

Phoenix Lake Country Club Estates

Mutual Water Company

(PLCCEMWC)

21296 Paseo De Los Portales

Sonora, CA 95370

February 24, 2025 **Board Meeting Minutes**

In Attendance: Tim Glick – President; David Harris – Vice President; Steve Lee – Director; Bill Knobloch – Secretary/Director Rayanne Tamayo – Director; Toivo Valtatie – Director, Randy Hoover; Operations Manager, Not present: Melvin Wingal – Operations Manager, on Workman's comp

Meeting called to order at 6:15 pm, Agenda with additional items

1. **Review of last meeting minutes** –Rayanne approved the minutes of the last meeting on January 27th; Toivo seconded. Discussion regarding 15433 Camino Del Parque, Again mention of Dale Byersdorf, tree fell on his house and we will only charge him \$20 Water Company infrastructure fee for the next six months. Discussion of the new web site for the Water company, PG&E expenses \$3177 for January will be lower so to run pump during non-peak hours during the day, Melvin to return on March 4th and a pre-meeting to be set up with **Rayanne and Steve the evening of March 3rd**, Needs to sign employee contract
2. **Treasurer Report / Expenses** – Spent \$103,270 for the month of January alone, Largest expense was \$37,213 for utilities booster pump cabinet equipment purchased by Conifer, \$22,285 for wells 1 & 2 repair by Canepa, **\$20,655 additional repairs**=(\$11,889 for MRX 920 repair Ferguson Waterworks is this the meter reader?, \$5,715 General Plumbing supply plus \$3000 for TNT, plus \$500+ LK Lehman for concrete was this for the fire hydrant repair that was sent into **our insurance company Tim?**, \$4052 for Fees and permits to SWRCB state water board?

3. **Status of Water System / Maintenance report** –Melvin to come on full duty until 3/04/2025. Need to get Randy some help, Tim purchased a new Apple iPad and keyboard for meter reading \$900 which will be conducted on Friday February 28th, Installing a new Neptune meter chlorine port mixer for well #3, Discussion focused on replacing the laterals lines, street shut downs, leasing excavation equipment, Approximation 1 day per lateral * 200 laterals? Priority to fix laterals that are failing then change, Tim provided Cross Connection Control Program (CCCP) relating to backflow prevention, hazard assessment, regulatory authority, Austin Ferreria SWB, date July 1st 2025?
4. **Additional items:** Dave Harris mentioned we need bids for tree removal next to PLCCE Water Company yard, Board brought up splitting up duties and \$ compensation as Tim has too much on his plate, Need to verify all homeowners that have not paid their bills, Only 3 residents that have liens on their homes, Need to hang notices on door knobs and shut off water for those who have not paid?, 10 year plan for vacant lot new well and tank?

Meeting adjourned: 8:45 pm

Next Meeting: March 17, 2025 (or March 31 as that is the last Monday in March)