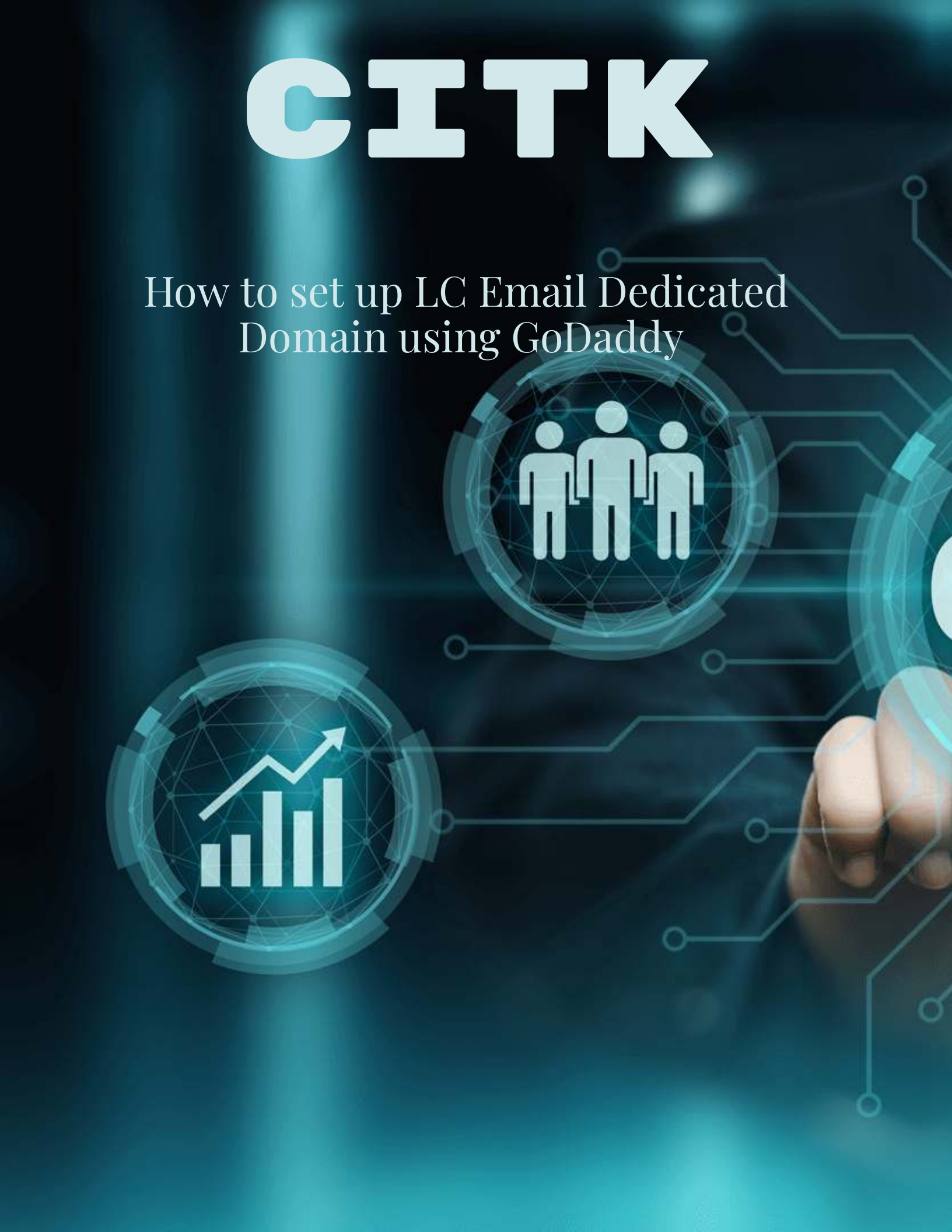
CITK

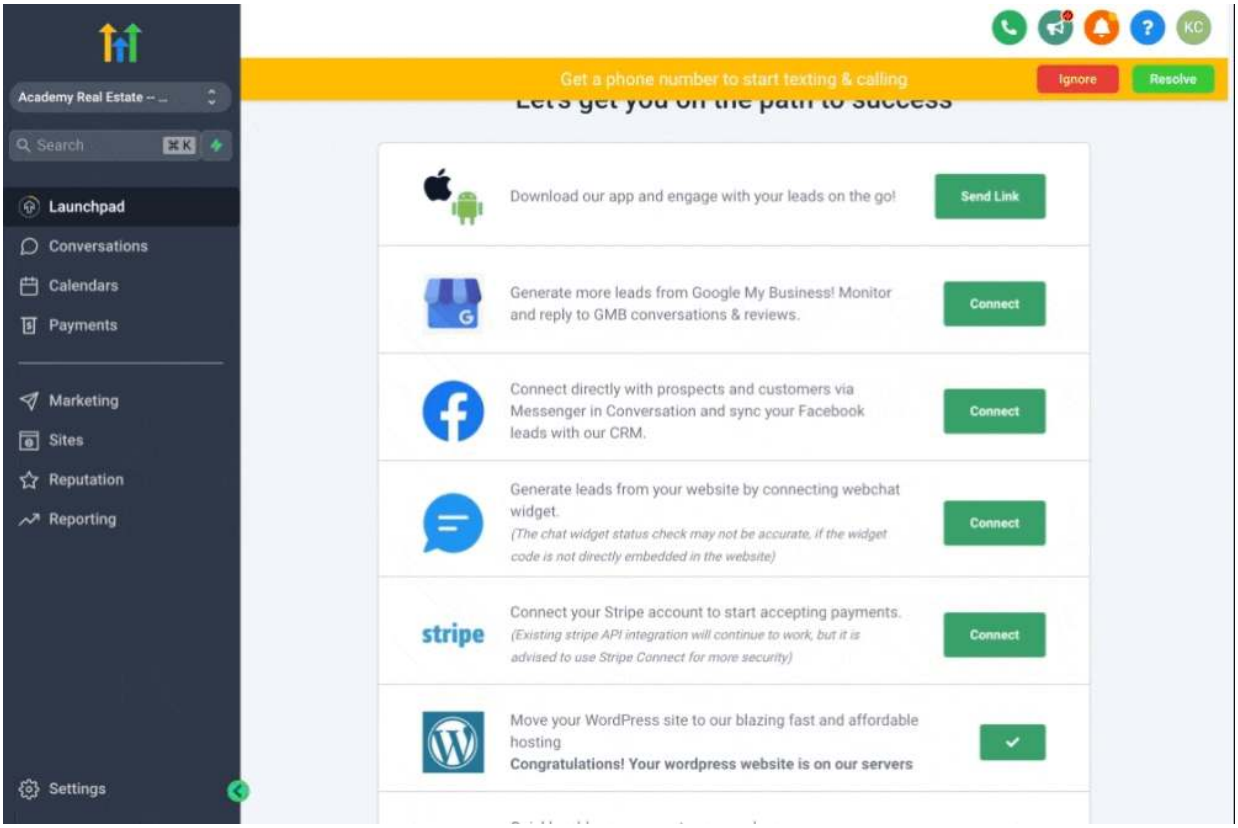
How to set up LC Email Dedicated Domain using GoDaddy



Step-by-step LC Email Dedicated Domain Setup - GoDaddy

1. Once you are in the sub-account > Click on Settings > Email Services > Dedicated Domain > + Add Domain

Check out How to Migrate My Agency Over to LC - Email



2. If your Domain is companyname.com, you can set up the main Domain or sub-domain with.

Check out How to move a sending domain from Mailgun to LeadConnector?

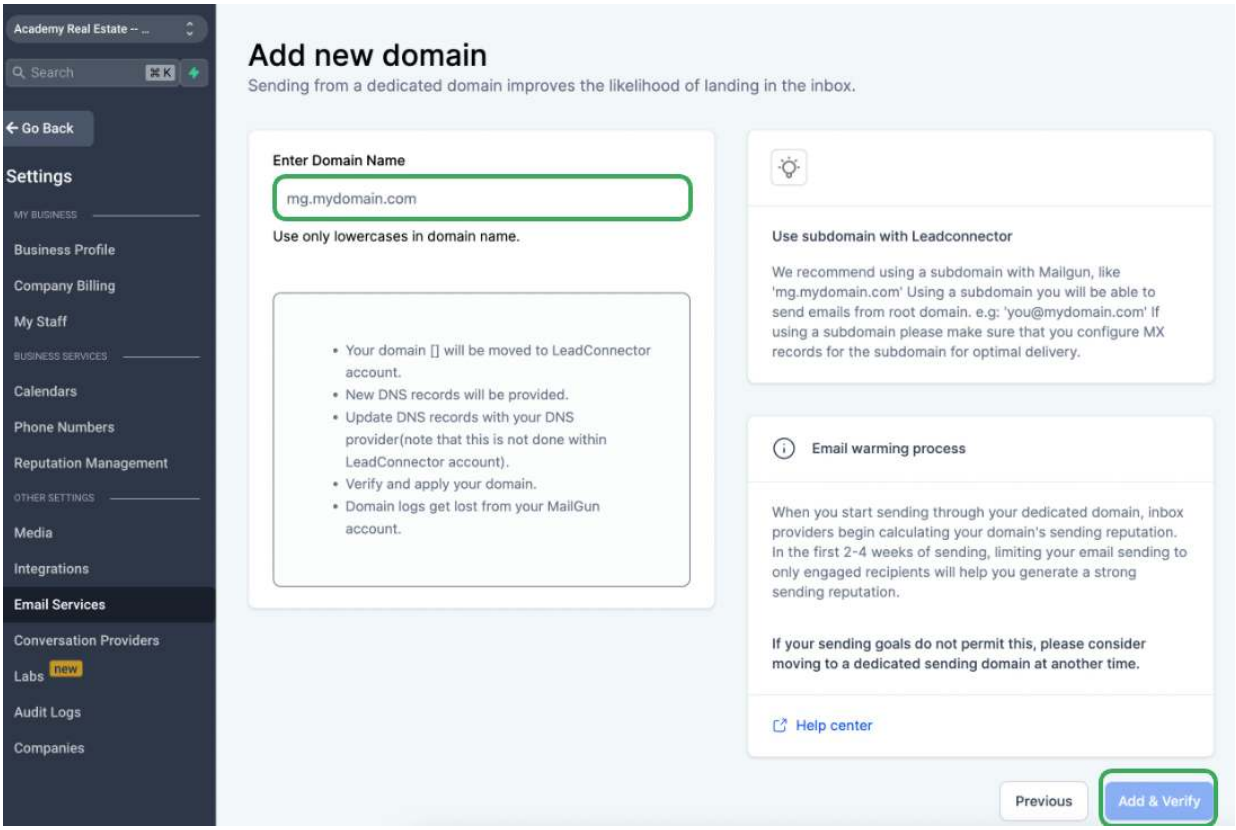
Main Domain:

If you are adding the main Domain, it should not be used with Gsuite or any other email provider

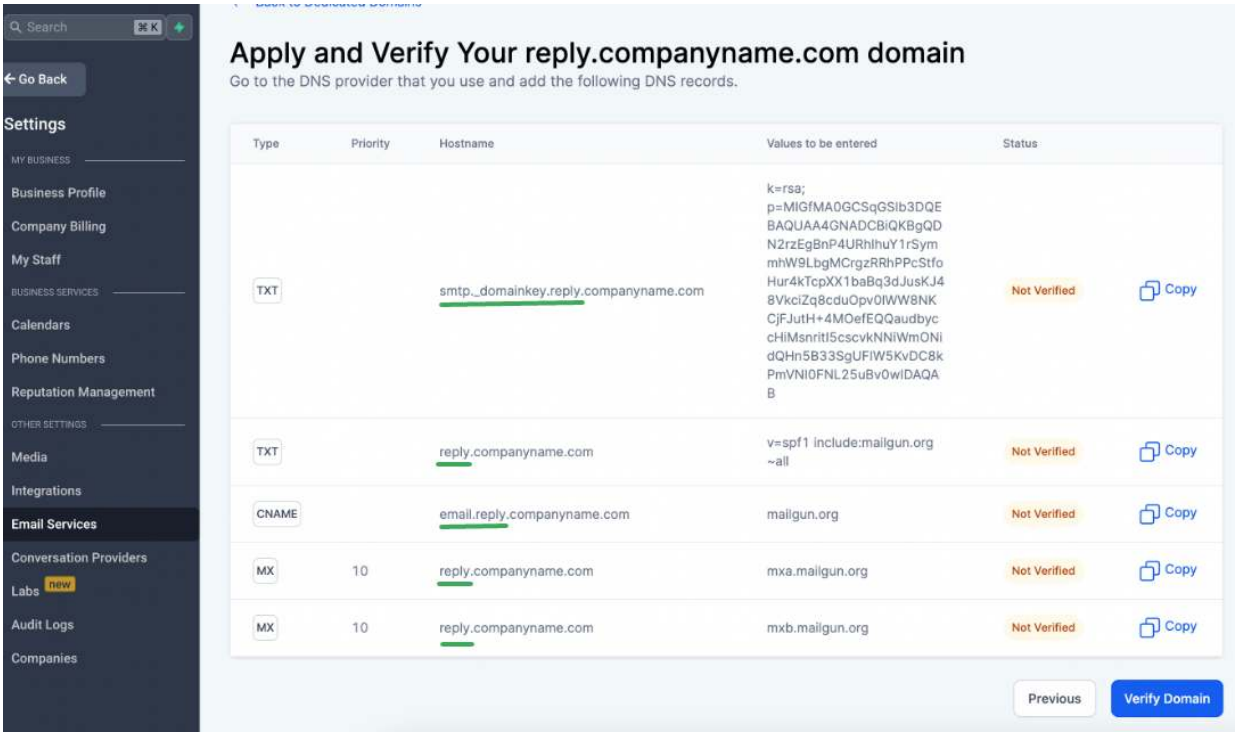
Sub-domain:

- To set up the subdomain, you can type **ANYTHING_HERE**.companyname.com
  - Examples:
    - replies.companyname.com
    - support.companyname.com

3. Click on **Add & Verify**



The next screen that you're taken to will ask you to add DNS records to your Domain. Leave this screen open for the next step.



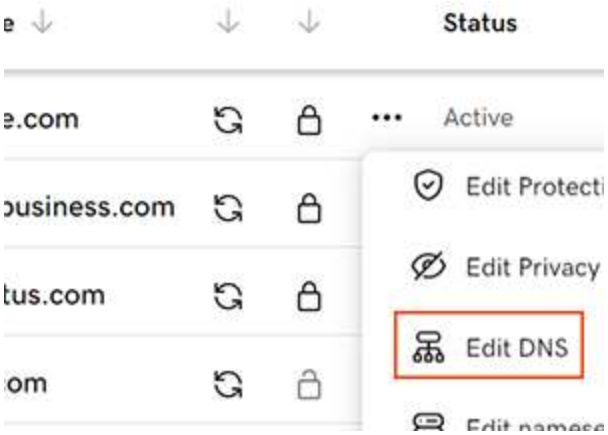
4. Now log in to your DNS records based on where you get the Domain and add the 5 DNS records.

To add the 1st TXT record

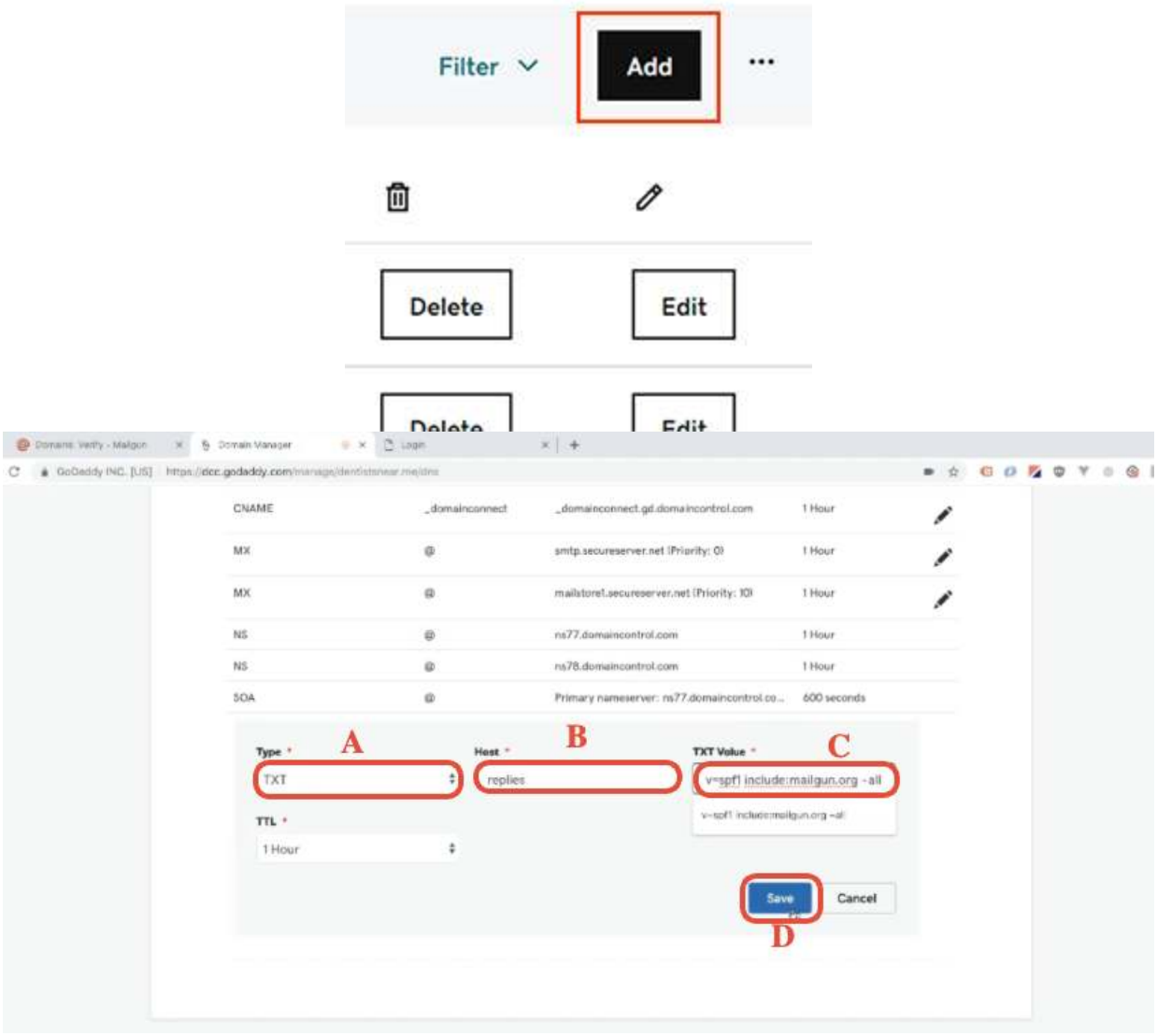
Sign in to your GoDaddy Domain Portfolio to add your first TXT record.

Click on the three dots for the Domain Edit Options next to your Domain

Select **Edit DNS**. You may need to scroll down to see the Edit DNS option.

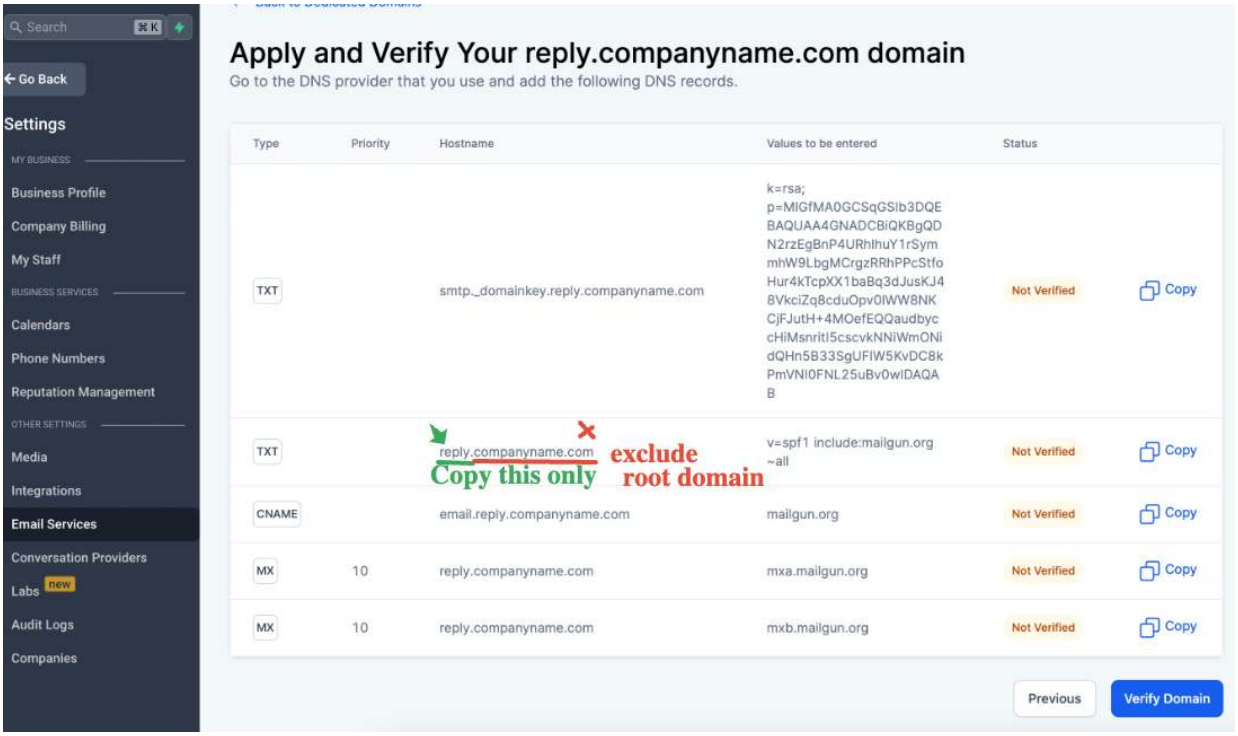


Click on **Add** to add a new record.



A. Type: Select TXT from the Type menu options.

B. Host: **DO NOT INCLUDE THE ROOT DOMAIN**

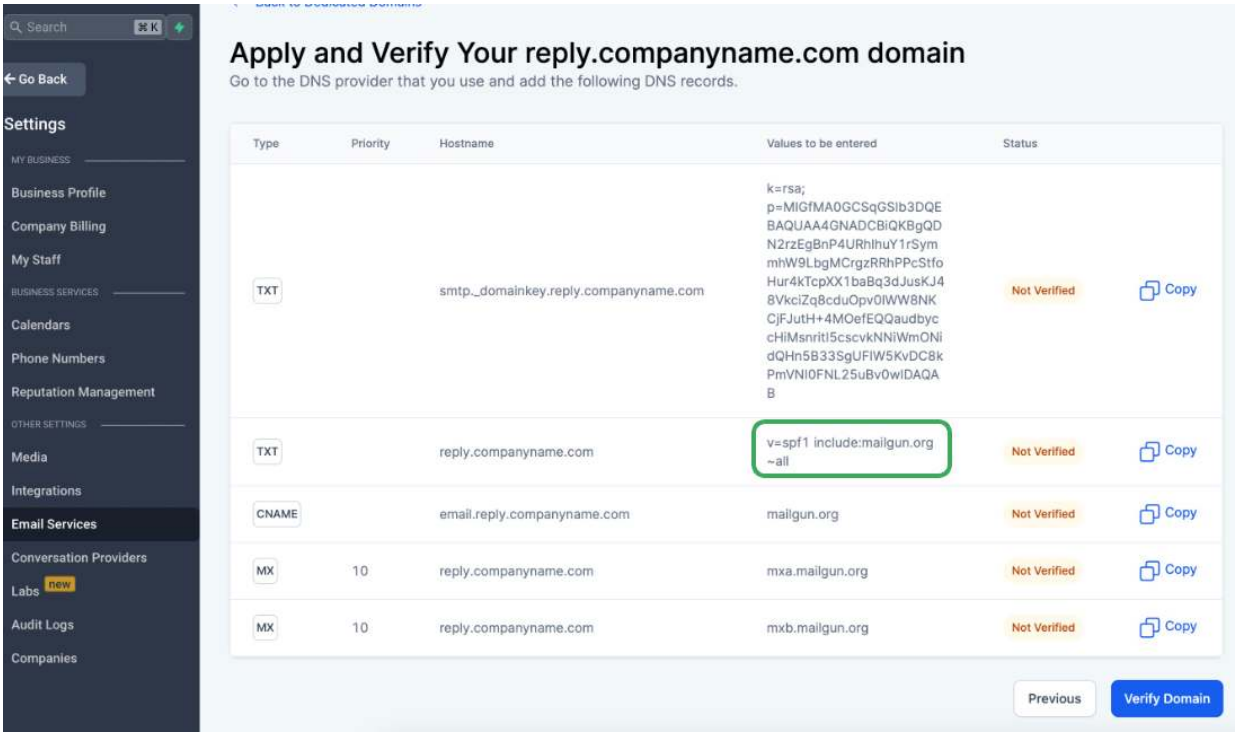


- Depending on the subdomain you are trying to set up, if you are trying to set up
  - lc.companyname.com - The host name will be lc
  - replies.companyname.com - The host name will be replies
- If you are setting up a **main** domain like companyname.com, the hostname will be @

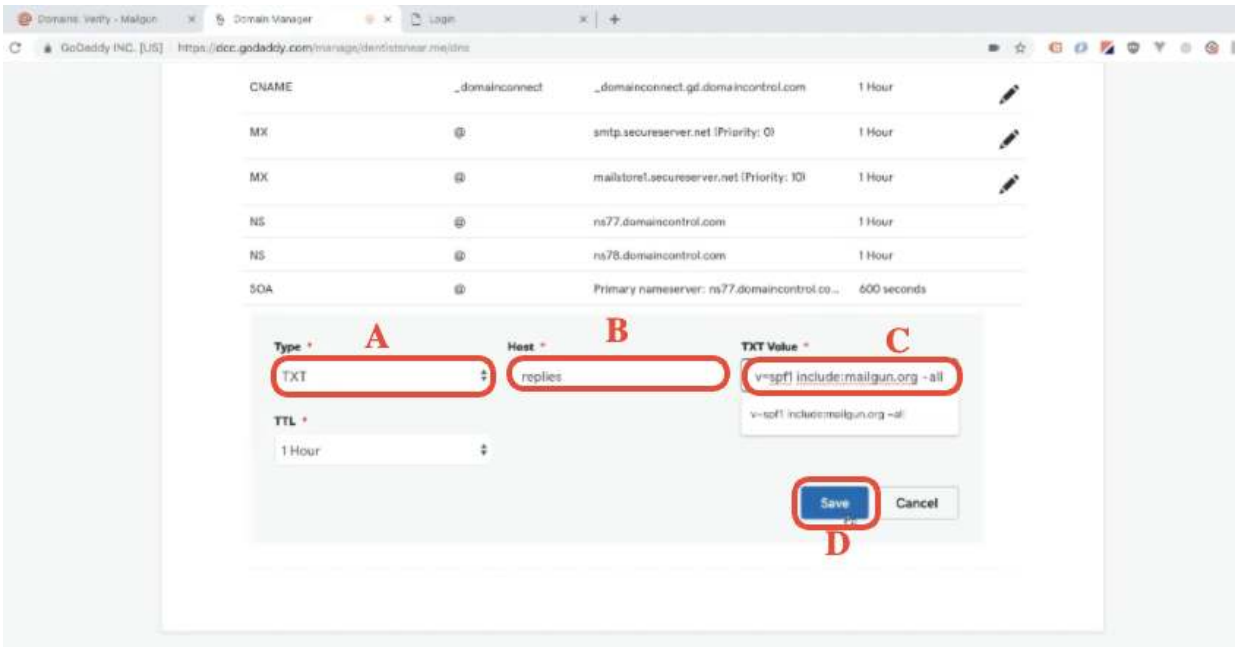
C. TXT Value: Same for everyone

paste the following record

v=spf1 include:mailgun.org ~all

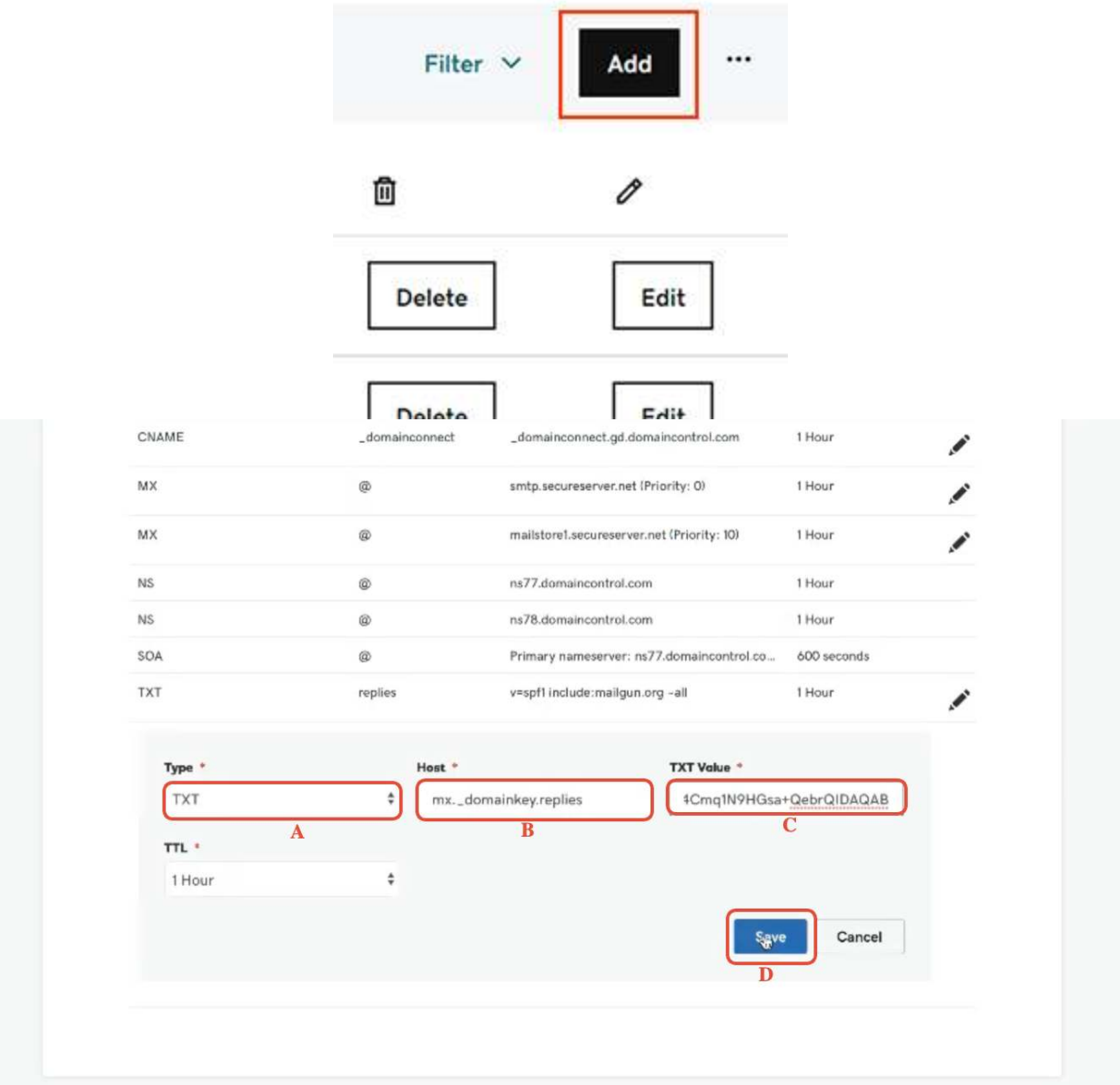


D. Click on **Save**



To add the 2nd TXT record

Click on **Add** to add a new record.

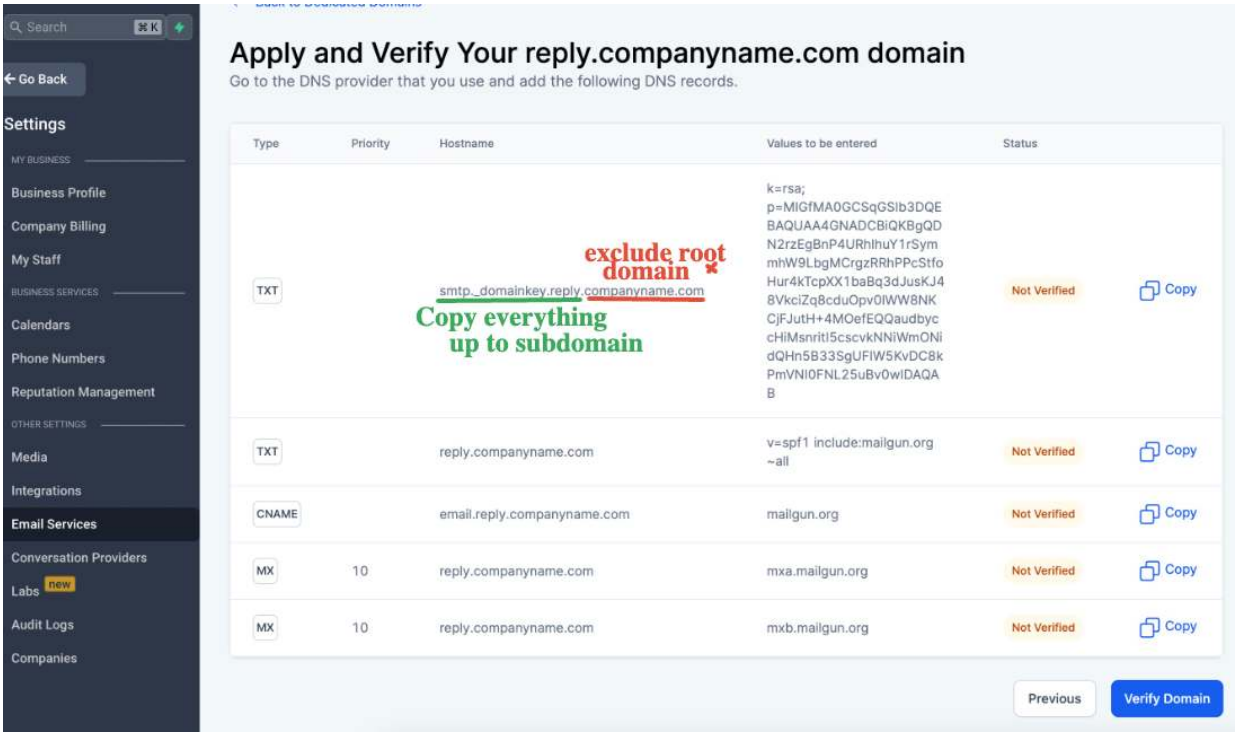


A. Type:

Select **TXT** from the Type menu options.

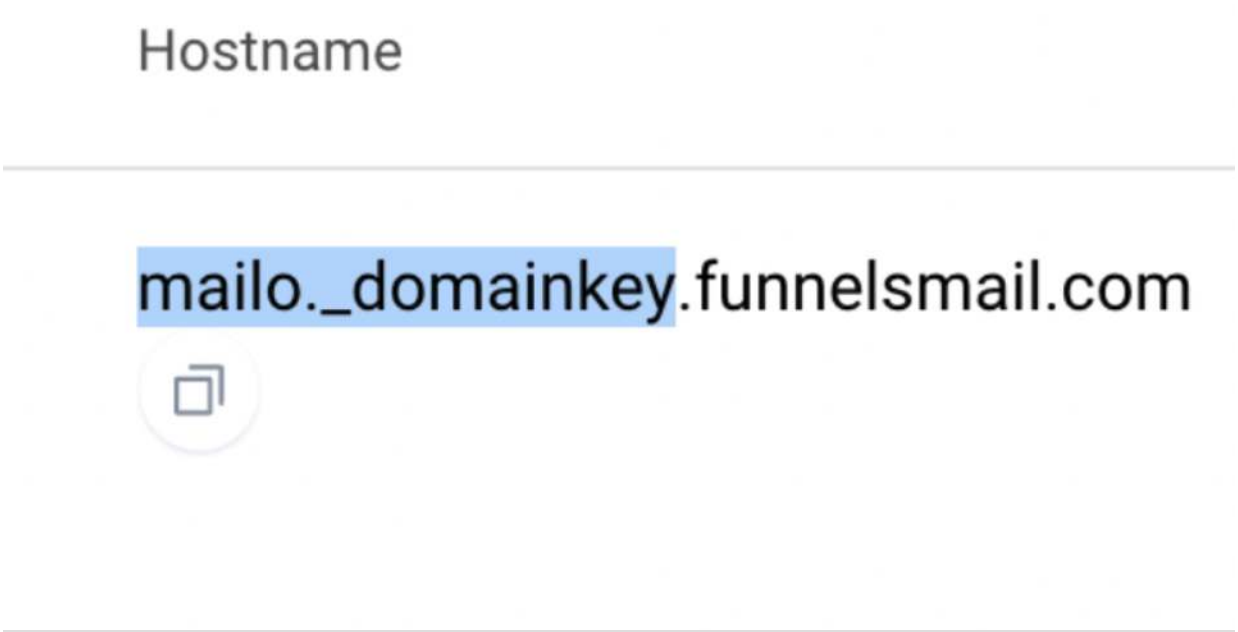
B. Host:

It's a bit tricky but the key here is to copy everything from the beginning until the subdomain part, **DO NOT INCLUDE THE ROOT DOMAIN**



****Everyone's 2nd TXT record hostname and value is different**

Examples: **copy the highlighted part ONLY**



Example 1 using subdomain:

Copy mx._domainkey.helpdesk as the hostname

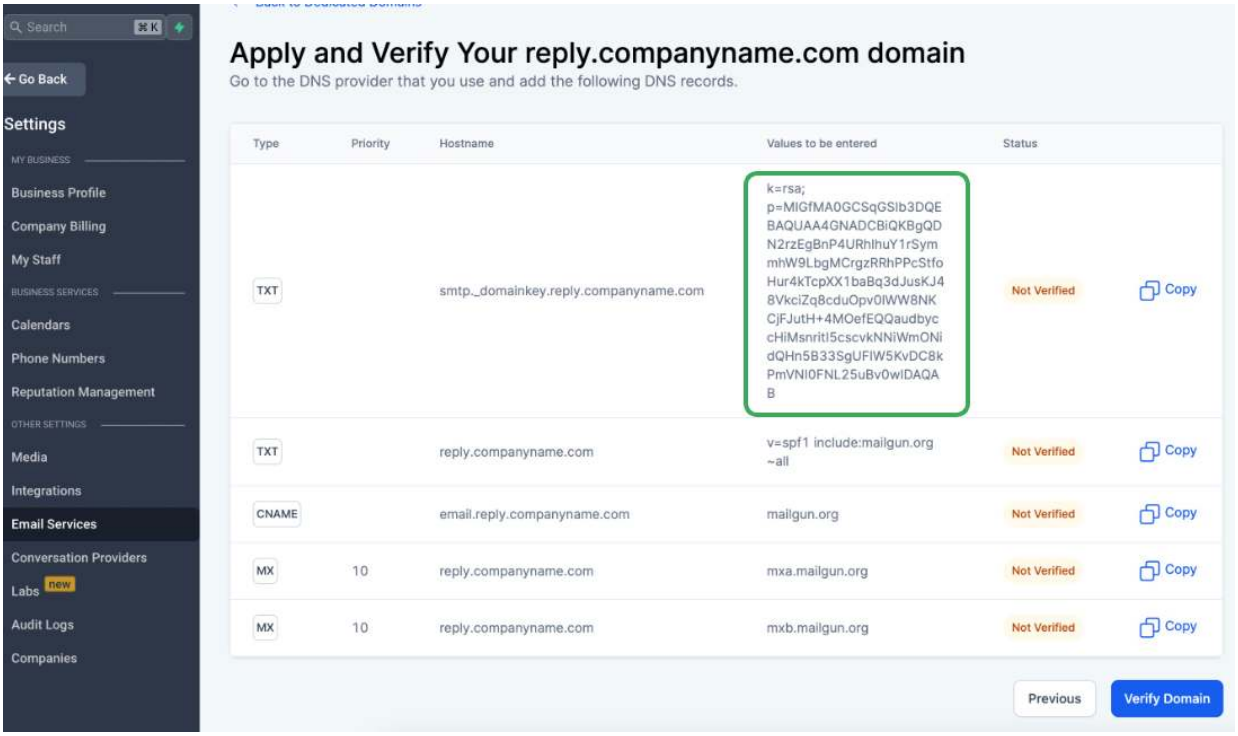
Example 2 using main Domain:

Copy mailo._domainkey as the hostname

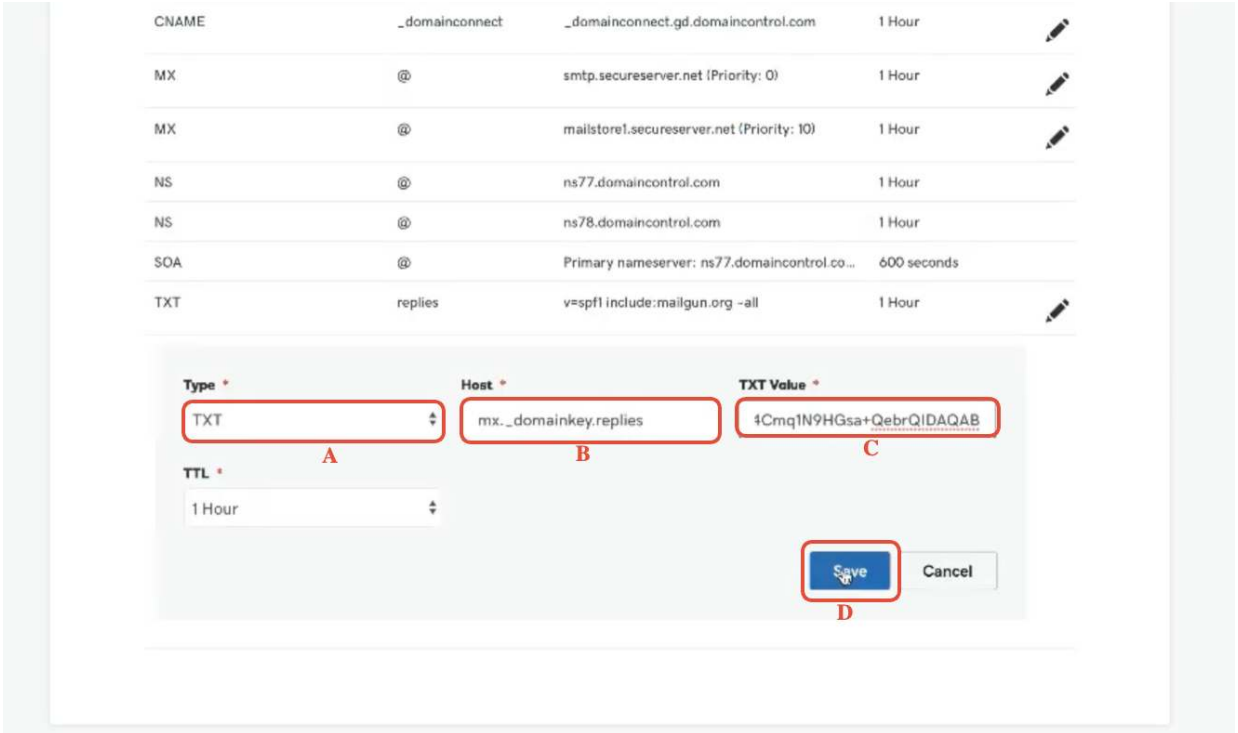
C. TXT Value:

Copy the 2nd TXT record here, **highlighted in the screenshot below**

Value: paste the 2nd very long copied TXT record here

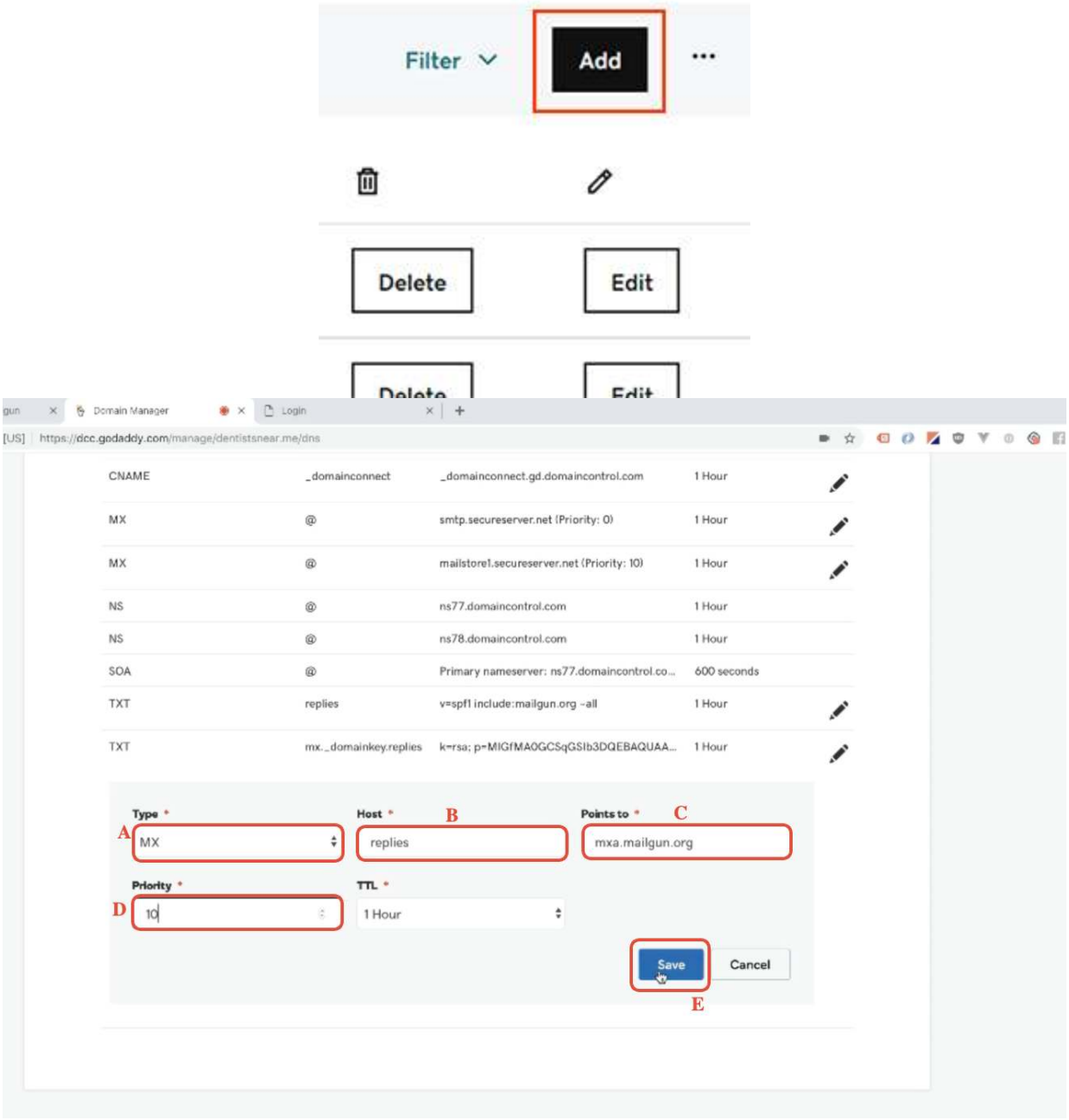


D. Click on **Save**



To add the 1st MX records

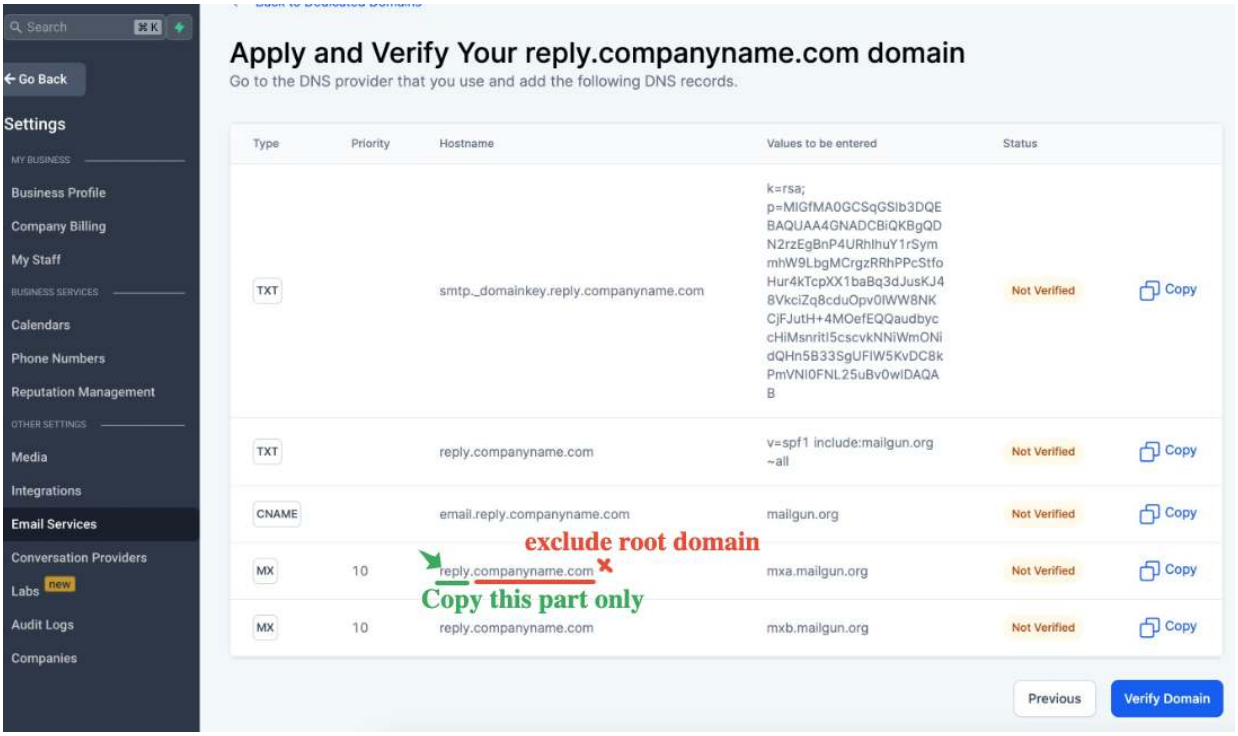
Click on **Add** to add a new record.



Suppose you have a Gsuite account to capture incoming emails for the main Domain. Make sure you are using a subdomain. Check out primaryCan I Use the Same Domain Name for Mailgun and for Google Apps (Or Another Email Server)?

A. Type: Select **MX** from the Type menu options.

B. Host: Different for everyone



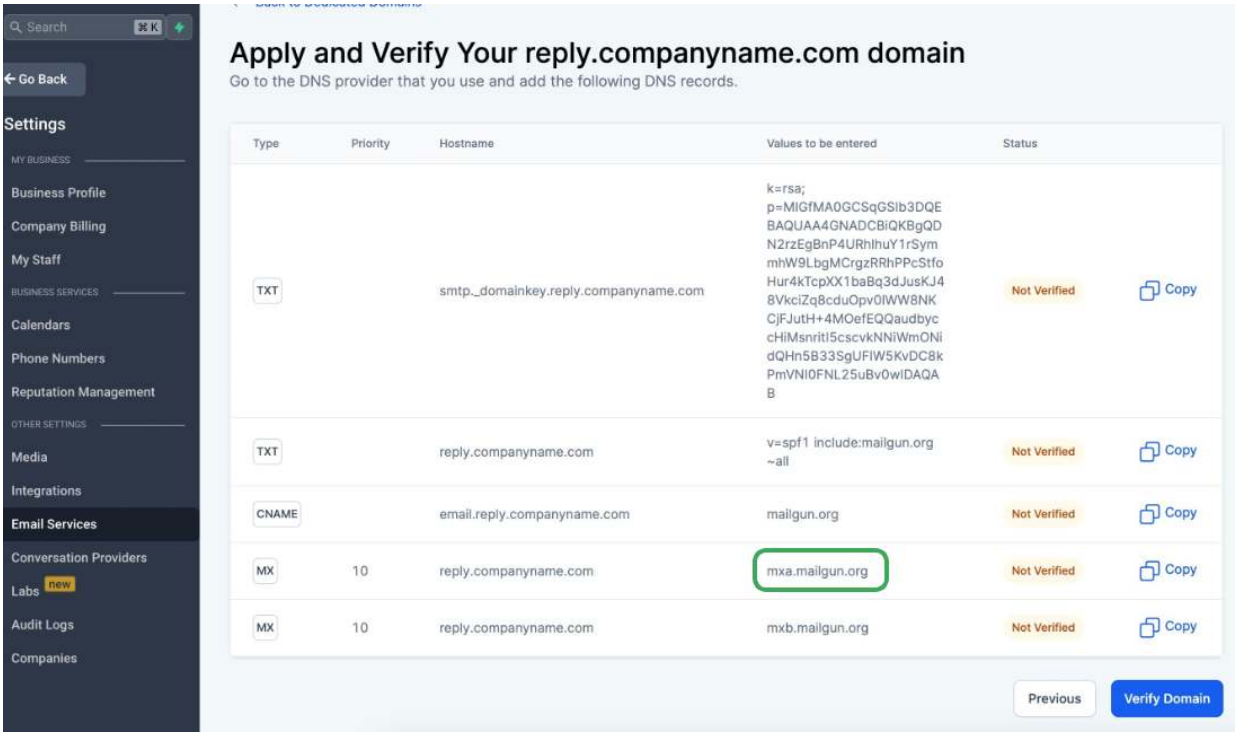
Depending on the subdomain you are trying to set up, if you are trying to set up

- **lc.companyname.com - The host name will be lc**
- **replies.companyname.com - The host name will be replies**

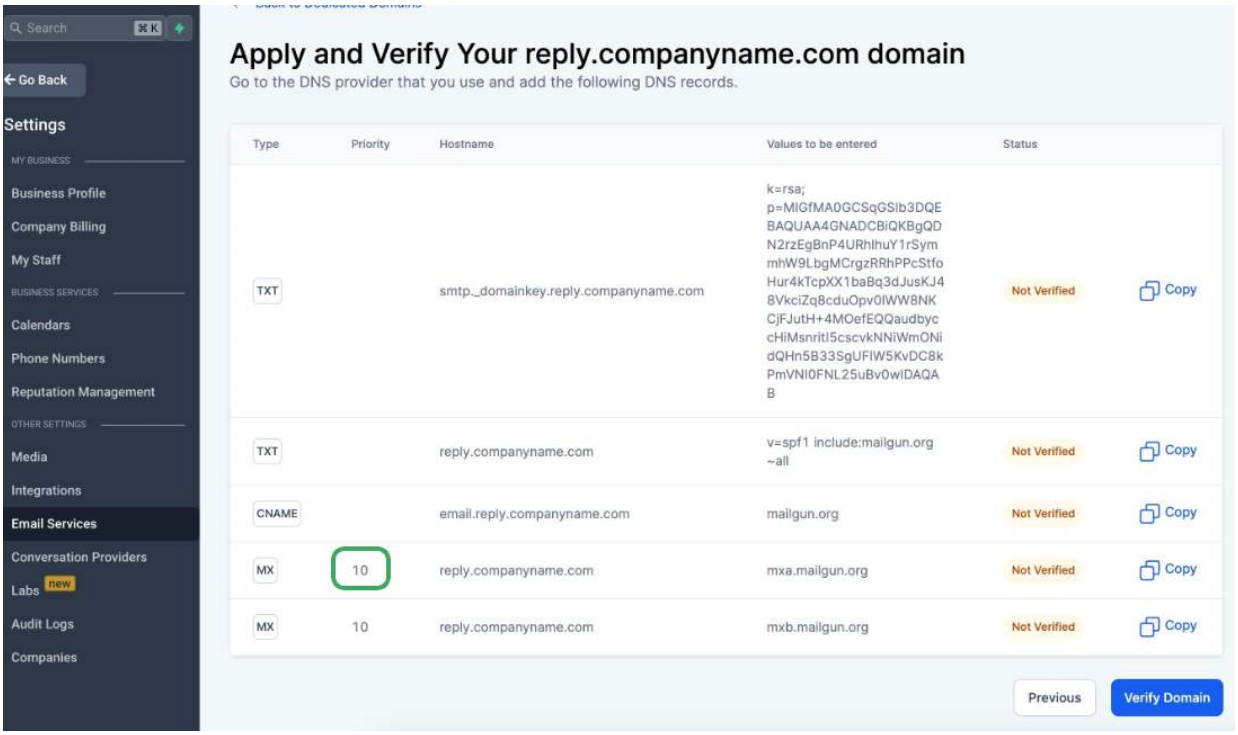
If you are setting up a main domain like companyname.com, the host name will be **@**

C. Points to: Same for everyone

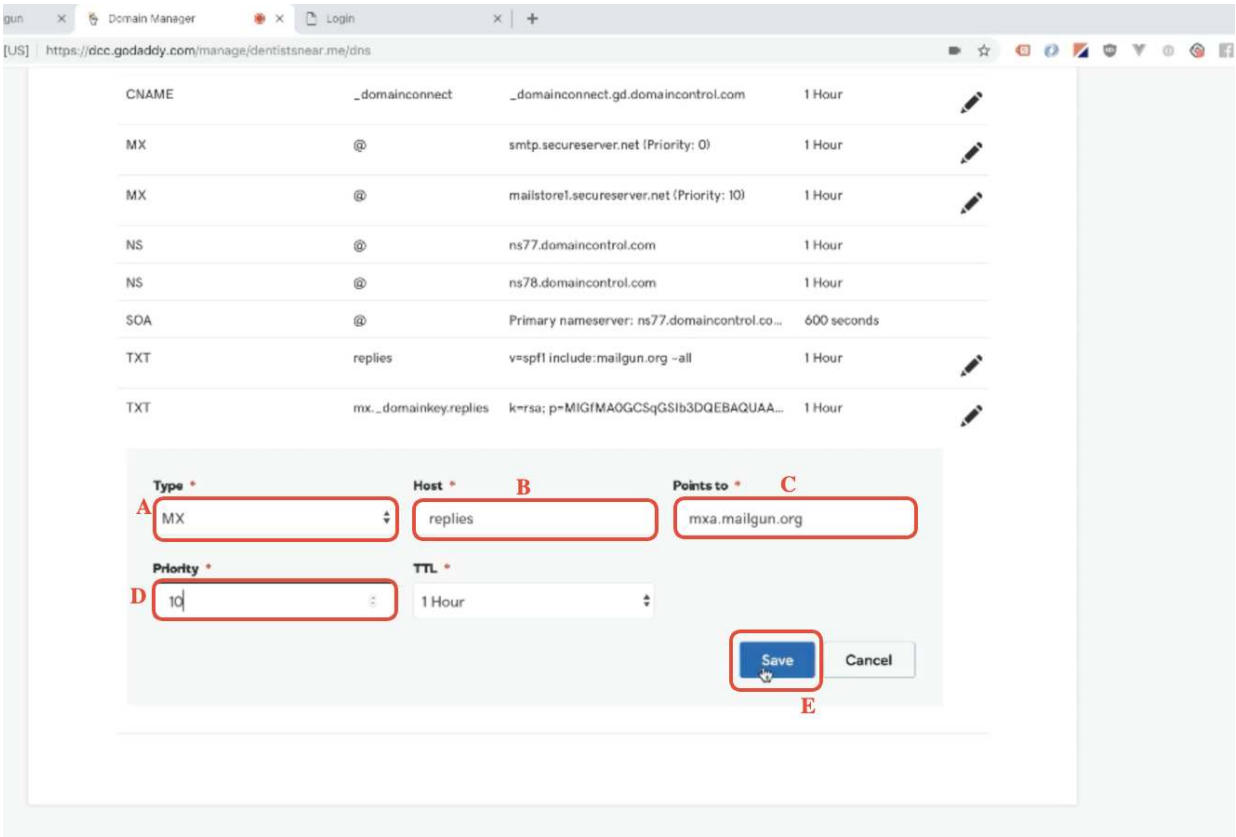
paste the following data **mxa.mailgun.org**



D. Priority is **10** which is also same for everyone no matter what Domain you are trying to set

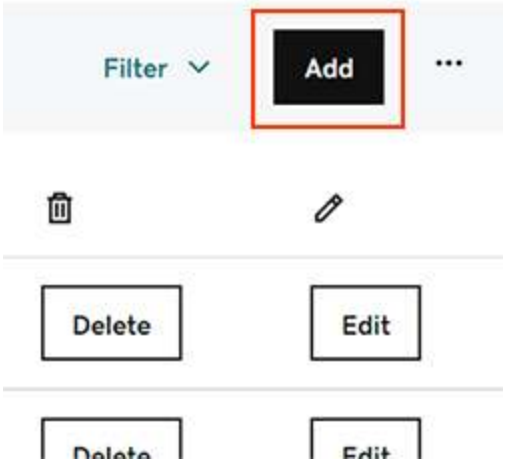


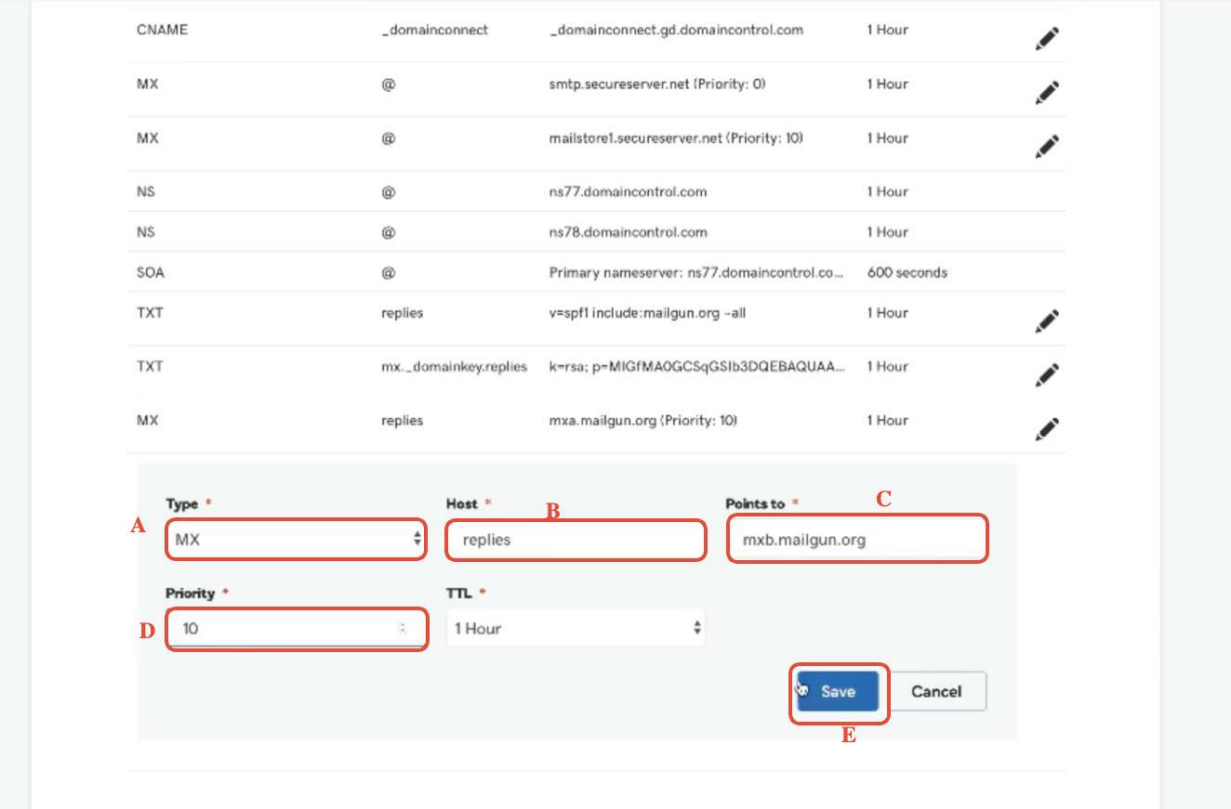
E. Click on **Save**



To add the 2nd MX records

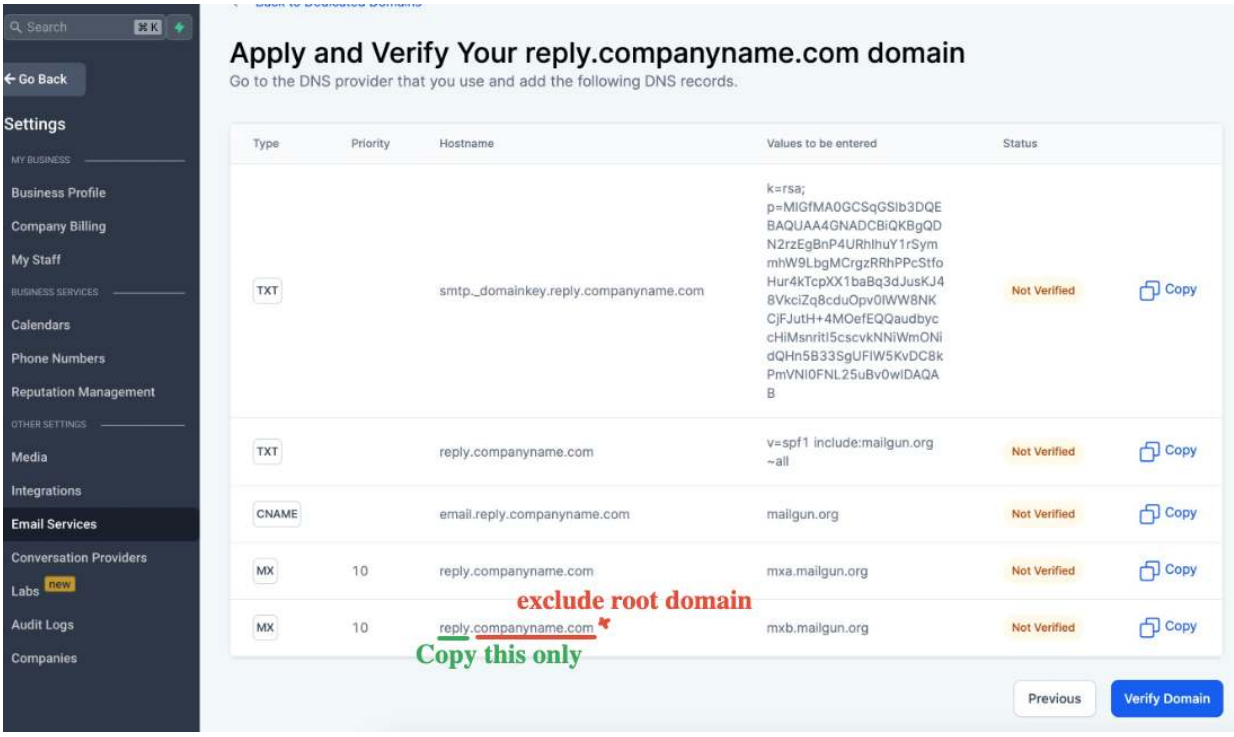
Click on **Add** to add a new record.





A. Type: Select **MX** from the Type menu options.

B. Host: Different for everyone



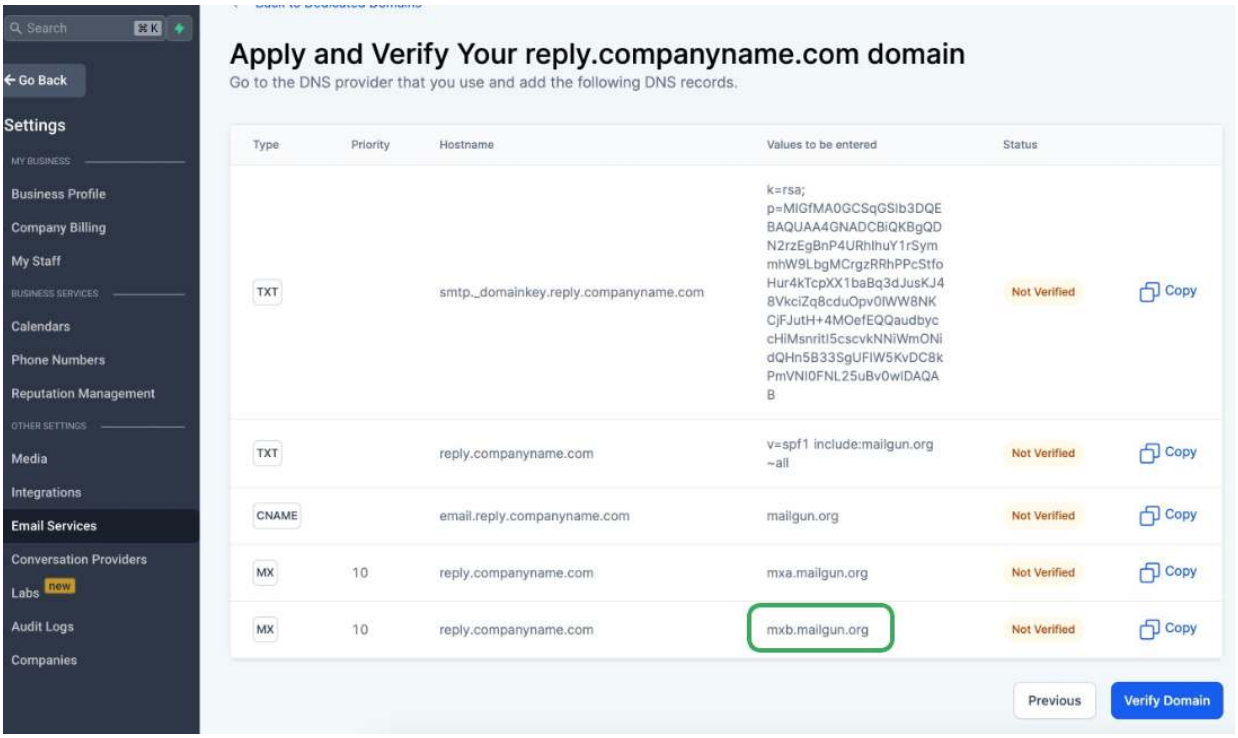
Depending on the subdomain you are trying to set up, if you are trying to set up

- **lc.companyname.com - The host name will be lc**
- **replies.companyname.com - The host name will be replies**

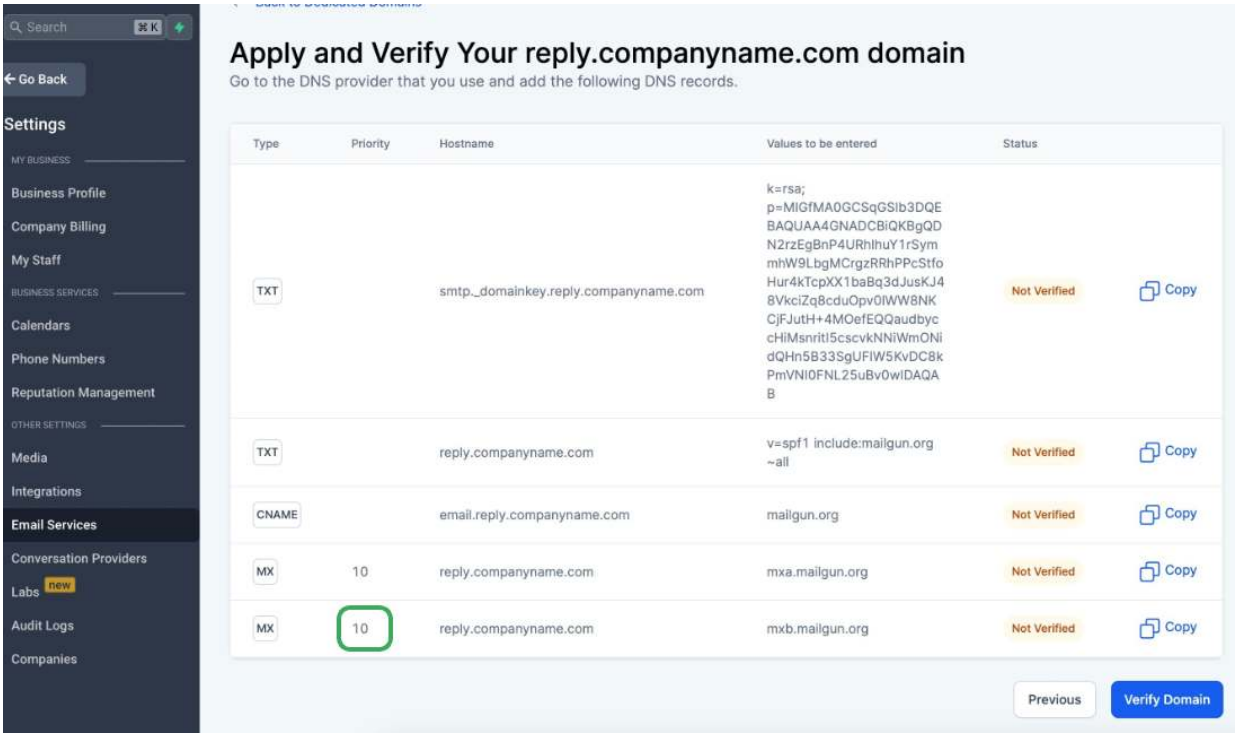
If you are setting up a main domain like companyname.com, the host name will be **@**

C. Points to: Same for everyone

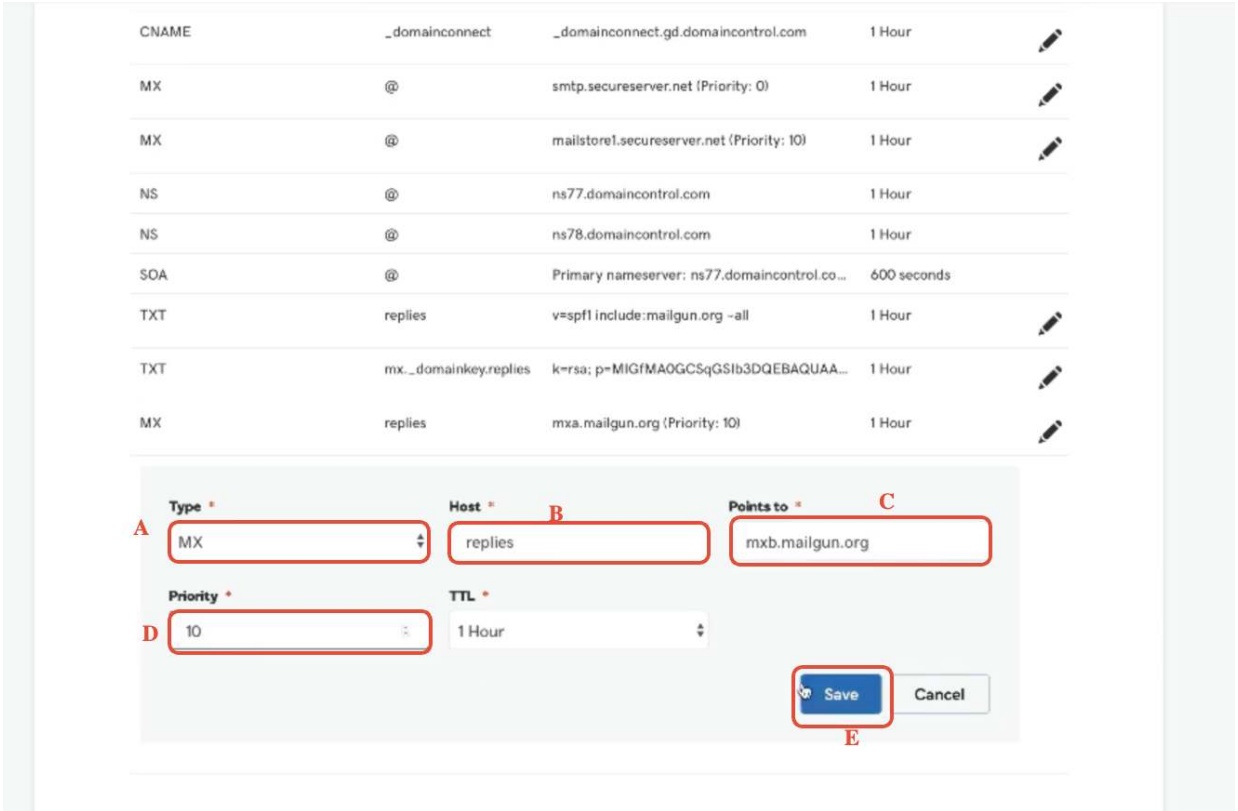
paste the following data mxb.mailgun.org



D. Priority is **10** which is also same for everyone no matter what Domain you are trying to set

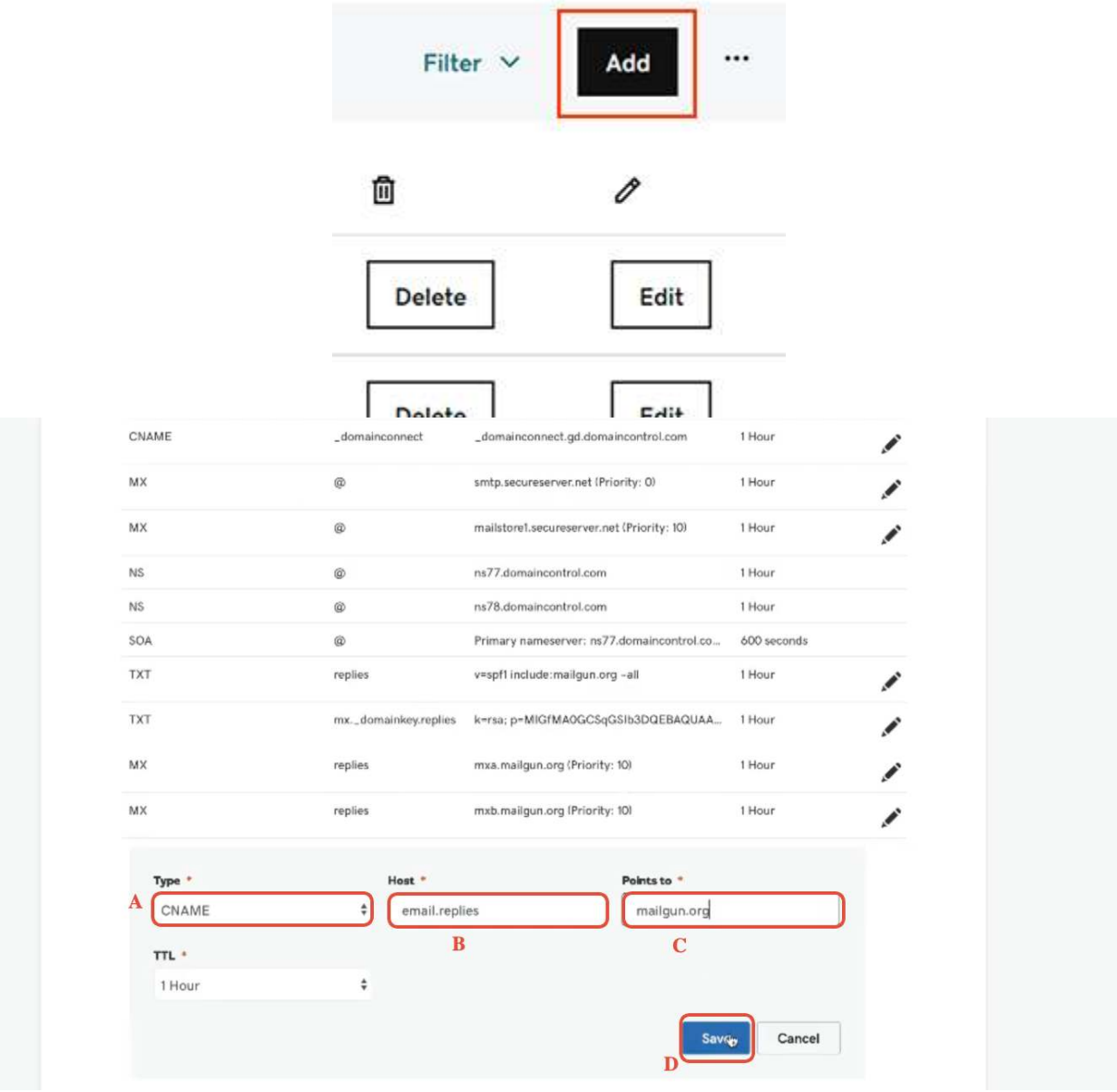


E. Click on **Save**



To add the CNAME record

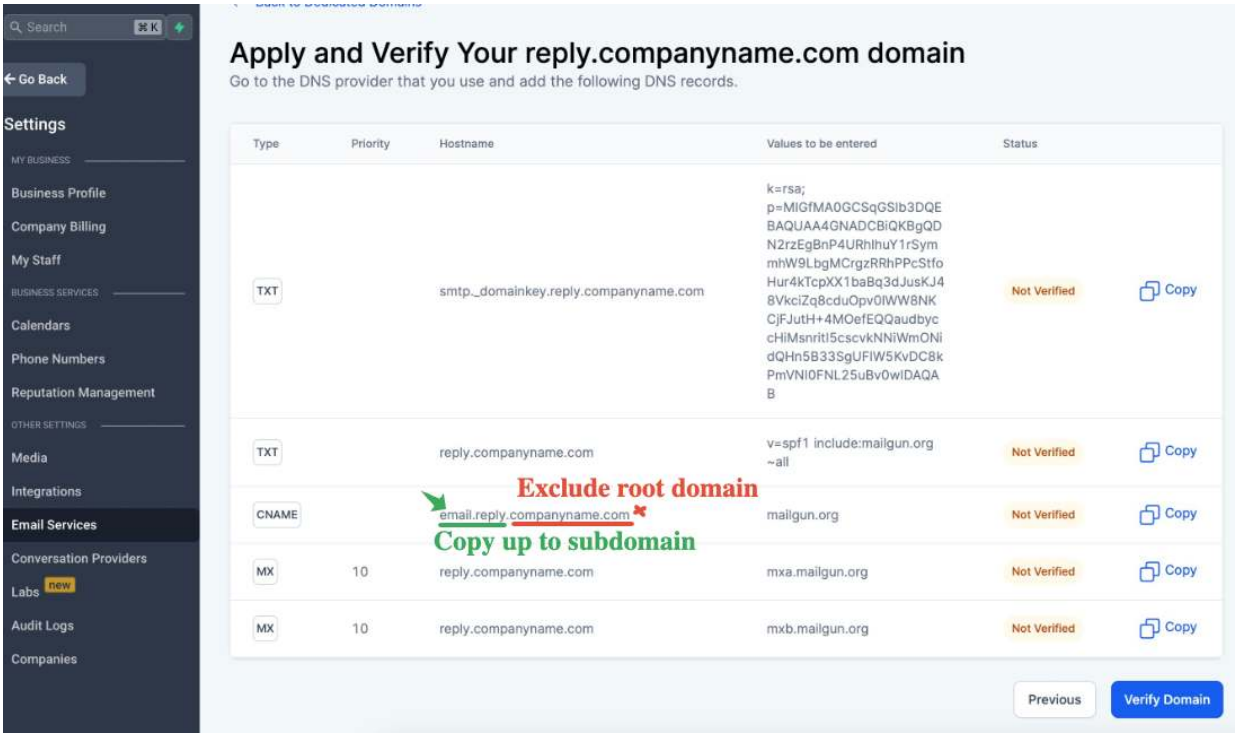
Click on **Add** to add a new record.



A. Type: Select **CNAME** from the Type menu options.

B. Host: Different for everyone

Head back to HighLevel to copy the host name, it's a bit tricky but the key here is to copy everything from the beginning until the subdomain part, **DO NOT copy the main Domain**



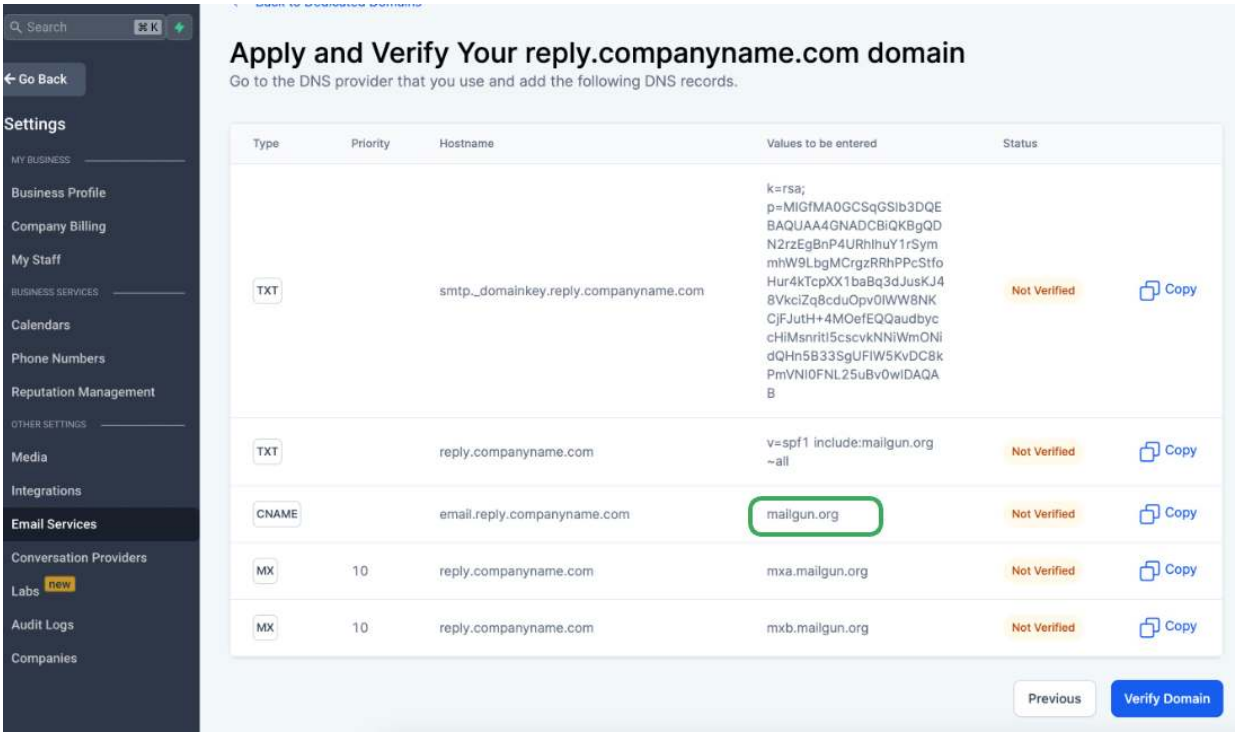
Depending on the subdomain you are trying to set up, if you are trying to set up

- **lc.companyname.com - The host name will be email.lc**
- **replies.companyname.com - The host name will be email.replies**

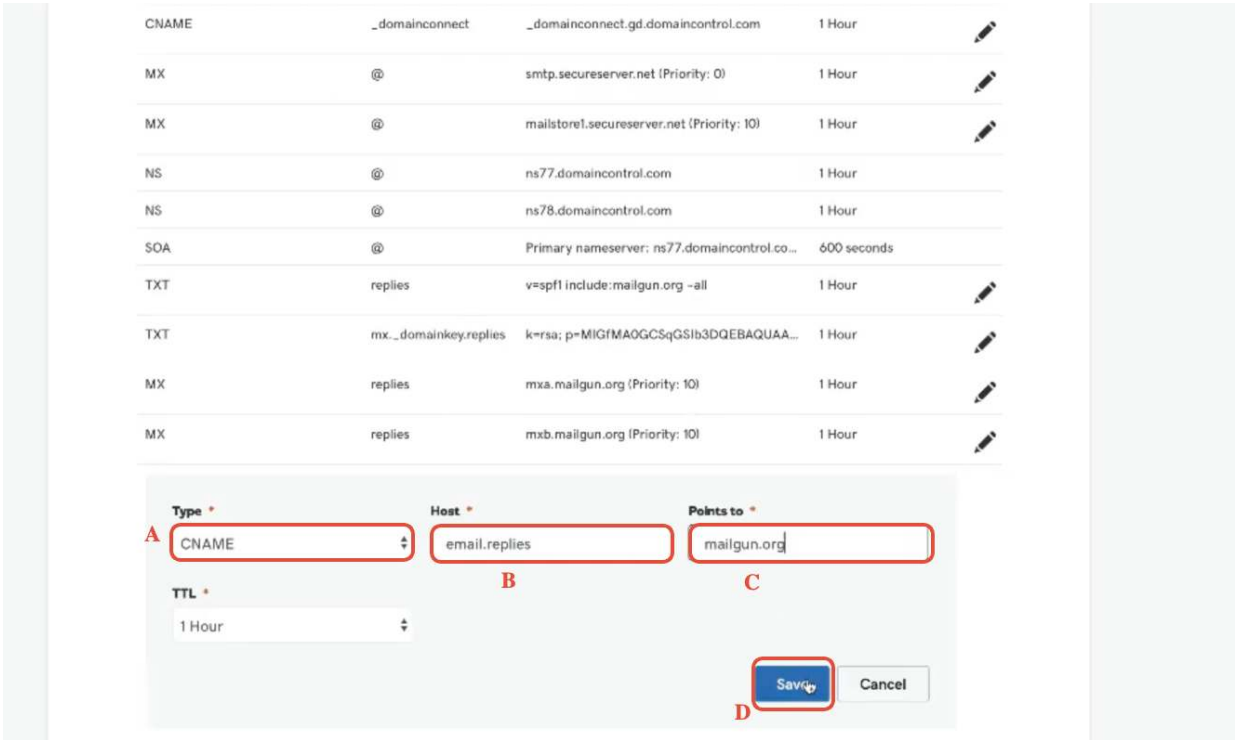
If you are setting up a main domain like companyname.com, the host name will be email

C. Points to: Same for everyone

paste the following data **mailgun.org**

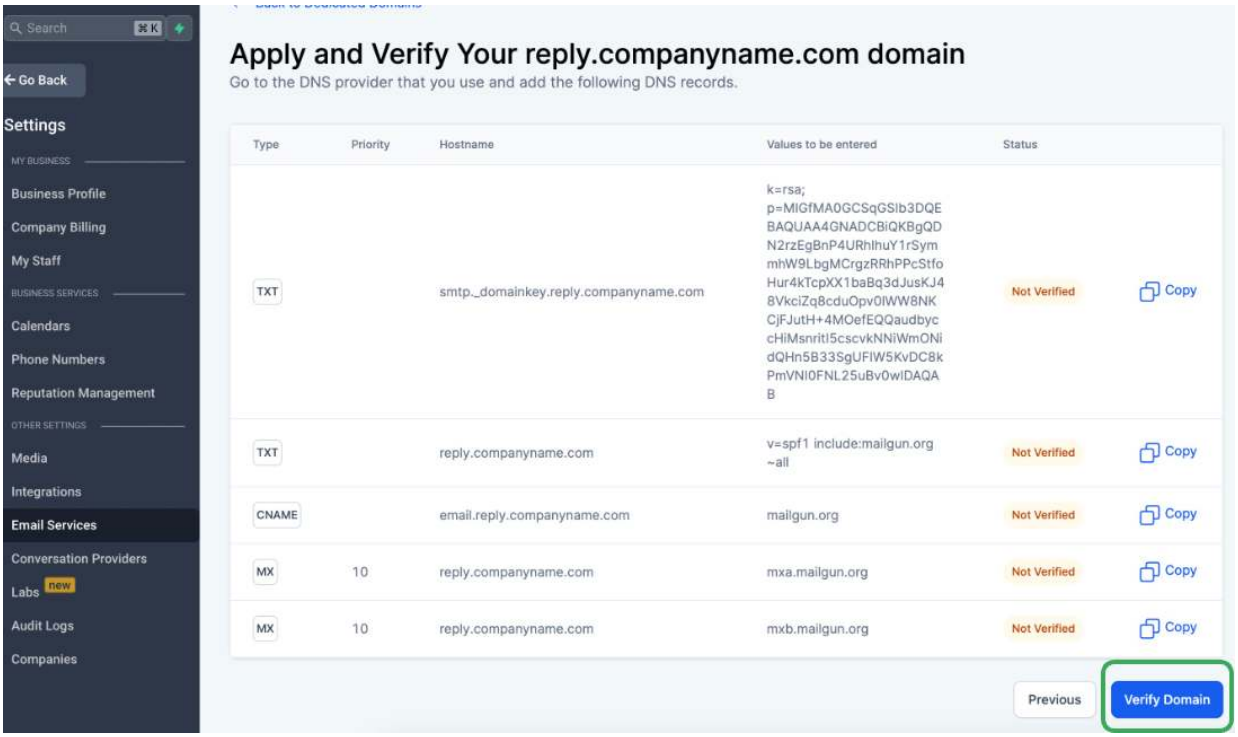


D. Click on **Save**



TXT	replies	v=spf1 include:mailgun.org ~all	1 Hour	
TXT	mx._domainkey.replies	k=rsa; p=MIGfMA0GCSqGSIb3DQEBAQUAA...	1 Hour	
MX	replies	mxa.mailgun.org (Priority: 10)	1 Hour	
MX	replies	mxb.mailgun.org (Priority: 10)	1 Hour	
CNAME	email.replies	mailgun.org	1 Hour	

Now that you have added 5 records, click on **Verify Domain**



Click the same button to **Verify Domain** again if some records are still not showing the green checkmark

Once you add all the DNS records and verify, you can make sure the SSL Certificate for Dedicated Sending Domain (LC - Email) is all set.

Then we could send a test email to see if everything works! Click here to learn How to send a test email in the Conversation

Build God's House with Excellence

Whatever you do, let these verses inspire you to carry out all your tasks with dedication, excellence, and a sincere heart aimed at honoring God.

Colossians 3:23-24 "Whatever you do, work at it with all your heart, as working for the Lord, not for human masters, since you know that you will receive an inheritance from the Lord as a reward. It is the Lord Christ you are serving."

Proverbs 16:3 "Commit to the Lord whatever you do, and he will establish your plans."

Ephesians 6:7-8 "Serve wholeheartedly, as if you were serving the Lord, not people, because you know that the Lord will reward each one for whatever good they do, whether they are slave or free."

Galatians 6:9 "Let us not become weary in doing good, for at the proper time we will reap a harvest if we do not give up."