

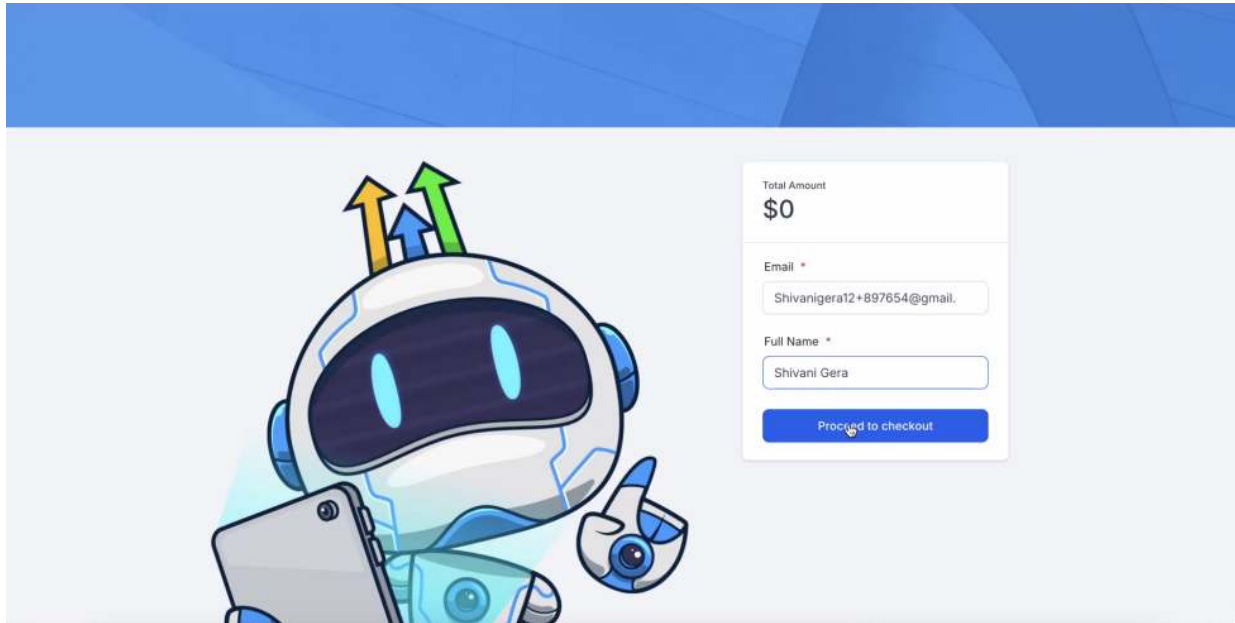
CITK

How do first time users Set Login Password, Request Forgotten Password for their membership portal?

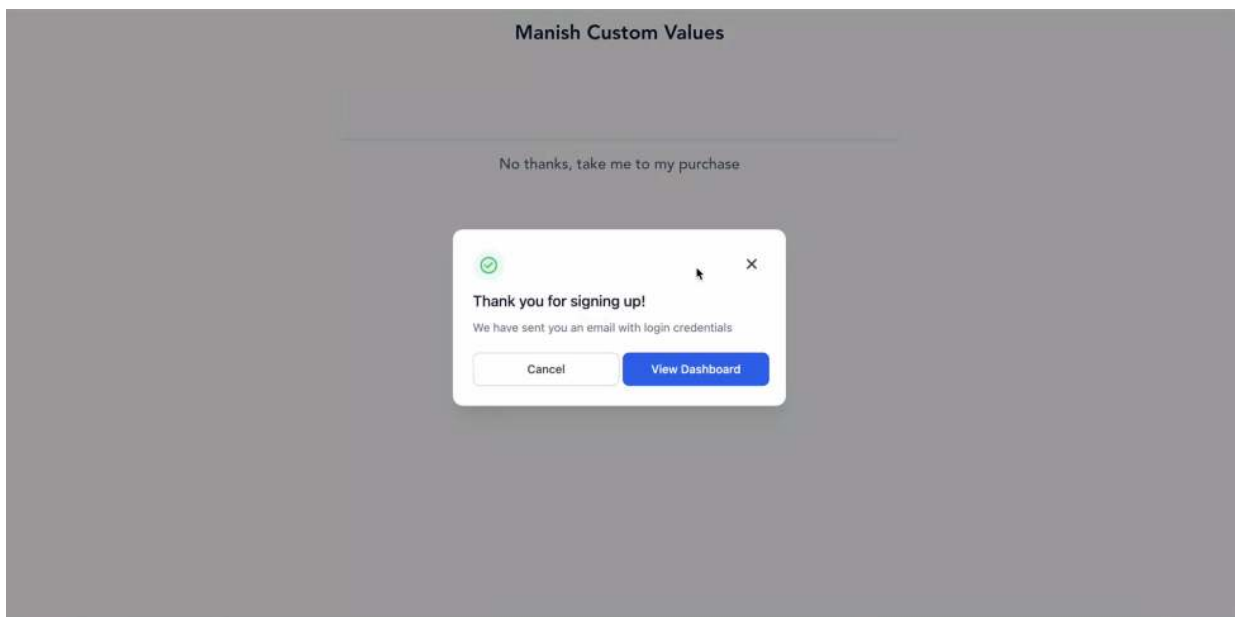


When first time user is given access via membership offer checkout

Step 1 - User Checkout from offer page

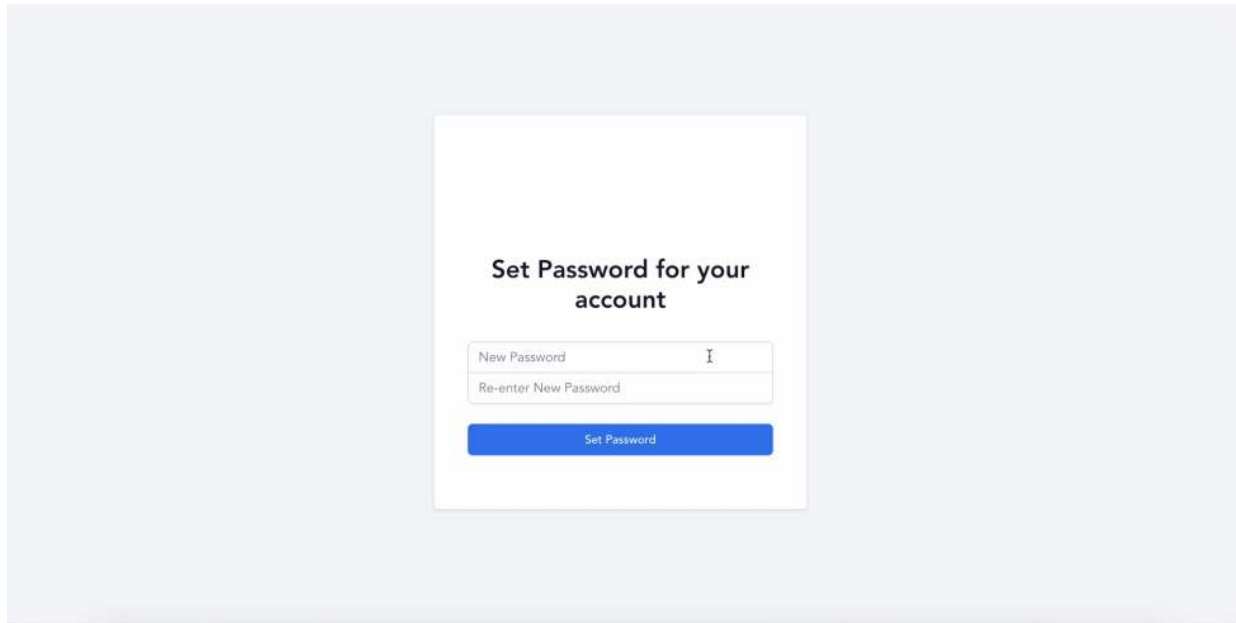


Step 2- Post Check Out User would click on View Dashboard



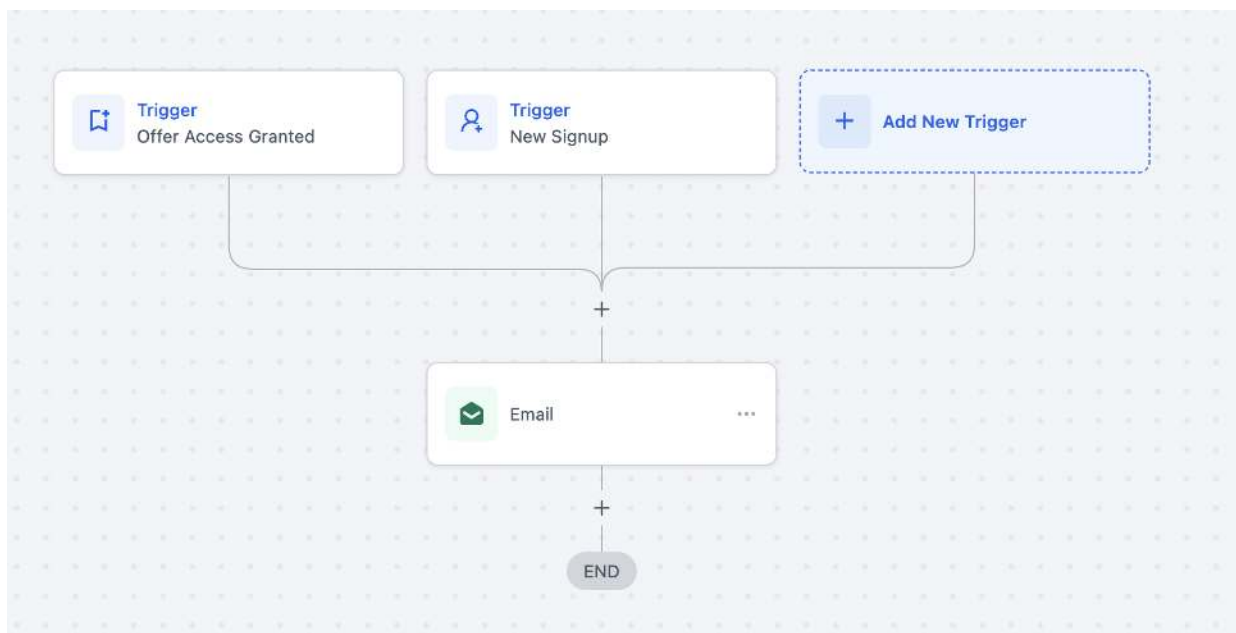
Step 3- As first time user a prompt will be shown to set password

How do first time users Set Login Password, Request Forgotten Password for their membership portal



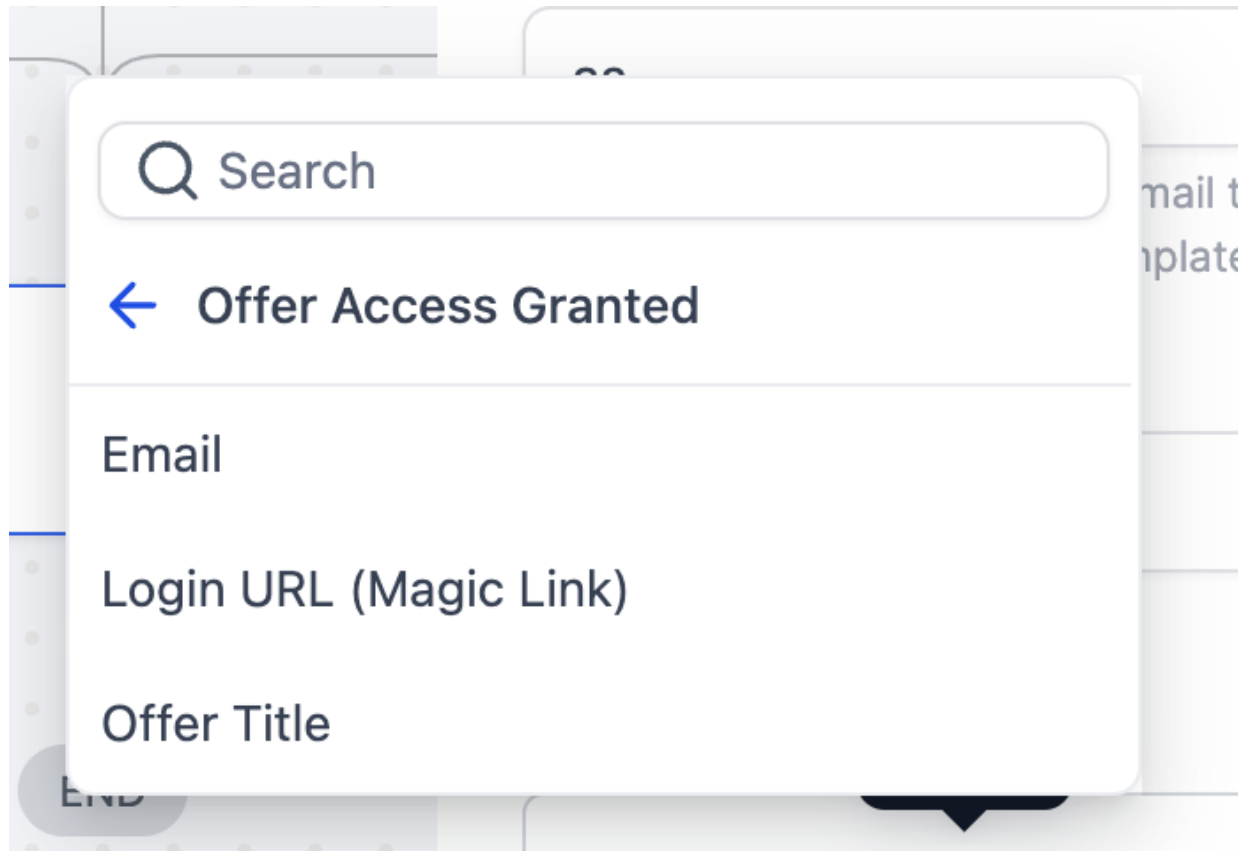
The screenshot shows a web form titled "Set Password for your account". It contains two input fields: "New Password" and "Re-enter New Password". Below these fields is a blue button labeled "Set Password".

Step 1 - User is given access to a new offer using offer Access Granted Trigger or Membership New Signup



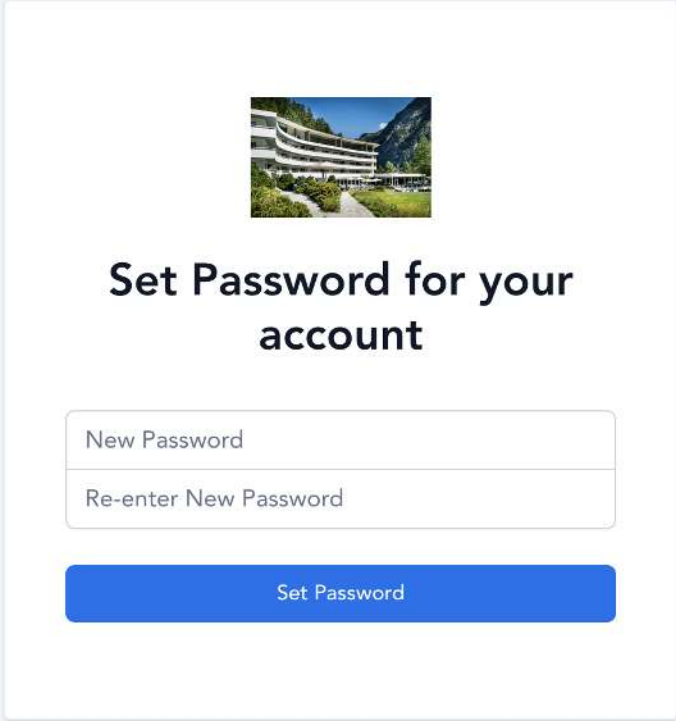
In the Email body use Courses Login URL (Magic Link)


How do first time users Set Login Password, Request Forgotten Password for their membership portal



When the user opens their email for courses access they will be prompted to set their password.

How do first time users Set Login Password, Request Forgotten Password for their membership portal





Set Password for your account

New Password

Re-enter New Password

Set Password

The same behaviour is also applicable to client portal users

How do first time users Set Login Password, Request Forgotten Password for their membership portal

Set New Password

New Password *

Confirm New Password *

Set Password



The following default emails go out when course access is given from Workflows, Smart-list and offer checkouts. These default emails can be customised.

When a user opens the magic link in these emails for the first time ,they will be prompted to set password

Offer Access Email

How do first time users Set Login Password, Request Forgotten Password for their membership portal



Offer Access Granted For Assignment offer apr 11

Hi there dfsf sdfsf,

You've successfully purchased access to Assignment offer apr 11!

To get started, just click the link below:

<https://nSJ9pf2gcDfC3OQZcoNS.memberships.msgsndr.com?email=manikanta.hariharan+1098n@gohighlevel.com&loginCode=E1NTe!t&user=3db44a50-cd8f-4229-b78c-9a1664e3b403>

This link and its contents are intended solely for the recipient's use and may contain confidential information. If you have received this link in error, please notify the sender immediately and refrain from sharing it with anyone outside the intended recipients. Any unauthorized dissemination, distribution, or copying of this link or its contents is strictly prohibited.

Your Offer Details are:

- Offer Name: Assignment offer apr 11
- User Name: dfsf sdfsf

Happy learning!

[View Offer](#)



New Signup Email

How do first time users Set Login Password, Request Forgotten Password for their membership portal



Welcome to **Test title**: Your Journey Starts Here!

Dear dfsf

Welcome to **Test title** ! We are thrilled to have you join us on this journey of learning and growth.

Thank you for choosing to invest in yourself by purchasing SEPA Offer. We believe this course will provide you with valuable insights, skills, and knowledge.

Here's what you can expect next:

Details:

- Name: SEPA Offer

This Login link and its contents are intended solely for the recipient's use and may contain confidential information. If you have received this link in error, please notify the sender immediately and refrain from sharing it with anyone outside the intended recipients. Any unauthorized dissemination, distribution, or copying of this link or its contents is strictly prohibited.

First-Time Login Instructions:

Upon logging in for the first time, you will be prompted to set up a password for your account. Follow the on-screen instructions to create a secure password. This password will be used for all future logins to your account.

Next Steps:

Get ready to dive into the course content! We encourage you to start exploring the modules and engaging with the material at your own pace. Remember, learning is a journey, and we're excited to be part of yours.

Reminder:

If you don't see this email in your inbox, please check your spam or junk folders. To ensure you receive future communications from us, please consider adding our email address to your contacts or whitelist.

Login

Request for forgotten password in membership portal

Step 1 : User requests for forgot password

Step 2 : An autogenerated email will be sent out with details

How do first time users Set Login Password, Request Forgotten Password for their membership portal



Instructions to reset your password

Hi there,

Please find the below link to change the password for your account
manikanta.hariharan+1098n@gohighlevel.com:

To get started, just click on **Set Password**:

https://nSJ9pf2gcDfC3OQZcoNS.memberships.msgsndr.com/set-password?email=manikanta.hariharan%2B1098n@gohighlevel.com&loginCode=E1NTe!t&location_id=nSJ9pf2gcDfC3OQZcoNS&type=forgot&session=4f6f18db-e590-47d5-a3e8-d8569c4cfff&userId=3db44a50-cd8f-4229-b78c-9a1664e3b403

Please note that this link will expire after 2 hours. Your password won't change until you access the above link and create a new one.

We recommend that you use unique, long, complex passwords.

In case you did not request this password or need help with any questions, please reach out to us .

Happy learning!

Set Password

Link will expire after 2 Hours.

The link expires in 2 hours

Step 3 : The user can click on the link and set their own password.

FAQs

How do first time users Set Login Password, Request Forgotten Password for their membership portal

- No more system generated passwords in your reset password emails, with new reset link you will be able to set your own password within 2 hours of your request
- Password Custom field wont be visible across all template builders and workflow email options, users also wont be able to add password field in their new templates.
- No more system generated password for users

Build God's House with Excellence



Whatever you do, let these verses inspire you to carry out all your tasks with dedication, excellence, and a sincere heart aimed at honoring God.

Colossians 3:23-24 "Whatever you do, work at it with all your heart, as working for the Lord, not for human masters, since you know that you will receive an inheritance from the Lord as a reward. It is the Lord Christ you are serving."

Proverbs 16:3 "Commit to the Lord whatever you do, and he will establish your plans."

Ephesians 6:7-8 "Serve wholeheartedly, as if you were serving the Lord, not people, because you know that the Lord will reward each one for whatever good they do, whether they are slave or free."

Galatians 6:9 "Let us not become weary in doing good, for at the proper time we will reap a harvest if we do not give up."