

CITK

Admin Vs. User Permissions

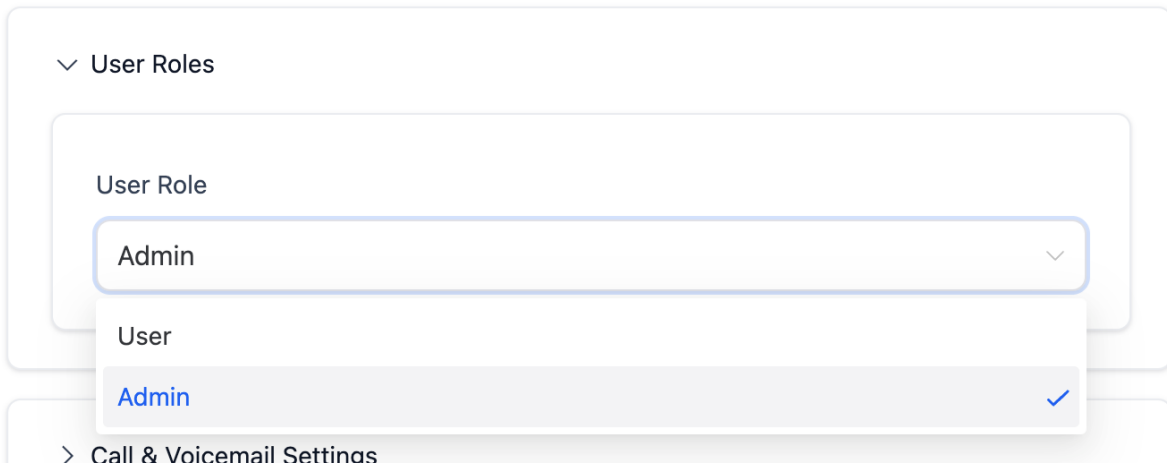


Admin Vs. User Permissions Print

Sub-Account Level User Roles

Feature	User	Admin
Business Profile Settings		
▶ Edit Information Fields	✗	✓
▶ Edit Business Logo	✗	✓
My Staff (Users)		
▶ Create	✗	✓
▶ Edit	✗	✓
▶ Delete	✗	✓
Contacts		
▶ Import	✗	✓
▶ Export	✗	✓
▶ Delete	✗	✓
Opportunities		
▶ Export	✗	✓

Admin Vs. User Permissions



The screenshot shows a web interface with a 'User Roles' dropdown menu. The menu is open, displaying two options: 'Admin' and 'User'. The 'Admin' option is currently selected, indicated by a small downward arrow on the right. Below the dropdown, there is a list of roles: 'User' and 'Admin'. The 'Admin' role is highlighted with a blue checkmark on the right, indicating it is the selected role.

> Call & Voicemail Settings

Admins can change the role of a particular user by going to **Settings > My Staff > Edit (pencil icon) > Scroll to and expand "User Roles"**