



**RECORD OF PROCEEDINGS**  
**B.S.T. and G. FIRE DISTRICT REGULAR MEETING**  
**Thursday July 11, 2024, AT 6:30 P.M.**

The July 11, 2024, meeting was called to order by Chairman Dick Fisher. The meeting was opened with a moment of silence, and the Pledge of Allegiance. Roll call was as follows:

- Berkshire Township Rod Myers-Present
- City of Sunbury Murray Neff-absent
- Trenton Township Dick Fisher- present
- Village of Galena Kathy Krupa-present

The MINUTES of June 6, 2024, regular Monthly Board Meeting were reviewed by the board members. A motion to accept the minutes as presented was made by K. Krupa, with a second by R. Myers. Vote: D. Fisher-yea; K. Krupa-yea; and R. Myers-yea.

**CHIEF's REPORT:**

**AGENDA – Chiefs Report**

**B.S.T. AND G. FIRE DISTRICT BOARD MEETING**  
**July 11, 2024, AT 6:30 P.M**

**I. June 2024 Run Report:**

	June	2024 YTD	%
Berkshire Twp	46	218	28.20%
Sunbury	51	234	30.27%
Trenton Twp	21	147	19.02%
Galena	10	76	9.83%
Out of Dist.	19	98	12.68%
	<b>147</b>	<b>773</b>	<b>100.00%</b>

June 2024	Process	Turnout	Travel	TRT
Berkshire	0:00:57	0:00:55	0:06:50	0:08:17
Sunbury	0:01:11	0:00:42	0:02:31	0:04:23
Trenton	0:02:03	0:00:56	0:06:46	0:09:45
Galena	0:04:31	0:00:33	0:05:02	0:10:06
2024 AVG	Process	Turnout	Travel	TRT
Berkshire	0:01:05	0:00:46	0:06:36	0:08:23
Sunbury	0:01:10	0:00:40	0:02:33	0:04:27
Trenton	0:01:46	0:00:46	0:07:13	0:09:55
Galena	0:02:38	0:00:38	0:05:13	0:07:35

**Process Time:** Time from the initial 911 call until we are toned out.

**Turnout Time:** Time from our notification until we are enroute.

**Travel Time:** Time we enroute, until we arrive on scene.

**Total Response Time:** Time from the 911 call until we arrive on scene.

<b>Overlapping Calls:</b>	June	30	20.41%
	2024	122	15.78%

**II. Presentation**

- a. Construction and Development Update
  - i. Revised since last year

**III. New Hire/ Resignation/ Probation:**

- a. Motion to accept voluntary resignation of Brooke Curtis
  - i. Motion by Rod Myers
  - ii. Second by Kathy Krupa.
    - a. Vote: D. Fisher-yea; R. Myers-yea; and K. Krupa-yea

**b. Resolution 2024-07-01**

- i. Part-Time Hiring, Clayton Taylor
- ii. Motion by Kathy Krupa
- iii. Second by Dick Fisher
  - a. K. Krupa-yea; R. Myers-yea; and D. Fisher-yea.

**IV. Department Reports:**

- a. 2<sup>nd</sup> Quarter and 1<sup>st</sup> Half Statistics are at the back of the report
  - i. Runs are up 1.31% over last year.
  - ii. We do expect a small increase as several apartment complexes are now renting units.
- b. Community Risk Reduction
  - i. See attached Report

**V. June Notable Runs:**

- a. 6/8- Arson Fire, Juveniles w/ Fireworks at Johnnycake Corners Elementary.
  - i. Minor damage, turned over to Prosecutor
- b. 6/11- Elevator Rescue at Hampton Inn
- c. 6/19- Detached Garage Fire on Hartford Rd, minor damage
- d. 6/20- Elevator Rescue at Holiday Inn
- e. 6/26- Elevator Rescue at Holiday Inn

**VI. Discussion/Action Items:**

- a. Community Updates?

**VII. Purchases Over \$5000**

- a. Survivor Electric
  - i. Not to exceed \$8,000.00
    - a. Replace and upgrade all bay light to LED to lessen the load on the electric system.
  - ii. Motion by R. Myers
  - iii. Second by D. Fisher
    - a. Vote: D. Fisher-yea; R. Myers-yea; and K. Krupa-yea
- b. US Digital Designs
  - i. Not to exceed \$40,000
    - a. Existing station alerting system.
      - a. Includes: Materials, Labor, Training
    - b. Motion by R. Myers
    - c. Second by K. Krupa
    - d. Vote: K. Krupa-yea; D. Fisher-yea; and R. Myers-yea

**VIII. Executive Session**

- a. 121.22 (g)(1)- Personnel Matter

To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing.

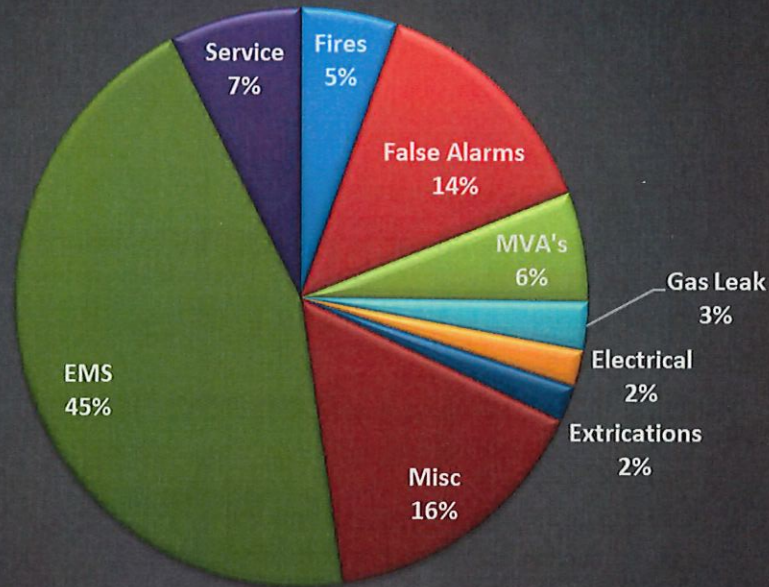
- b. At 7:04 p.m. a motion by R. Myers was made to go into Executive Session for the discussion of a current employee of BST&G Fire District. Invitees: Chief Kovach, Assistant Chief Stambaugh, and Fiscal Officer-Roy
  - i. second by K. Krupa.
    - a. Vote: D. Fisher-yea; R. Myers-yea; and K. Krupa-yea
- c. Exit Executive session and return to regular business meeting.
  - i. Motion by D. Fisher was made at 7:30 p.m.
  - ii. Second by R. Myers
    - a. Vote: K. Krupa-yea; R. Myers-yea; and D. Fisher-yea

## IX. Board Q&A

### a. Station 2 Update

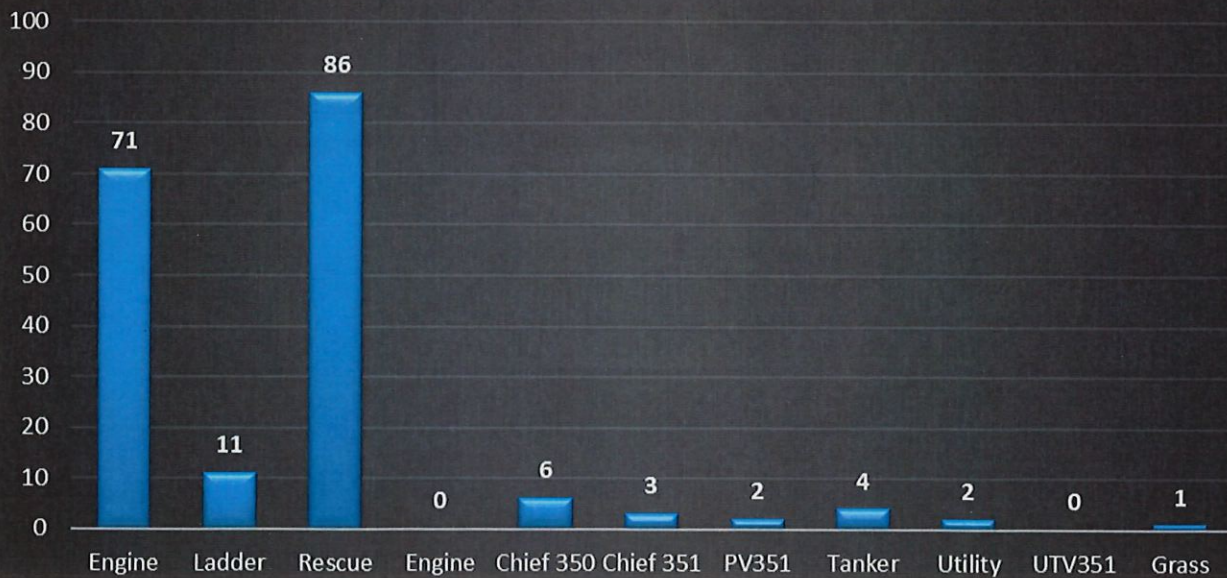
- i. Plans still being developed
- ii. Zoning Application submitted 7/8/24- Rejected and planning on August submittal
- iii. Lot split approved by Regional Planning
  - a. Awaiting a closing and transfer date from Nationwide
- iv. Late last night WDC requested a meeting with us. That was verified this morning and will be tomorrow 7/12/24 at 0900 hours. Due to the short notice and inability to post the meeting in time, two board members are welcome to attend.

## June 2024 Incident Call Volume- 147

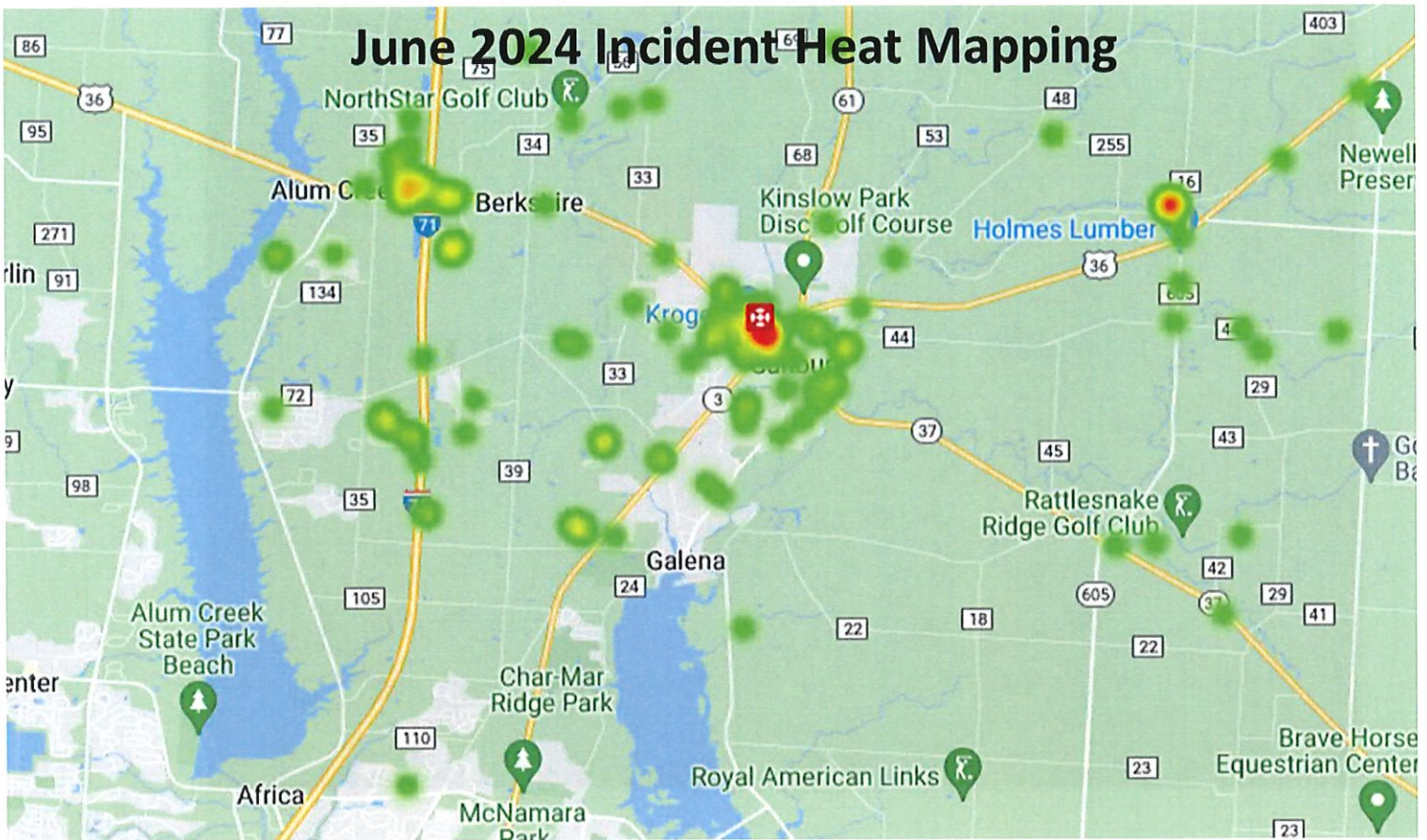


■ Fires ■ False Alarms ■ MVA's ■ Gas Leak ■ Electrical ■ Extrications ■ Misc ■ EMS ■ Service

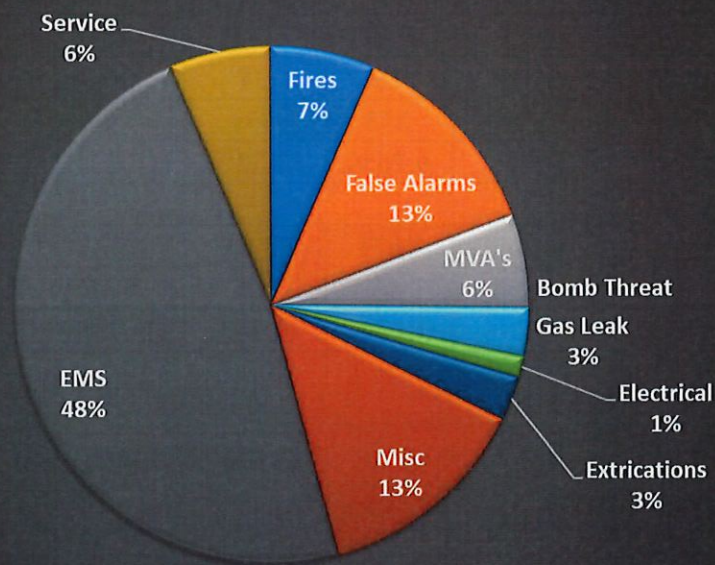
## June 2024 Vehicle Responses



# June 2024 Incident Heat Mapping

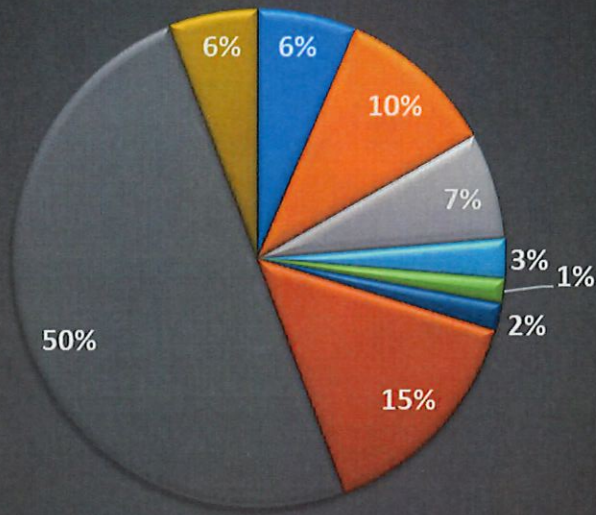


## 2024 2nd Quarter Incident Call Volume- 393



■ Fires 
 ■ False Alarms 
 ■ MVA's 
 ■ Gas Leak 
 ■ Electrical 
 ■ Extractions 
 ■ Misc 
 ■ EMS 
 ■ Service

## 2024 1st Half Incident Call Volume- 773



- Fires
- False Alarms
- MVA's
- Bomb Threat
- Gas Leak
- Electrical
- Extrications
- Misc
- EMS
- Service

1st Half					
Call Volume	2020	2021	2022	2023	2024
Fire	221	286	272	332	342
EMS	279	248	345	389	386
Service	18	19	34	42	45
<b>Total</b>	<b>518</b>	<b>553</b>	<b>651</b>	<b>763</b>	<b>773</b>
% Difference from Prev. Year		6.76%	17.72%	17.20%	1.31%
	2020	2021	2022	2023	2024
Overlapping	64	66	93	126	122
% Difference from Prev. Year		3.13%	40.91%	35.48%	-3.17%



Community Risk Reduction  
Inspectors Rocki Huddleston & Jason Whipple

## **July 2024 CRR Report**

### **Events, Public Education, Training and Meetings Attended:**

- 7/4/24 – July 4<sup>th</sup> Parade, Events on the Square and Fireworks
- 7/9/24 – Station Tour
- 7/10/24 – Recreation Unlimited Public Relations Event
- 7/11/24 – Zoom meeting with the City of Sunbury
- 7/13/24 – Tanger Outlet Family Event
- 7/15/24 – Spirit of EQ
- 7/17/24 – July 4<sup>th</sup> Event Debrief Meeting
- 7/17/24 – Delaware County Fire Prevention Committee Meeting
- 7/27/24 – Olentangy Berlin Touch a Truck
- 7/29/24 – 105 Baughman Building Assessment

### **Upcoming Trainings, Meetings and Events:**

- 8/5/24 – Property Assessment Meeting
- 8/8/24 – Emergency Responder Radio Systems, 2024 Ohio Fire Code Update
- 8/15/24 – Sunbury Events Planning Meeting
- 8/17/24 – Sunbury Sizzle and Sounds
- 8/18/24 – Inn at Walnut Trail Fire Safety Training
- 8/22/24 – Inn at Walnut Trail Fire Safety Training (2 Classes)
- 9/16/24 through 9/18/24 - NEOSAN, NEOFPA Training Conference
- 9/19/24 – Sunbury Events Planning Meeting
- 9/25/24 – Delaware County Fire Prevention Committee Meeting

### **Child Safety Seat Inspections and Installations:**

- **2** seats installed.

### **Fire Investigations:**

- **3** Fire / Arson Investigations for July

**Permits and Invoices:**

- **16** Permit was issued in July.
- **76** Permits issued year to date.
- **\$4,839.94** Outstanding Invoices
- **\$900.00** Outstanding False Alarm Invoices
  - *Outstanding invoice was sent to the Prosecutors Office and was mailed out the week of 7/29/2024 with a certified letter.*
- **\$67,164.61** Permit / Invoice Revenue for 2024

**Completed Inspections:**

- **103** Total inspections for July 2024
- **574** Inspections year to date.

Inspection Type	Count
Adoption / Foster	2
Annual Fire and Life Safety Inspections	36
Complaint	2
Construction / Plan Review Meeting	5
Construction Trailer	1
Fire and Life Safety Inspections	4
Fireworks	1
Knox Box	12
Mobile Food Trucks	8
Plan Review	8
Smoke Control	1
Sprinkler System Final / Acceptance	7
Underground Fire Line	16

Motion to approve Chief's Report was made by R. Myers; Second by: K. Krupa. Vote:

R. Myers-yea; D. Fisher-yea; and K. Krupa-yea.

OLD BUSINESS:

NEW BUSINESS:

PUBLIC INPUT: None

MANAGEMENT REPORTS: Presented by Fiscal Officer Roy:

Reports Reviewed

- Bank Reconciliation- June 2024 balanced.
- Star Ohio Interest June \$8,336.28 current rate 5.44%
- Purchase Orders Issued #122 thru #131

- \*Reports distributed prior to meeting
- \*-Payroll Report for PP#11, PP#12.
- \*2024 Year End Cash Flow Detail Report for the year
- \*Payment Listing for June 2024

Fiscal Officer Roy discussed the hand-out regarding Bond Structures Considerations. This is for the \$4,500,000 bond that will be issued on August 1, 2024. There are two options to consider. Option #1 is a Level Debt Service Structure, and Option #2 is a Level Millage Structure. Option #2 would save the taxpayers approximately \$150,423 for the 10-year term. After discussing this, a motion by R. Myers was made to approve Option #2 the Level Millage Structure, with a second by K. Krupa. Vote: D. Fisher-yea; K. Krupa-yea; and R. Myers-yea. (See attached Exhibit "A")

Fiscal Officer Roy requested to attend the Fair Labor Standards Act (FLSA) conference 10-1-2024 thru 10-3-24. Motion by D. Fisher was made to approve request. Second by R. Myers. Vote: R. Myers-yea; K. Krupa-yea; and D. Fisher-yea.

Motion to Approve the Finance Report as submitted was made by R. Myers; with a second by D. Fisher. Vote: all yes, motion carried.

NEXT MEETING DATE: August 15, 2024, at 6:30 p.m. Monthly Board Meeting.

ADJOURN: With no further business, a motion to adjourn was made by: Kathy Krupa, with a second by Dick Fisher. Vote: all yes, Motion carried.

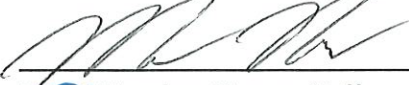
Minutes Approved August 15, 2024:



Chairman-Richard Fisher



Vice-Chairman-Rod Myers



Board Member-Murray Neff



Fiscal Officer-Greg Roy



# Structure Considerations

## Levy Overview:

- On March 19, 2024, voters approved a bond issue for \$9,000,000 for 15 years
- The passage of the bond issue will allow the Fire District to build two new fire stations and possibly renovate the current facility
- Station 2 and 3 debt must be structured together to ensure the District stays at or under the estimate millage approved by voters (estimate of 0.78 Mills)
- The Fire District has decided to only issue \$4,500,000 of bonds in 2024 which will be bought by Delaware County at a rate of 3.99%
- The finance team recommends Option 2 for the structure of the Series 2024 Bonds

Assessed Valuation		Assumed Growth	
Year	A.V. (2024)		
2024	1,048,143,760		
1	2025	1,048,143,760	
2	2026	1,048,143,760	
3	2027	1,069,106,635	2%
4	2028	1,069,106,635	
5	2029	1,069,106,635	
6	2030	1,101,179,834	3%
7	2031	1,101,179,834	
8	2032	1,101,179,834	
9	2033	1,112,191,633	1%
10	2034	1,112,191,633	
Totals			

## OPTION 1

Level Debt Service Structure			
Series 2024 Bonds			
Principal	Interest	Total	Millage
375,000	59,850	59,850	0.53
390,000	179,550	554,550	0.53
405,000	164,588	554,588	0.52
420,000	149,027	554,027	0.52
440,000	132,867	552,867	0.52
455,000	116,109	556,109	0.50
475,000	98,553	553,553	0.50
495,000	80,399	555,399	0.50
510,000	61,446	556,446	0.51
535,000	41,696	551,696	0.50
4,500,000	21,347	556,347	0.50
Totals		1,105,430	5,605,430

Assumed Rate of 3.99%

### Considerations:

1. Level debt service over a 10 year period
2. Higher Interest Cost vs. Option 2
3. Millage is lower than 0.78 Mills approved by voters

## OPTION 2

Level Millage Structure			
Series 2024 Bonds			
Principal	Interest	Total	Millage
440,000	59,850	59,850	0.59
465,000	179,550	619,550	0.60
495,000	161,994	626,994	0.60
520,000	143,441	638,441	0.60
540,000	123,690	643,690	0.60
575,000	102,942	642,942	0.60
605,000	81,396	656,396	0.60
625,000	58,454	663,454	0.60
235,000	34,314	659,314	0.60
Totals		244,377	0.22
Totals		4,500,000	955,007

Assumed Rate of 3.99%

### Considerations:

1. Level millage of 0.60 mills over a 9 year period
2. Lower Interest Cost vs. Option 1 (>\$150,000 Less)
3. Millage is lower than 0.78 Mills approved by voters
4. Provides greater flexibility for Station 3 Financing

