CITK

How to change the Timezone for a Dashboard

How to change the Timezone for a Dashboard (Logged in User) Print
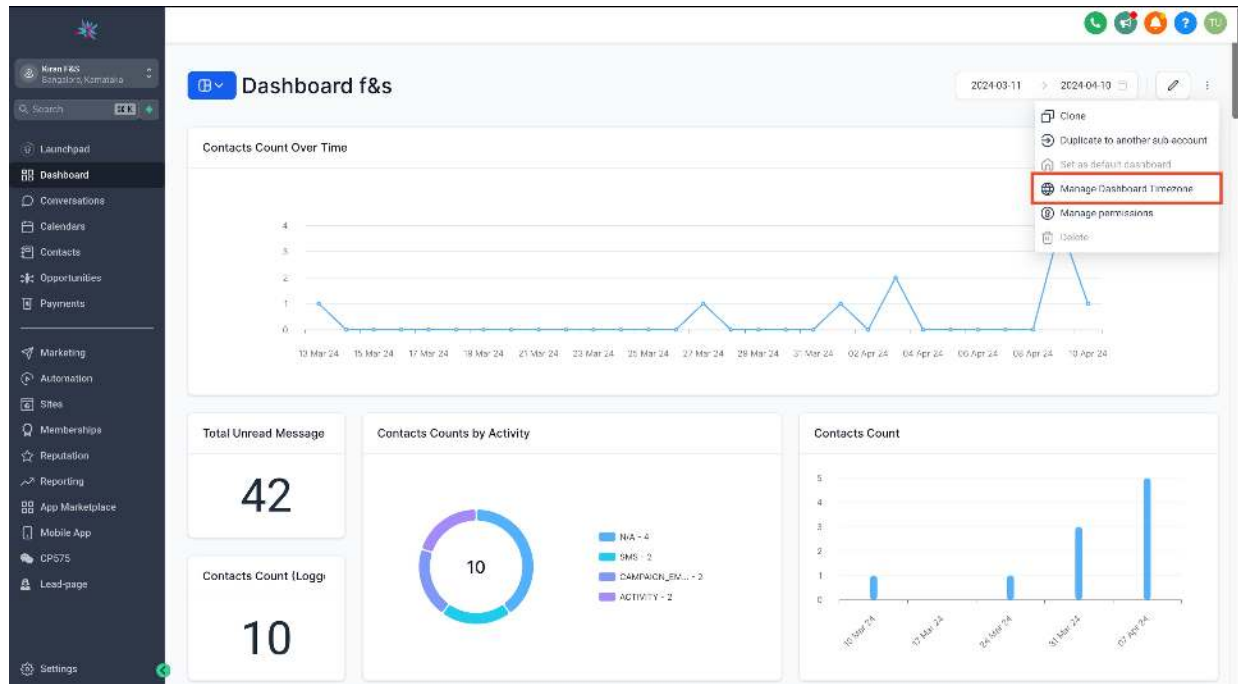
TABLE OF CONTENTS

Step 1: Open Your Dashboard:

Whether it's your private dashboard or a shared one, navigate to the dashboard you want to customize.
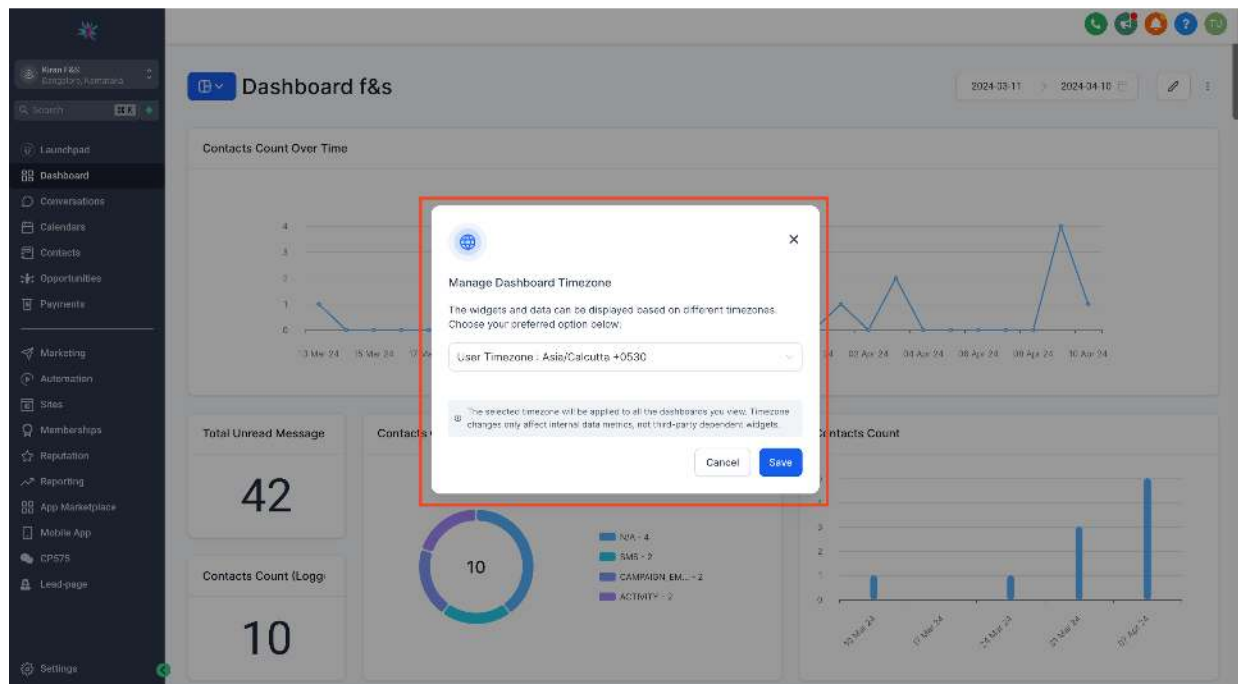
Step 2: Access Settings

Click on the 3-dot menu icon located on the top right corner.

Step 3: Select "Manage Dashboard Timezone"

Step 4: Choose Your Timezone

From the dropdown menu, select your preferred timezone.

Step 5: Save Changes

Important Note:

- The selected timezone will be applied to all the dashboards you view.
- Timezone changes only affect internal data metrics, not third-party dependent widgets