votes, totalling 168 potential votes. Quorum is $\frac{1}{3}$ of club votes which is 56 in this case. A simple majority is 40 and $\frac{2}{3}$ majority is 52. There were 57 club representatives represented.</p> <p>Addendum: The April Dues Status report under the Daily Reports tab of the Toastmasters International dashboard is the report upon which to base the club eligibility. The report in question shows 4 clubs as being ineligible. as of the meeting date of Sept 30/23.</p> <p>Therefore, of the 86 clubs, 82 were eligible. Given that each club has 2 votes, the total number of votes is $82 * 2 = 164$</p> <p>Quorum is one third of the eligible club votes: $164 / 3 = 54.7$ (55) Quorum = 55</p> <p>An eligible club aka club in good standing is defined in the TI governing documents Policy and protocol , Policy 2.0 Club and Membership Eligibility, section 4 good standing of clubs, Item C as follows:</p> <p>Good Standing of Clubs</p> <p>A. Membership dues, including payment dates, amounts, and transfers, are governed by Article IV, Section 2, of the Bylaws of Toastmasters International.</p> <p>B. Admission, continuation, termination, and suspension of clubs is defined in Article III, Sections 3 and 4, of the Bylaws of Toastmasters International.</p>

<p>Review Voting Procedures</p>	<p>C. A Member Club is considered paid and in good standing when its dues have been received by World Headquarters for the current dues period for a minimum of eight (8) members—at least three (3) of whom were members of the club during the previous renewal period.</p> <p style="text-align: center;">I. If dues are not paid prior to the following renewal period, the club is suspended from active status, and all services and membership status for the club and its individual members are discontinued.</p> <p>D. Each member club shall ensure membership dues are paid in advance, due April 1 and October 1 of each year, based on the total individual membership of the club as of those dues renewal report dates.</p> <p>E. There must be no transfer of an issued charter from a club to any other group, club, or entity.</p> <p>Quorum established.</p> <p>Parliamentarian Bill Kirby DTM reviewed the voting procedures and our voting tool Election Buddy. The second voting procedure used through the meeting will be the electronic raised hand feature. No other features will be recognized since the features automatically expire and disappear whereas the raised hand remains until it is removed.</p>
<p>Meeting Agenda - Review & Acceptance</p>	<p>District Director Angela Chute, DTM reminded members that in accordance with TI regulations, the meeting agenda has been posted on the District 45 website since September 16th, 2023 and the link to that agenda sent out via email to all of the voting members. It was posted in the Zoom chat as well that morning.</p> <p>District Director Angela Chute entertained a motion to accept the meeting agenda as posted.</p> <p>Sam Boduch, President Portsmouth Toastmasters moved that the meeting agenda be accepted as posted. Seconded by Carol Coolidge, Area 8 Director. No objections to the meeting agenda being accepted as posted.</p> <p>District Council Meeting Minutes of May 27, 2023 approved by unanimous consent.</p>
<p>District Council Meeting Minutes of May 27, 2023 - Review & Acceptance</p>	<p>District Director Angela Chute, DTM reminded members that in accordance with TI regulations, the District Council Meeting Minutes from May 27, 2023 have been posted on the District 45 website since September 16th, 2023 and the link to the meeting minutes were sent out via email to all of the voting members.</p> <p>District Director Angela Chute entertained a motion to accept the District Council Meeting Minutes from May 27, 2023 as posted.</p> <p>Casey Jenkins, Area 10 Director moved that we accept the District Council Meeting Minutes from May 27, 2023 as posted. Seconded by Aaleyah Evans, Area 9 Director. No objections to the District Council Meeting Minutes from May 27, 2023 being accepted as posted. Approved by unanimous consent.</p> <p>District Council Meeting Minutes of May 27, 2023 Approved by unanimous consent.</p>
<p>Budget Presentation & Vote</p>	<p>Finance Manager Cecilia Dahl, PM1 presented the proposed District 45 budget for 2023-2024 via video.</p> <p>District Director Angela Chute entertained a motion to accept the District 45 2023-2024 Budget as presented.</p>

	<p>Shelley Petit, President and VPE of Arcadie du Grand Caraquet moved to accept the District 45 2023 - 2024 budget as presented. Seconded by Ann Marie Pochtar Galakis, President The Maine Thing.</p> <p>After discussion, the vote was launched and each member was given 10 minutes to vote via Election Buddy.</p> <p>Tellers Report was 75 votes cast with a majority being 38. Final vote distribution is 71 in favor, 4 opposed for a total of 75. The motion is carried.</p> <p>District 45 2023/2024 Budget, Approved by Majority Vote.</p>
<p>Break (5 Minutes)</p>	
<p>Appointment Report - Review & Acceptance</p>	<p>District Director Angela Chute, DTM reviewed the District 45 appointments which included managers, chairs and area directors.</p> <p>District Director Angela Chute entertained a motion to accept the District 45 appointments as presented.</p> <p>Kathi Zwicker, President Women Changemakers Toastmasters moved to accept the District 45 appointments as presented. Seconded by Shelley Petit, President and VPE of Arcadie du Grand Caraquet.</p> <p>Point of order from Sam Boduch, President Portsmouth Toastmasters that Ray Savoie cannot serve as District 45 2023-2024 Audit Chair since he is an area director. It is noted that Ray Savoie was able to serve as 2022-2023 Audit Chair as he was not holding a role in the District Council for 2022-2023.</p> <p>Parliamentarian Bill Kirby recommended to separate the role of audit chair pending a review of governing documents.</p> <p>District Director Angela Chute entertained a motion to accept the District 45 appointments as amended. The amendment being that the audit chair position will remain vacant pending the review of governing documents.</p> <p>The amended motion is seconded by Shelley Petit, President and VPE of Arcadie du Grand Caraquet. No discussion on this motion.</p> <p>District Director Angela Chute reminded all attendees that Election Buddy would only be used for voting on the budget and that the remaining votes will be done using the second voting procedure (the electronic raised hand feature) as presented by Parliamentarian Bill Kirby.</p> <p>Parliamentarian Bill Kirby verified the governing documents, District Administrative Bylaws, Article 9 Committees, Subsection C.1 states <i>“each year the District Director shall appoint an audit committee consisting of at least 3 individual members who are not members of the district executive committee.”</i></p> <p>53 votes cast by electronic hand raised in favor of the amended motion. 0 votes cast in opposition. Amended motion carried.</p> <p>District Director Appointments Amended Report, Approved by agenda consent.</p>
<p>District Leadership Committee (DLC) Timelines</p>	<p>DLC Chair Jeff Hebert, DTM PDD was recognized and presented the DLC timeline.</p>
<p>Alignment Committee Timeline</p>	<p>Alignment Committee Chair Marion Taylor, DTM was recognized and presented the alignment committee timeline.</p>
<p>Audit Committee Reports</p> <p>2022-2023 Budget Recap</p> <p>2022-2023 Audit Committee</p>	<p>2022 - 2023 Finance Manager Sam Boduch, IP1 presented the budget recap for the 2022-2023 budget.</p> <p>2022 - 2023 Audit Committee Chair Ray Savoie, DTM presented the audit committee report year end 2022-2023. The committee notified the District 45 Finance Manager of a series of transactions on May 4th 2023 which appears to have been a void cheque of \$2,250.75 USD per the Finance Manager’s notes. That same amount appears in the check register for the same date but could not be found in the Concur system.</p>

	<p>2022 - 2023 Finance Manager Sam Boduch, IP1 provided clarification that \$2,250.75 USD is a transaction in our main accounting system Intact. Sam reached out to Toastmasters International to clarify why the transaction does not show up in Concur.</p> <p>ACTION Item: Sam Boduch, Immediate Past Finance Manager to follow up with TI District Finance on Audit Concur Discrepancy of \$2,250.75 USD as well as inform current Finance Manager Cecilia Dahl.</p>
Division Director Reports	<p>Division A - Elise Thorsen, IP5, SR4</p> <p>Division B - Ivona Cookson, MS5 DL1</p> <p>Division C - David Stonehouse, IP4 VC4</p> <p>Division D - Jenny Theriault, PM5 MS4</p>
District Reports	<p>Administration Manager Sharon Joseph, DTM</p> <p>Public Relations Manager Dawna-Jean Turchon, DTM</p> <p>Club Growth Director Sherry MacDonald, DTM</p> <p>Program Quality Director Paul Coddington, DTM</p> <p>District Director Angela Chute, DTM presented their district reports.</p> <p>District Director Angela Chute entertained a motion to accept all District Officer Reports as presented.</p> <p>Lawrence Kelly, Area 1 Director, moved to accept all District Officer Reports as presented. Seconded by Patricia Saucier, Area 5 Director. No discussion. 50 votes in favor of the motion. 4 votes opposing the motion. Motion carried.</p> <p>District Reports, Approved by agenda consent.</p>
International Updates	<p>District Director Angela Chute, DTM provided international updates.</p>
New Business (if applicable)	<p>District Director Angela Chute, DTM called for new business.</p> <p>Sheryl Poirier, Area 2 Director moved that Area 2, Division C, District 45 hold a French International Speech contest this Toastmasters' year. Seconded by Sharon Joseph, Administration Manager.</p> <p>Clarification that this contest is an unofficial area contest only. The contest will go no further and an English International Speech contest will be held in parallel. Only the English International Speech contest will move to the division level.</p> <p>There will be no financial support from the District for this contest.</p> <p>After discussion, District Director Angela Chute called for a vote by show of electronic hands in favor of the motion. 45 votes in favor of the motion. 1 vote opposed the motion. Motion carried.</p> <p>Motion to authorize Area 2, Division C, District 45 to hold a French International Speech Contest, that will NOT move forward to Division, in parallel to an English International Speech Contest, that will move forward to Division, Approved by majority vote.</p> <p>Parliamentarian Bill Kirby provided the following clarification: <i>"Governing document with regards to non-English contests are optional and may be conducted using the rules corresponding to the English contest in question. If non-English contests are being conducted using the rules of the International Speech Contest, such contests must be titled using the name of the language, for example, Chinese Speech Contest. Non-English contests must not continue beyond the district level per the rule book."</i></p>
Announcements	<p>District Director Angela Chute, DTM announced:</p> <p>1. The next DEC meeting will be held virtually on Oct 5th, 2023.</p>

	<p>2. The Fall Workshop will be held virtually on Nov 4, 2023.</p> <p>3. Next District 45 Council meeting will be held virtually on Saturday, May 4th, 2024.</p> <p>4. Our hybrid District 45 Conference & Inductions will be held on May 17th, 2024.</p> <p>5. Kathi Zwicker announced that the District 45 Rotary Alliance Action team has been interviewed by TI Magazine. There will be a 4-page spread in the December 2023 issue on the Rotary Toastmasters Alliance. She is encouraging everyone to visit a Rotary club and invite the Rotary Club to attend their meeting from Feb 24 and Mar 25 2024.</p> <p>6. Linda Rummenie announced that The Very Best Toastmaster is celebrating their 50th anniversary on Oct 14th in the afternoon.</p>
Next District Council Meeting	<p>District Director Angela Chute, DTM announced that the next District 45 Council meeting will be held virtually on Saturday, May 4th, 2024.</p> <p>District Director Angela Chute entertained a motion for the next District Council Meeting to be held online on Saturday May 4th, 2024.</p> <p>Sam Boduc, President Portsmouth Toastmasters moved that the next District Council Meeting to be held online on Saturday May 4th, 2024. Seconded by Ann Marie Pochtar Galakis, President The Maine Thing.</p> <p>There was no discussion. 46 votes in favor of the motion. 0 votes in opposition. Motion carried.</p> <p>Motion to hold the NEXT District Council Meeting, on line, on Saturday, May 4th, 2024, Approved by unanimous vote.</p>
Meeting Adjourned	<p>District Director Angela Chute, DTM entertained a motion to adjourn the meeting.</p> <p>Stephane Parent, VPE Charlottetown Breakfast Club moves the motion to adjourn the meeting. No seconder is required for this motion.</p> <p>Meeting adjourned at 11:47 am</p>