

ADVANCED EXCEL TOOLS LEARNING CHECKLIST

Tool	Description
=TAKE(Returns a specified number of rows or columns from the start or end of an array
=GROUPBY(Allows you to group, aggregate, sort, and filter data based on the fields you specify
=PIVOTBY(Allows you to create a summary of your data, grouping along two axes and aggregating associated values
=AGGREGATE(Performs calculations while ignoring hidden rows/errors
=LAMBDA(Create custom functions WITHOUT VBA
=LET(Assigns names to calculation results for improved performance/readability
=SEQUENCE(Generates number sequences for dynamic tables
=SMALL(Identifies a specific number searching smallest-to-largest with added conditions
=LARGE(Identifies a specific number searching largest-to-smallest with added conditions
=SUBSTITUTE(Replaces existing text with specified alternative in a text string
=SUMPRODUCT(Multiplies and sums arrays; great for conditional math
=SWITCH(Evaluates one value against a list of values, and returns the result corresponding to the first matching value
NESTED FUNCTIONS	Using a function as an argument within another function
=FORECAST.LINEAR(Calculate, or predict, a future value by using existing values.
=MAP(Returns an array formed by mapping each value in the array(s) to a new value by applying a LAMBDA to create a new value
NAMED RANGES	Custom naming of a cell, group of cells, constant or formula which can be referenced
=XMATCH(Advanced version of MATCH with more flexibility

THERE IS ALWAYS MORE TO LEARN...
THIS SHOULD GET YOU STARTED ON YOUR
ADVANCED EXCEL JOURNEY!