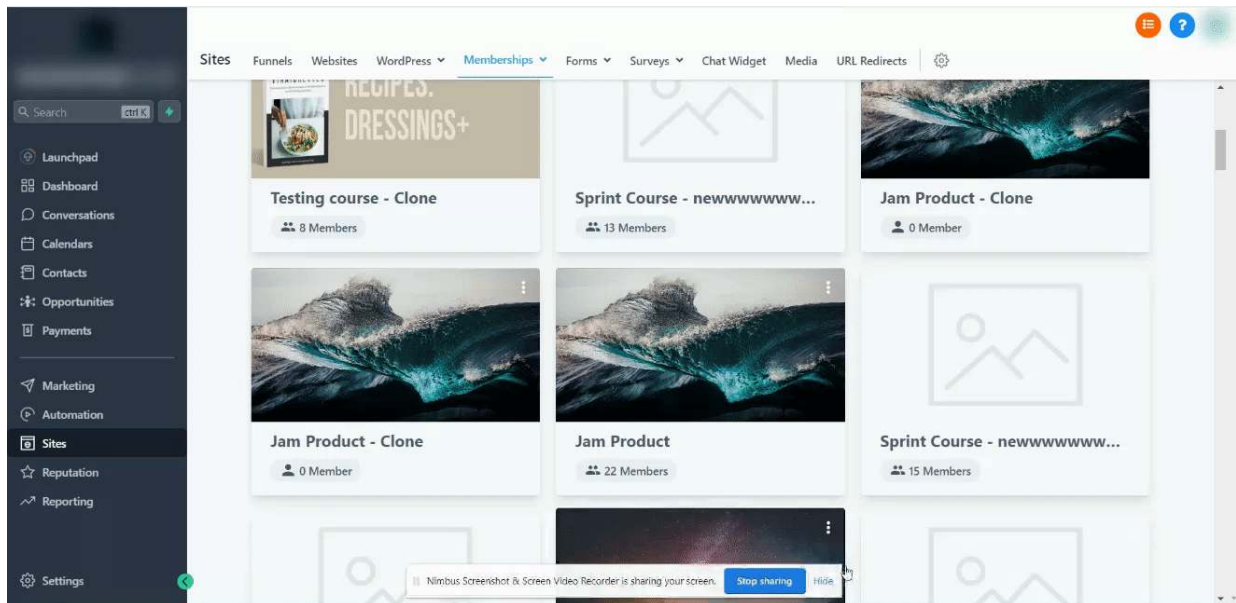# CITK

How to Manage Comments In Memberships

Providing timely and effective feedback helps students improve their performance and become better learners. Adding comments to your memberships will create an environment where this can be achieved.

In this article, we will look into how to enable, hide and lock your membership comments.
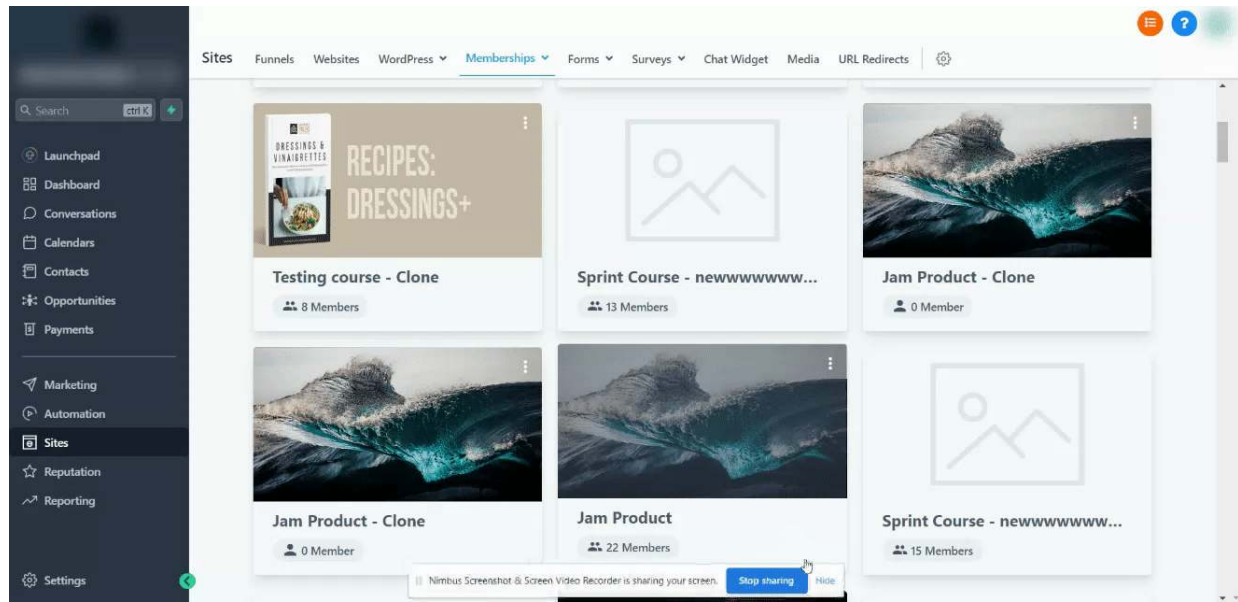
Open the **Products tab** > Select an existing **Product** or **create a new one** > Click on the **comments section >** Select

the category you would like to **enable, hide** or **lock** comments for
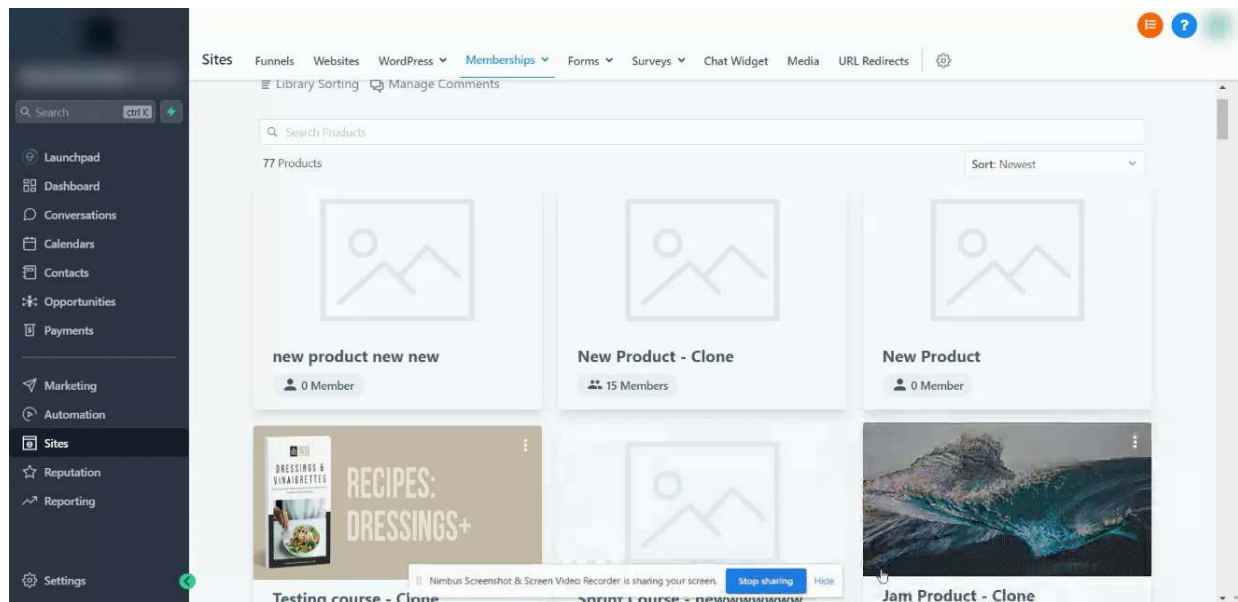

Open the **Products tab** > Select an existing **Product** or **create a new one** > Click on the **comments section >** Select which lessons you would like to **enable, hide, and lock comments within a category.**

Filtering between products

Enabled:

An "**Enabled**" comment box will be visible on the page and will show existing comments
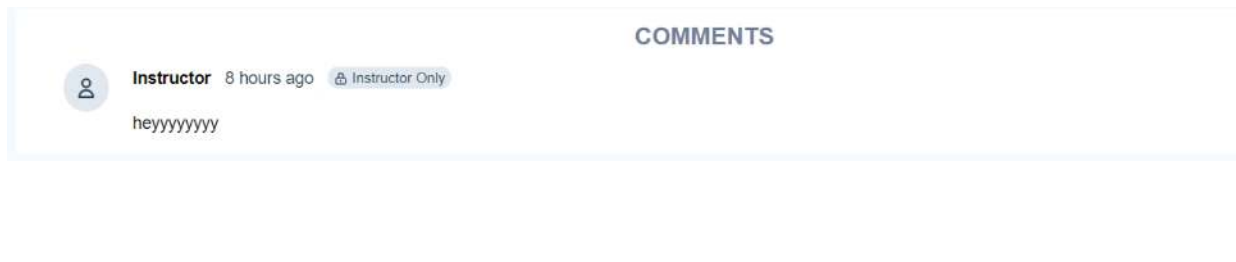
in the thread and will give your students the ability to add new comments.
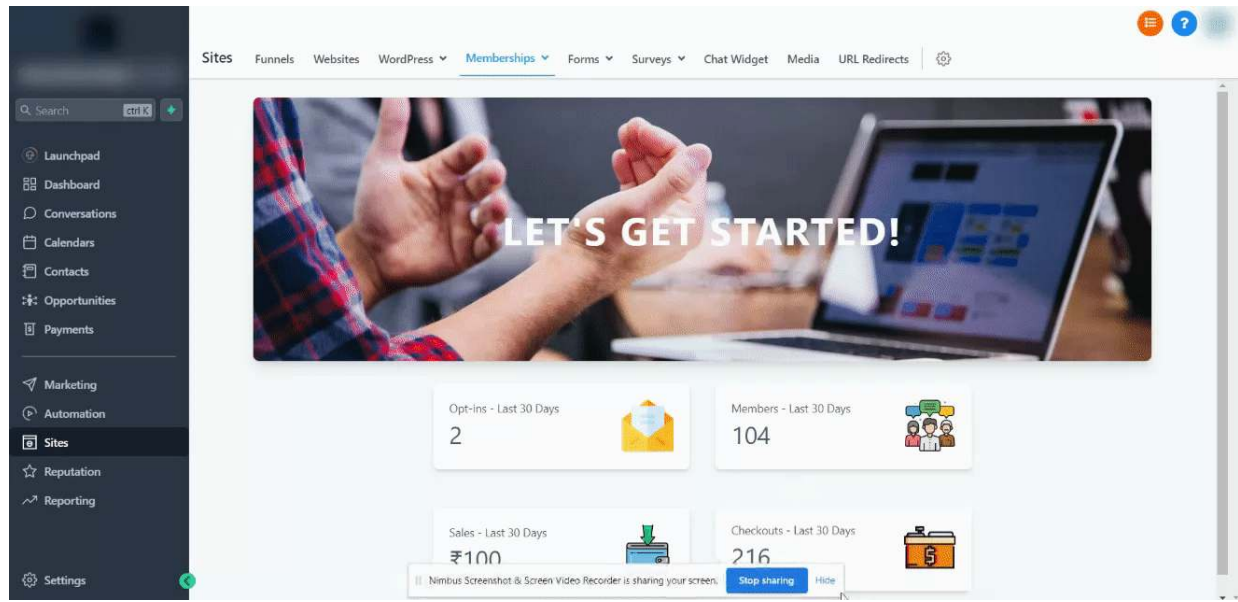
Hidden:

A "**Hidden**" comment box will not be visible on the page and will not show existing comments in the thread.

Locked:

A "**Locked**" comment box will remove the ability for your students to add new comments, however, the existing
comments will still be visible.

Access your comments manager for your Products in the "**Products**" tab > Click **Products** > Click "**Manage Comments**".

On a particular comment in the "**comments manager**" select "**User Only**" or "**Public**" in the drop-down to change the visibility.
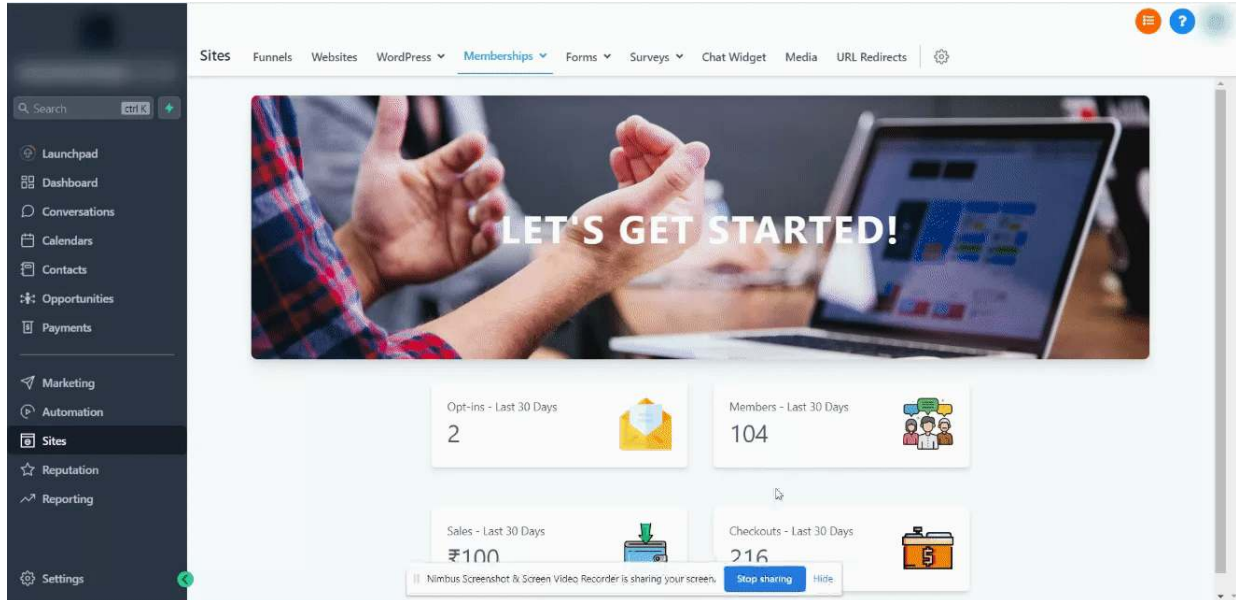
User Only:

The comment will be visible to the _course creator_ and the _student who posted the comment_.

Public:

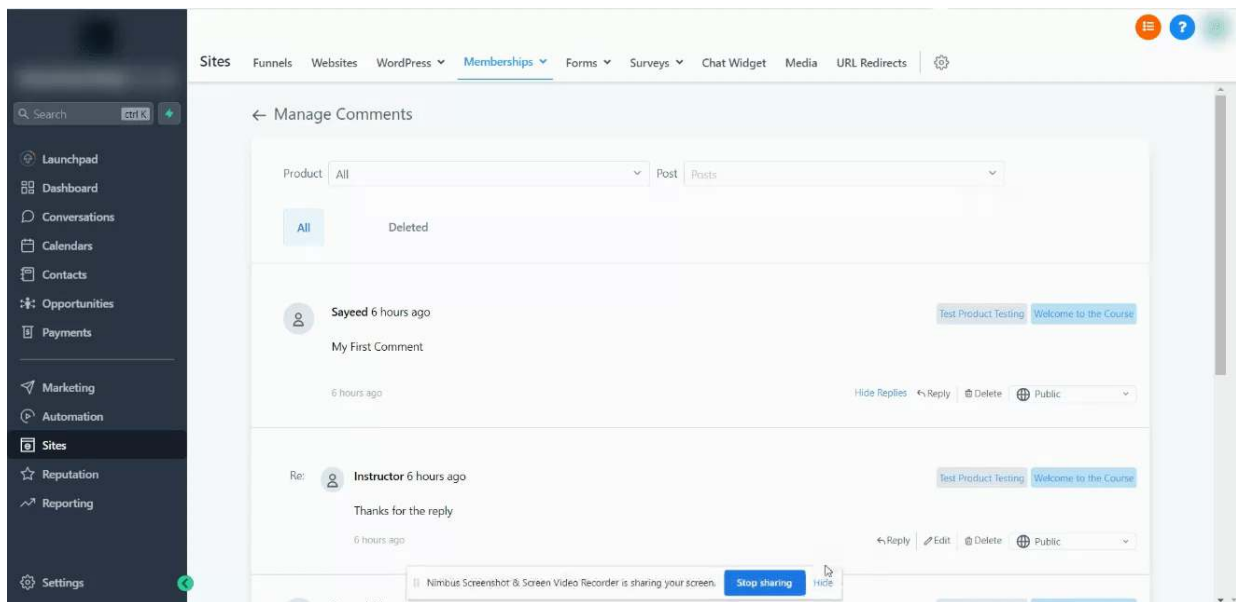The comment will only be visible to _all students_ and the _Course Creator_

Delete and restore comments:Deleting a comment:

Click **Products** > Click **Manage Comments** > Find and select the comment you wish to delete > Click **delete**.

Click **Products** > Click **Manage Comments** > Click "**Deleted**" tab > Find and select the comment you wish to restore > Click **restore**.

Did you find it helpful? Yes No

Send feedback

Build God's House with Excellence

Whatever you do, let these verses inspire you to carry out all your tasks with dedication, excellence, and a sincere heart aimed at honoring God.

Colossians 3:23-24 "Whatever you do, work at it with all your heart, as working for the Lord, not for human masters, since you know that you will receive an inheritance from the Lord as a reward. It is the Lord Christ you are serving."

 Proverbs 16:3 "Commit to the Lord whatever you do, and he will establish your plans."

Ephesians 6:7-8 "Serve wholeheartedly, as if you were serving the Lord, not people, because you know that the Lord will reward each one for whatever good they do, whether they are slave or free."

Galatians 6:9 "Let us not become weary in doing good, for at the proper time we will reap a harvest if we do not give up."