

Phoenix Lake Country Club Estates

Mutual Water Company

(PLCCEMWC)

21296 Paseo De Los Portales

Sonora, CA 95370

May 28, 2025 **Board Meeting Minutes**

In Attendance: Tim Glick – President; David Harris – Vice President; Steve Lee – Director; Bill Knobloch – Secretary/Director; Toivo Valtatie – Director, Not present: Rayanne Tamayo – Director Randy Hoover; Operations Manager – Melvin Wingal, Operations Manager, on Workman's comp

Meeting called to order at 6:05 pm, Agenda with additional items

1. **Review of last meeting minutes** – Noted that Dave Harris abstained from voting on item #6 power at Bear Cub from the previous minutes, Steve Lee then approved and Tim Glick seconded.
2. **Treasurer Report / Expenses** – No report provided by Carlson for the month per Tim they were not ready to submit. Second month in a row without a full report of expenses and revenue. Tim to provide to the board when ready. Most important item was procedures for shut off and liens for non-paying customers. Account must be delinquent for 60 days to inform of shut off and then customer must remedy after 7 days of that notice. Tim produced a report from El Dorado that details that 23 customers will be given notice on their failure to pay their bills. Most all customers owing \$500 +. It was agreed that all of those top 23 will be receiving a notice of non-payment. Eunice Gates and Hicks and Son have liens on their property for non-payment. Tim provided a template for the letter. Needs to be sent out next billing cycle.
3. **Status of Water System / Maintenance report** – see report completed by Toivo. Wells 1, 4 and 7 continue to be our

workhorse wells. Tasks completed included Vegetation management (weed-whacking) of water company property. In addition CCCP survey completed for backflow prevention. Adapted golf cart with 12V adapter to power the remote meter reader. Noted that well #5 VFC not operating correctly and needs to be reprogrammed, and piping needs to be installed on Bear Cub tanks to account for water mixing.

- 4. Melvin:** Had yet another meeting with the Dr. Krpen on April 16th that indicated “no reason” for surgery on thumb. No report of physical therapy to remedy. Dr. Quick on May 20th felt “crunching” and flexibility not good. Information now provided to Genex (State funded Workman’s comp medical assessor?) To repeat No date for any surgery or physical therapy to correct his thumb injury, Tim found out about the injury in early Late October or early November and subsequently filled out the workman’s comp claim on behalf of Melvin days afterward. Per Melvin the injury occurred September 24th. This injury has created significant “hardship” on the water company again noting that PLCCE Water had to pay plumber over \$7000 to install the remaining meters that were never installed during the summer when Melvin was employed at the water company. In the interim we have had to assign our part time employee Randy Hoover to full week duties and also bring Toivo on board to help out Randy on his off days. It severely delayed the implementation of the Neptune 360 Meter reading system and also the El Dorado electronic billing system (which we pay monthly maintenance costs) for our customers. It should be noted that per Melvin the thumb has “scar tissue” which may indicate that his thumb may have been previously injured? It is also unclear of when and where he injured his thumb. Conflicting reports indicate that he may have originally injured it at home? **As a correction to the previous minutes** the thumb injury was never “reported” to Tim or anyone on the board until late October / early November a month plus after the injury and a week before the workman’s comp claim was filed by Tim on behalf of Melvin. As of the writing of these minutes Bill K. has left a message with Workman’s comp adjuster to determine next steps and the best course of action.

- 5.** Shareholders meeting: June 21st in the park. Plan to inform customers of massive improvements in modernizing our water distribution system, Cheaper than TUD and automated billing.

Meeting adjourned: 8:23pm