

Emergency Evacuation Procedure

- Ask another staff member to **Call 000**
- Account for all visitors in an evacuation
- Check MAZE through main emergency/exit door
- Open 3 external emergency exit doors to maze (3057)
- Check 3 restrooms & male donga
- Check Mini Golf area and nature playground
- Check all staff are accounted for
- Calmly ask all persons to exit through the exit doors
- Calmly ask all persons to assemble at the Emergency Evacuation Point to the north end of the carpark well away from the building

- Check **000** has been called