



THE CLEAN AGENDA
— COMPLETE RESIDENTIAL & COMMERCIAL —

CLEANING CHECKLIST

" Let us take cleaning off your agenda. "

KITCHEN	BEDROOMS AND COMMON AREAS	BATHROOMS
<p>STANDARD CLEANING</p> <ul style="list-style-type: none"> • Fill & run dishwasher • Remove/Dust all cobwebs (within reach) • Dust window blinds, frames & vents • Tidy area, light organizing • Wipe table & chairs(if applicable) • Clean refrigerator exterior • Clean stovetop, front, & control panels • Clean inside and outside of microwave • Clean & dry sink, counters, & soap dish • Clean counters & backsplash • Clean front of cabinets & hardware • Clean all light switches & door knobs • Trash can emptied and wiped down • Replace trash bag & remove trash • Vacuum carpet, stairs & rugs • Sweep/Mop floors 	<p>STANDARD CLEANING</p> <ul style="list-style-type: none"> • Remove/Dust all cobwebs • Dust all surfaces • Dust window blinds • Clean & buff mirrors • Dust window frames & vents • Dust & tidy knickknacks • Light organizing • Dust furniture, lamps, hanging lights • Make beds(s) (Change linen if left out) • Fold blankets & arrange pillows • Vacuum carpet, stairs & rugs • Clean all light switches & door knobs • Trash can emptied and wiped down • Replace trash bag & remove trash • Vacuum carpet, stairs & rugs • Sweep/Mop floors 	<p>STANDARD CLEANING</p> <ul style="list-style-type: none"> • Remove/Dust all cobwebs • Dust all surfaces • Dust window blinds • Clean & buff mirrors • Dust, tidy, countertops, & items • Clean shower & tub(s) • Clean & dry shower door, track, & glass • Clean & dry sink counters & soap dish • Clean toilet, base, and lid • Fold & hang hand towels • Clean/Polish fixtures • Clean front of cabinets & hardware • Clean all light switches & door knobs • Trash can emptied and wiped down • Replace trash bag & remove trash • Vacuum carpet, stairs & rugs • Sweep/Mop floors
<p>DEEP/MOVE OUT/IN CLEANING Includes Standard Cleaning List</p>	<p>DEEP/MOVE OUT/IN CLEANING Includes Standard Cleaning List</p>	<p>DEEP/MOVE OUT/IN CLEANING Includes Standard Cleaning List</p>
<ul style="list-style-type: none"> • Baseboard detail • Dust all lights, ceiling fans, & vents • Doors, door frames detail • Clean outside of small appliances <p style="text-align: right;">DEEP</p>	<ul style="list-style-type: none"> • Baseboard detail • Dust all lights, ceiling fans, and vents • Door/Door frame detail <p style="text-align: right;">DEEP</p>	<ul style="list-style-type: none"> • Baseboard detail • Dust all lights, and vents • Door/door frame detail • Scrub heavy build-up <p style="text-align: right;">DEEP</p>
<ul style="list-style-type: none"> • Clean inside of pantry & sweep • Clean, doors, and door frames • Clean inside of cabinets, drawers • Clean washer/dryer top, front <p style="text-align: right;">MOVE</p>	<ul style="list-style-type: none"> • Clean inside of closets & shelves • Clean inside of cabinets, drawers • Clean washer/dryer top, front <p style="text-align: right;">MOVE</p>	<ul style="list-style-type: none"> • Clean windowsills, doors, door frames • Clean linen closet, medicine cabinet <p style="text-align: right;">MOVE</p>
<ul style="list-style-type: none"> • Fill & load dishwasher • Inside of refrigerator • Wet Wipe blind(s) • Inside of oven <p style="text-align: right;">EXTRAS</p>	<ul style="list-style-type: none"> • Wash, dry, fold laundry • Hourly Organization • Inside window(s) • Carpet cleaning <p style="text-align: right;">EXTRAS</p>	<ul style="list-style-type: none"> • Hard water stain removal • High ceiling dusting • Spot wipe wall(s) • Extra room(s) <p style="text-align: right;">EXTRAS</p>



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