

CTTK

Namecheap Domain Setup



Step-by-step Mailgun Setup - Namecheap Domain Setup

1. Sign up for [Mailgun.com](#)

2. Check your email inbox to verify the email address

Account Verification

Howdy,

Thank you for choosing Mailgun! Please confirm your email address by clicking the link below. We'll communicate important updates with you from time to time via email, so it's essential that we have an up-to-date email address on file.

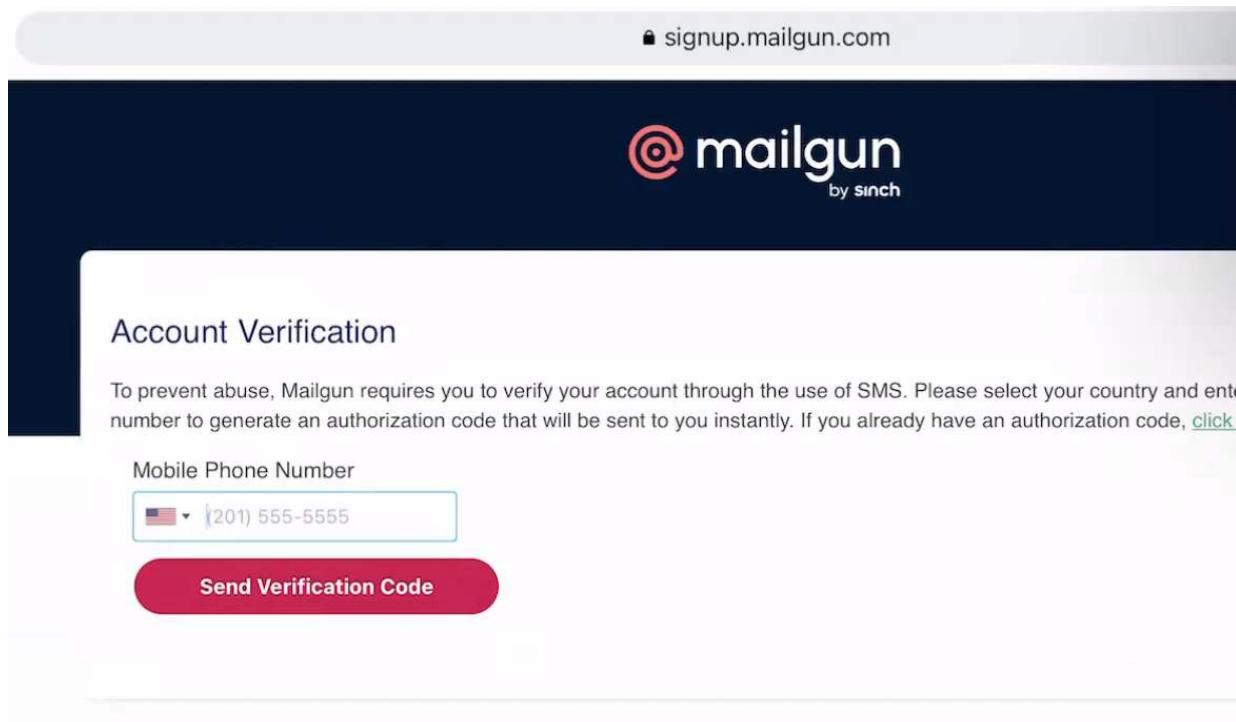
[Verify your email address](#)

If you did not sign up for a Mailgun account, you can simply disregard this email.

Happy Emailing!

The Mailgun Team

Mailgun Setup - Namecheap Domain Setup



3. Login to Mailgun, Click on **Sending > Add New Domain**



4. If your domain is `companynname.com`, you can either set up the main domain or subdomain with Mailgun.

A. Main domain:

If you are adding the main domain,

it should not be used with Gsuite, or any other email provider

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Subdomain:

- To set up the subdomain with Mailgun, you can type **ANYTHING_HERE.companyname.com**
 - Examples:
 - mg.companyname.com
 - replies.companyname.com
 - support.companyname.com

B. Please set up the domain or subdomain under US, not EU. not EU. not EU.

C. Click on **Add domain**

Back to all domains Add new domain

Domain name*

 A

Domain region ?

US B

EU

> [Advanced settings \(DKIM\)](#)

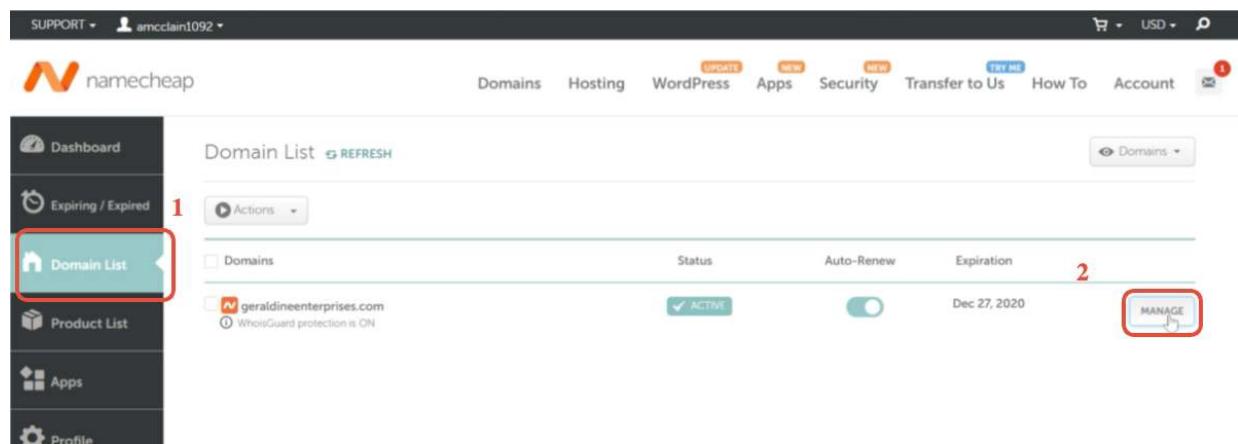
Add Domain C

5. Now log in to your DNS records based on where you get the domain and add the 5 DNS records.

Mailgun Setup - Namecheap Domain Setup

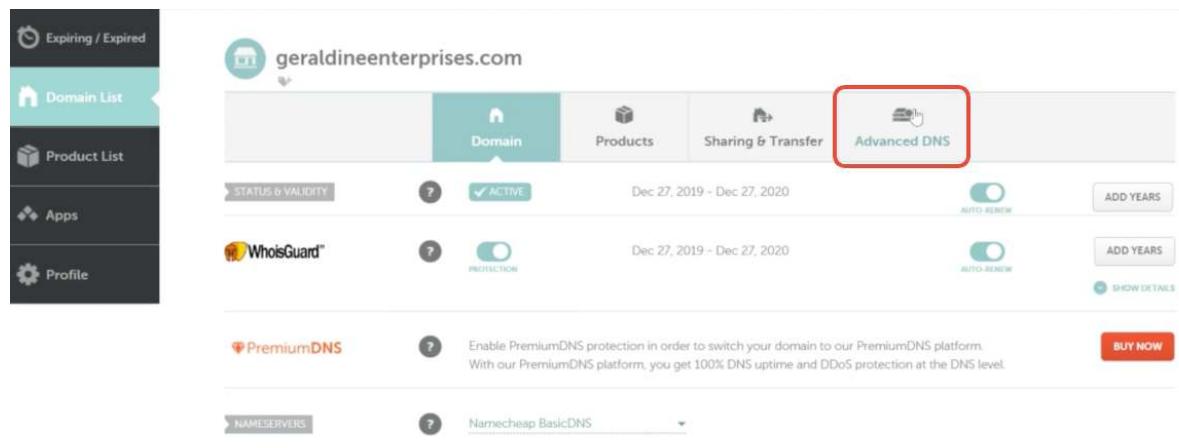
Log in to Namecheap.com

Click on Domain List > Manage



The screenshot shows the Namecheap domain management interface. The left sidebar has buttons for Dashboard, Expiring / Expired, Domain List (highlighted with a red box and number 1), Product List, Apps, and Profile. The main area is titled 'Domain List' with a 'REFRESH' button. It shows a table with columns: Domains, Status, Auto-Renew, and Expiration. A row for 'geraldineenterprises.com' is selected, showing it is 'ACTIVE' with 'WhoisGuard protection is ON'. A 'MANAGE' button is highlighted with a red box and number 2.

Click on Advanced DNS, we are going to add 5 DNS records

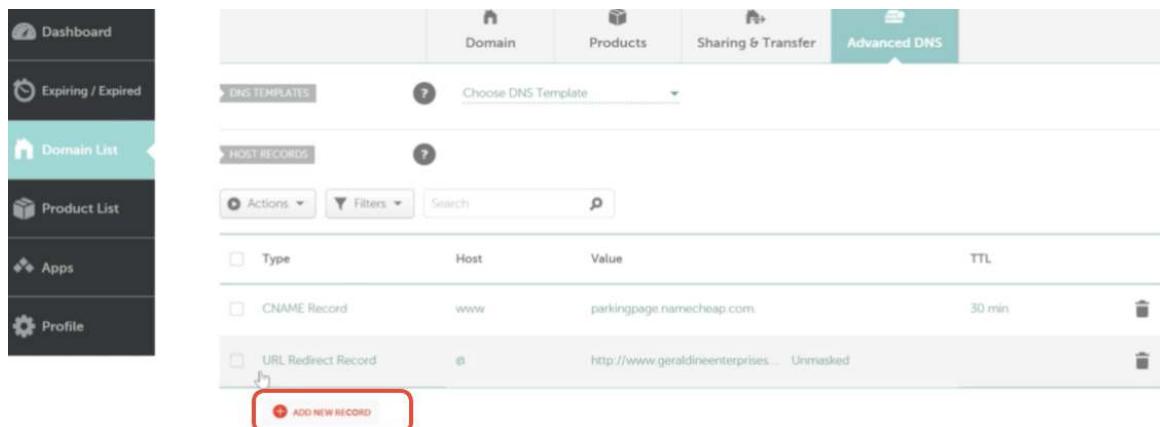


The screenshot shows the domain details page for 'geraldineenterprises.com'. The top navigation bar includes 'Expiring / Expired', 'Domain List' (highlighted with a red box), 'Product List', 'Apps', and 'Profile'. The main content area shows domain status (ACTIVE), protection (WhoisGuard), and options for PremiumDNS and Namecheap BasicDNS. The 'Advanced DNS' button in the top right is highlighted with a red box.

To add the 1st TXT record

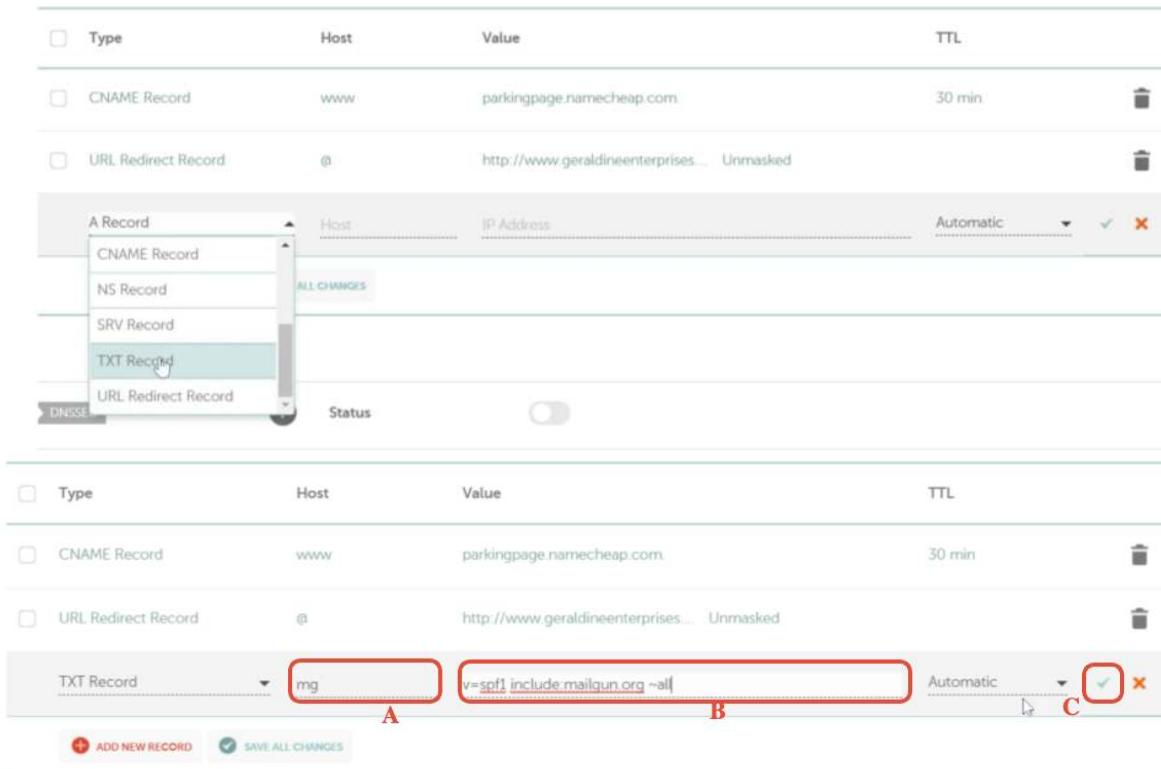
Click on Add New Record

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The screenshot shows the Namecheap Advanced DNS interface. The 'Domain' tab is selected. Under 'HOST RECORDS', there are two entries: a CNAME Record for 'www' pointing to 'parkingpage.namecheap.com' with a TTL of '30 min', and a URL Redirect Record for '@' pointing to 'http://www.geraldineenterprises...' with a status of 'Unmasked'. At the bottom, a red box highlights the 'ADD NEW RECORD' button.

Select **TXT Record** from the dropdown



The screenshot shows the 'Type' dropdown menu in the Namecheap Advanced DNS interface, with 'TXT Record' selected. The 'Host' field is set to 'mg', the 'Value' field contains the SPF record 'v=spf1 include:mailgun.org ~all', and the 'TTL' field is set to 'Automatic'. The 'Status' toggle is off. The 'SAVE ALL CHANGES' button is highlighted with a red box. The interface is divided into two sections: 'DNSSE' (top) and 'DNS' (bottom).

A. Host:

Depending on the subdomain you are trying to set up, if you are trying to set up

mg.companyname.com The host name will be **mg**

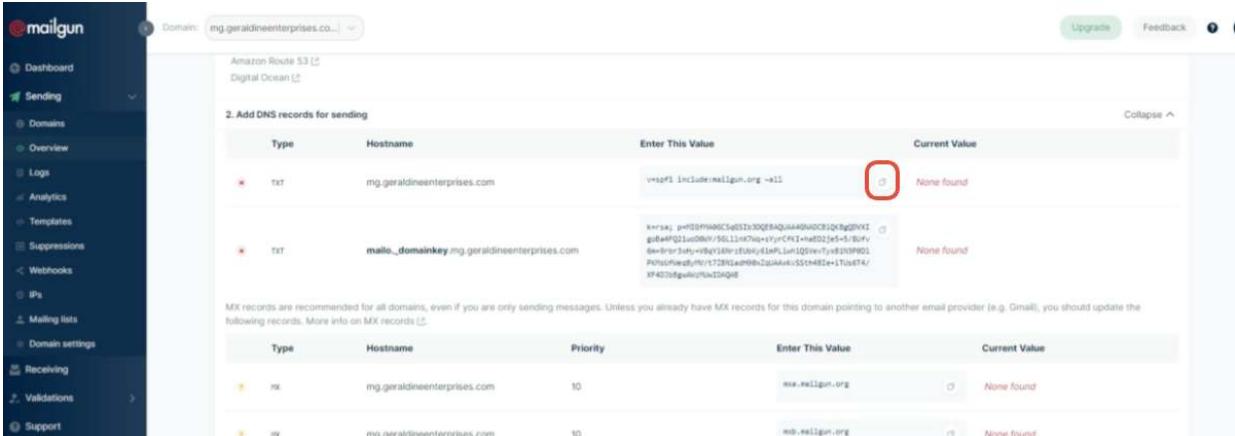
Mailgun Setup - Namecheap Domain Setup

replies.companyname.com The host name will be **replies**

If you are setting up a main domain like companyname.com, the host name will be **@**

B. Head back to Mailgun and Copy the first TXT record here **v=spf1 include:mailgun.org ~all**

Value: we will paste the first copied TXT record here **v=spf1 include:mailgun.org ~all**



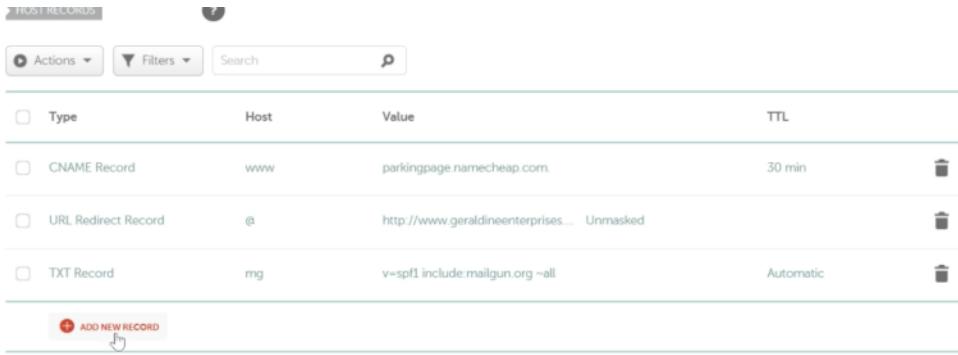
2. Add DNS records for sending

Type	Hostname	Enter This Value	Current Value
txt	mg.geraldineenterprises.com	v=spf1 include:mailgun.org ~all	None found
txt	mailo._domainkey. mg.geraldineenterprises.com	... (long hex string)	None found

C. Click on the green check

To add the 2nd TXT record

Click on Add New Record



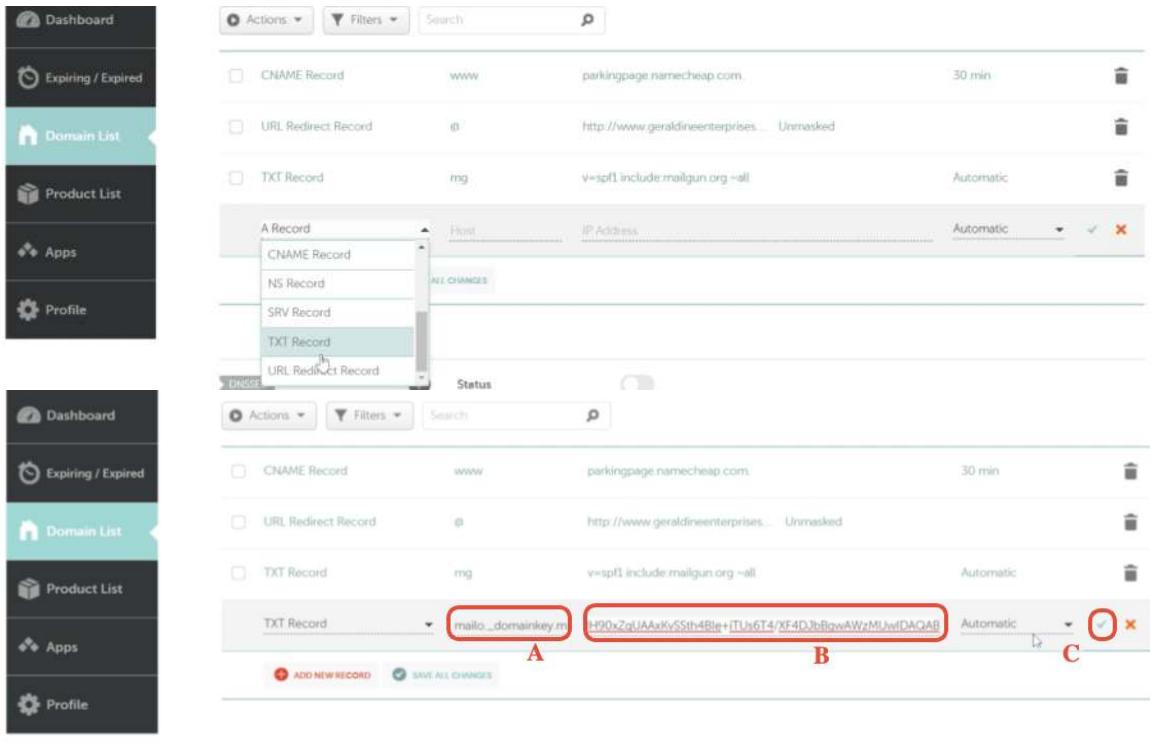
Actions ▾ Filters ▾ Search

Type	Host	Value	TTL
CNAME Record	www	parkingpage.namecheap.com.	30 min
URL Redirect Record	@	http://www.geraldineenterprises...	Unmasked
TXT Record	mg	v=spf1 include:mailgun.org ~all	Automatic

ADD NEW RECORD

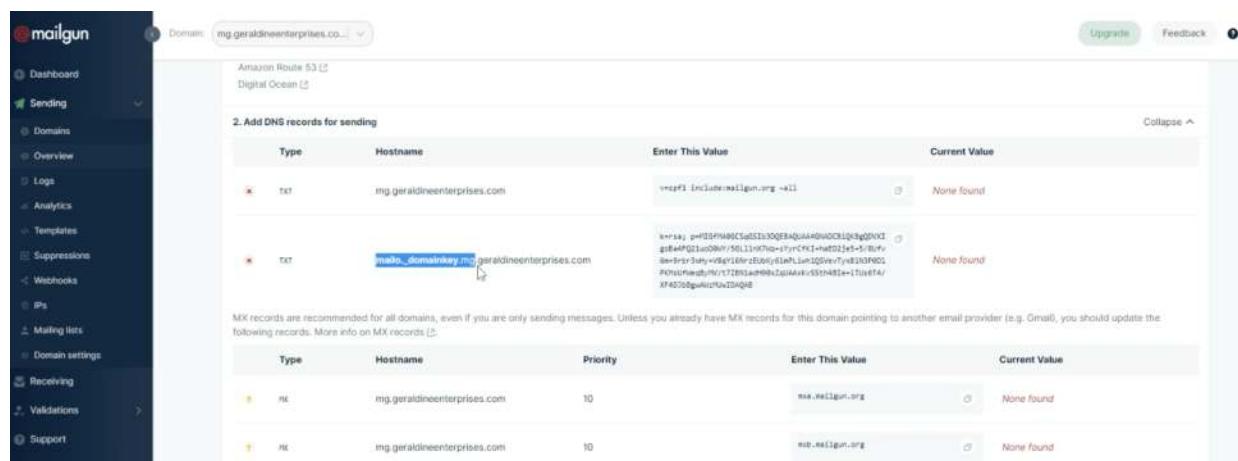
Select **TXT Record** from the dropdown

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A. Host:

it's a bit tricky but the key here is to copy everything from the beginning until the subdomain part, **DO NOT copy the main domain**



Examples: copy the highlighted part

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Type	Hostname	Enter this value
✓ TXT	helpdesk.gohighlevel.com	v=spf1 include:mailgun.org ~all
✓ TXT	mx._domainkey.helpdesk.gohighlevel.com	k=rsa; p=MIGfMA0GCSqGSIb3DQEBAQUAA4GNADCBiQKBgQDjnVxPDdSPFpnRMGfU07fn5b4Ev6ZqDaQbDL25GHZJ5KMoNl3A/9e4EHUgBm3wNBjFAT4WTyWwagWa/UuDGN20BJcdPtPZKbfcswnHfpKu0e7wdWR7hFFNzSx1YbdDFIGzQo151Lxbmsb1vENY4FE/PPoAcMrtW8qzoPjwUxIgJQIDAQAB

DKIM

You can create up to 3 DKIM keys per domain.

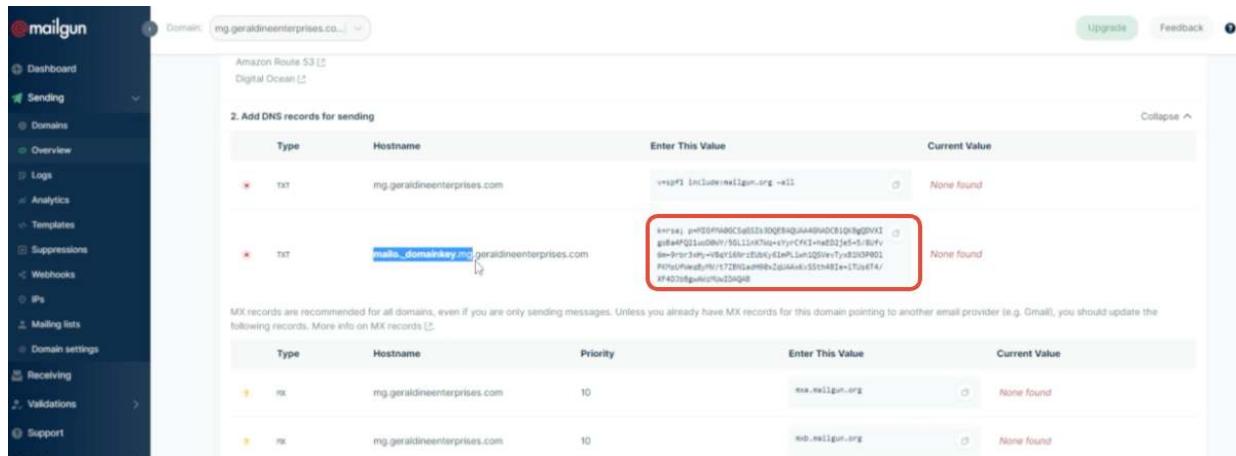
Status	Hostname
Active	mailto._domainkey.funnelsmail.com

Example 1 using subdomain

Example 2 using main domain:

B. Value: we will paste the second long TXT record here

Mailgun Setup - Namecheap Domain Setup



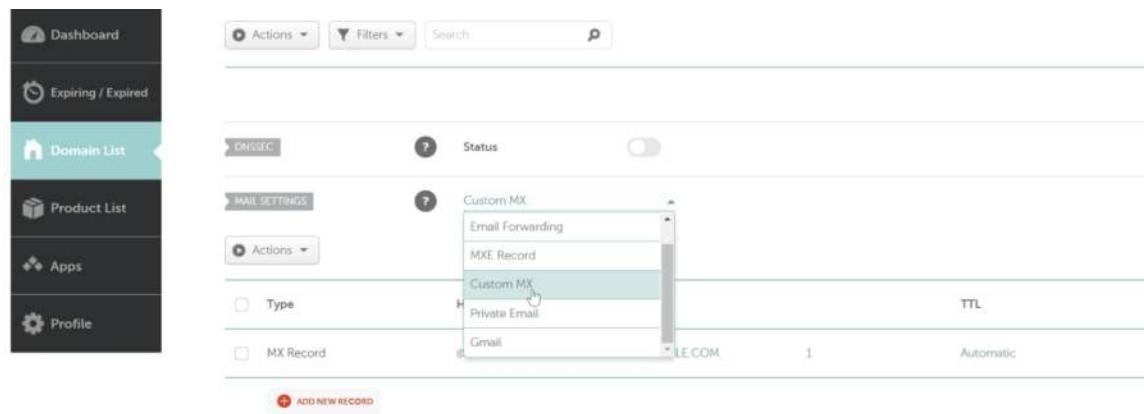
The screenshot shows the Mailgun DNS configuration for the domain 'mg.geraldineenterprises.com'. The 'TXT' record 'mail_domainkey' has a value of 'v=spf1 include:mailgun.org ~all'. A red box highlights this value. Below it, two 'MX' records are listed with priority 10, both pointing to 'mx.mailgun.org'. A note at the bottom says: 'MX records are recommended for all domains, even if you are only sending messages. Unless you already have MX records for this domain pointing to another email provider (e.g. Gmail), you should update the following records. More info on MX records'.

C. Click on the green check

To add the 1st MX records

Scroll down to **MAIL SETTINGS**

Switch the dropdown to **Custom MX**



The screenshot shows the Namecheap Domain List interface. The 'MAIL SETTINGS' dropdown is open, and 'Custom MX' is selected. A sub-menu shows 'Email Forwarding', 'MX Record', and 'Custom MX'. The 'Custom MX' option is highlighted with a mouse cursor. Below the dropdown, a table lists an MX record for 'Gmail' with a TTL of 1 and an automatic update. A red button at the bottom left says '+ ADD NEW RECORD'.

This will affect your existing Gsuite account to capture incoming emails for the main domain if you have **Gmail** selected originally. Make sure you are using a subdomain for Mailgun. Check out [Can I Use the Same Domain Name for Mailgun and for Google Apps \(Or Another Email Server\)?](#)

You will need to add back **5 MX records for Google Gmail**:

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Host	Time to Live (TTL*)	Priority	Value
@	3600	1	ASPMX.L.GOOGLE.COM
@	3600	5	ALT1.ASPMX.L.GOOGLE.COM
@	3600	5	ALT2.ASPMX.L.GOOGLE.COM
@	3600	10	ALT3.ASPMX.L.GOOGLE.COM
@	3600	10	ALT4.ASPMX.L.GOOGLE.COM

Once you add back all **FIVE** MX records above, we can then add our MX records for Mailgun

Click on Add New Record

We need 5 google records here, not just one

Type	Host	Value	TTL
MX Record	@	ASPMX.L.GOOGLE.COM.	1
MX Record	mg	mxa.mailgun.org	10

A. Host:

Depending on the subdomain you are trying to set up, if you are trying to set up

mg.companyname.com The host name will be **mg**

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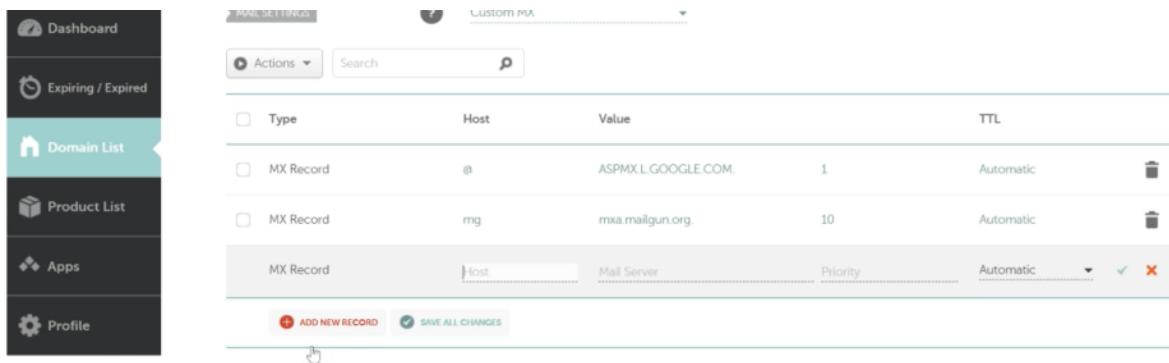
replies.companyname.com The host name will be **replies**

If you are setting up a main domain like companyname.com, the host name will be **@**

B. Value: paste the following data **mxa.mailgun.org**

C. Priority is 10

D. Click the green check



Type	Host	Value	TTL	
MX Record	@	ASPMXL.GOOGLE.COM.	1	Automatic
MX Record	mg	mxa.mailgun.org.	10	Automatic
MX Record	Host	Mail Server	Priority	Automatic

To add the 2nd MX records

A. Host:

Depending on the subdomain you are trying to set up, if you are trying to set up

mg.companyname.com The host name will be **mg**

replies.companyname.com The host name will be **replies**

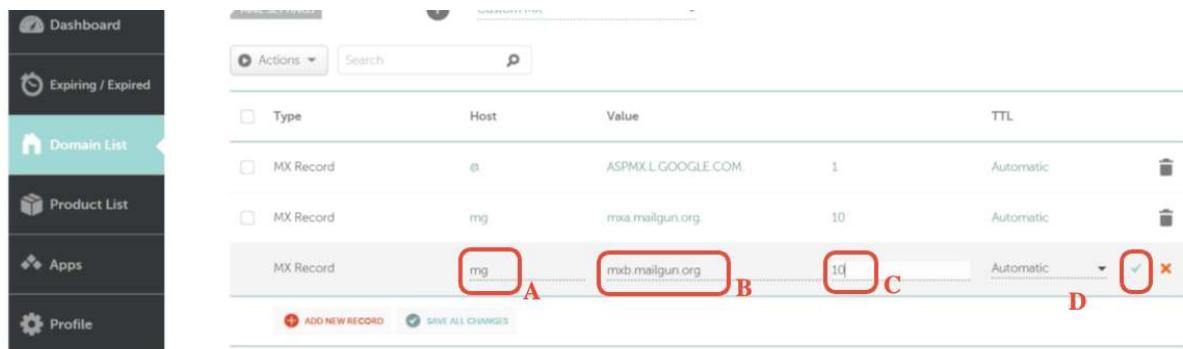
If you are setting up a main domain like companyname.com, the host name will be **@**

B. Value: paste the following data **mxb.mailgun.org**

Mailgun Setup - Namecheap Domain Setup

C. Priority is 10

D. Click the green check

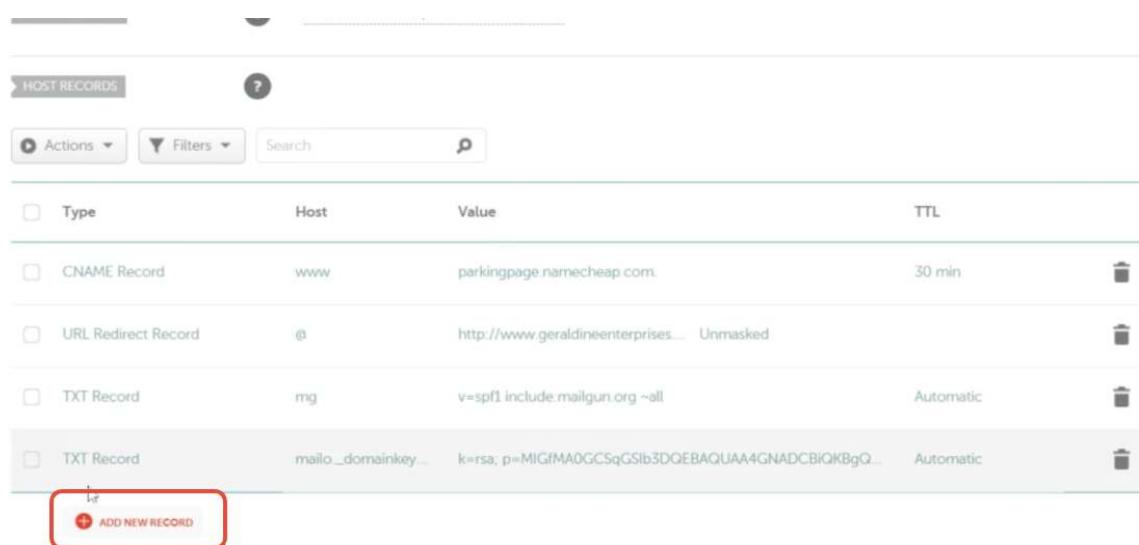


Type	Host	Value	TTL
MX Record	@	ASPMX.L.GOOGLE.COM.	1
MX Record	mg	mxb.mailgun.org	10
MX Record	mg	mxb.mailgun.org	10

To add the CNAME record

Scroll back up to the top section named HOST RECORDS

Click on Add New Record



Type	Host	Value	TTL
CNAME Record	www	parkingpage.namecheap.com.	30 min
URL Redirect Record	@	http://www.geraldineenterprises... Unmasked	
TXT Record	mg	v=spf1 include.mailgun.org ~all	Automatic
TXT Record	mailo_domainkey...	k=rsa; p=MIGfMA0GCSqGSIb3DQEBAQUAA4GNADCBiQKBgQ...	Automatic

Select CNAME Record from the dropdown

Mailgun Setup - Namecheap Domain Setup

The screenshot shows the Namecheap DNS settings interface. At the top, there are buttons for Actions, Filters, and Search. Below is a list of existing DNS records:

- URL Redirect Record: @, http://www.geraldineenterprises... Unmasked
- TXT Record: mg, v=spf1 include:mailgun.org ~all, Automatic
- TXT Record: mailo._domainkey..., k=rsa; p=MIGfMA0GCSqGSIb3DQEBAQUAA4GNADCBiQKBgQ... Automatic

A modal window is open for adding a new record. The 'Type' dropdown is set to 'CNAME Record'. The 'Host' field is empty. The 'Status' toggle is off. The 'DNSSE' and 'MAIL SETTINGS' tabs are visible at the bottom.

Head back to Mailgun to copy the host name, it's a bit tricky but the key here is to copy everything from the beginning until the subdomain part, **DO NOT copy the main domain**

The screenshot shows the Mailgun domain settings for 'mg.geraldineenterprises.com'. The left sidebar includes options like Dashboard, Sending, Domains, Overview, Logs, Analytics, Templates, Suppressions, Webhooks, IPs, Mailing lists, Domain settings, Receiving, Validations, Support, and Settings. The 'Domain' dropdown is set to 'mg.geraldineenterprises.com'.

MX records are listed with the following details:

Type	Hostname	Priority	Enter This Value	Current Value
MX	mg.geraldineenterprises.com	10	mailgun.org	None found
MX	mg.geraldineenterprises.com	10	sub.mailgun.org	None found

Below, under 'Add DNS records for tracking', a CNAME record is being added with the following details:

Type	Hostname	Enter This Value	Current Value
CNAME	email.mg.geraldineenterprises.com	mailgun.org	None found

A red arrow points to the 'email.mg.' part of the Hostname field, with the text 'DO NOT COPY ROOT DOMAIN' overlaid.

Go back to Namecheap:

The screenshot shows the Namecheap DNS settings interface, identical to the previous one but with labels A, B, and C overlaid on the CNAME record fields:

- URL Redirect Record: @, http://www.geraldineenterprises... Unmasked
- TXT Record: mg, v=spf1 include:mailgun.org ~all, Automatic
- TXT Record: mailo._domainkey..., k=rsa; p=MIGfMA0GCSqGSIb3DQEBAQUAA4GNADCBiQKBgQ... Automatic

Labels are present on the CNAME record fields:

- A**: The 'Host' field containing 'email.mg.'
- B**: The 'IP Address' field containing 'mailgun.org'
- C**: The 'Status' dropdown with a checked checkbox and a red 'X' icon.

Buttons at the bottom include '+ ADD NEW RECORD' and 'SAVE ALL CHANGES'.

A. Host:

Mailgun Setup - Namecheap Domain Setup

Depending on the subdomain you are trying to set up, if you are trying to set up

mg.companyname.com The host name will be **email.mg**

replies.companyname.com The host name will be **email.replies**

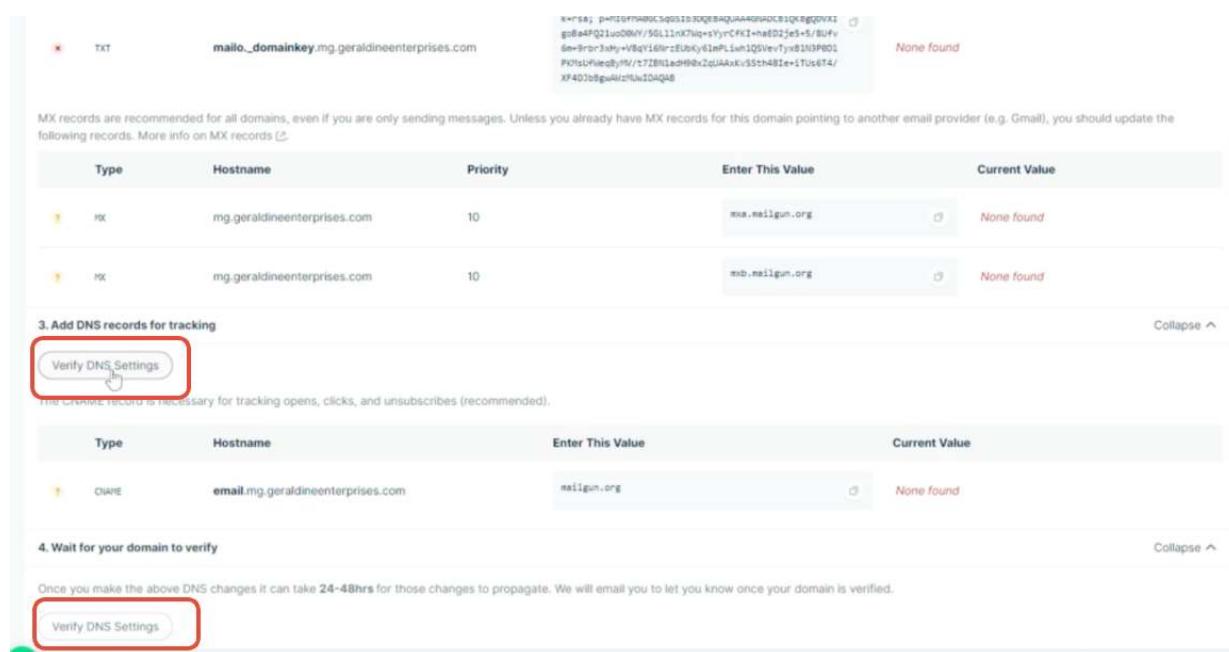
If you are setting up a main domain like companyname.com, the host name will be **email**

B. Value: paste the following data mailgun.org

C. Click the green check

Now that you have added 5 records, Go back to Mailgun and click on **Verify DNS Settings**

Click the same button to **Verify DNS Settings** again if some records are still not showing the green checkmark



The screenshot shows the Mailgun DNS settings interface. At the top, there is a table for MX records with two entries: 'mx' with 'mail.geraldineenterprises.com' as the hostname and '10' as the priority, and 'mxb' with the same details. Below this is a section for tracking with a 'Verify DNS Settings' button, which is highlighted with a red box. A note below the button states: 'This greenish record is necessary for tracking opens, clicks, and unsubscribes (recommended)'. At the bottom, there is a section for CNAME records with one entry: 'email' with 'email.mg.geraldineenterprises.com' as the hostname and 'mailgun.org' as the value. A note below this section states: 'Once you make the above DNS changes it can take 24-48hrs for those changes to propagate. We will email you to let you know once your domain is verified.' Another 'Verify DNS Settings' button is located here, also highlighted with a red box.

Once you add all the DNS records and verify, you can grab the **Mailgun API Key** -