

DORA TARVER

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IT Director / Solutions Design & Delivery Leader

Proven Success in Delivering IT Projects and Creating an Environment for Success

- ★ Recognized for her ability to bring harmony to geographically and culturally diverse teams to accomplish great things. She has a broad range of experience in business processes, applications & systems design and development, and is experienced in Agile methodologies and tools.
- ★ Proven ability to deliver transformative solutions while simultaneously improving efficiencies and partnering with cross functional teams.
- ★ Excels at delivering projects and programs (*history in addendum*) for a diverse range of organizations and planforms.

QUALIFICATIONS

Applications:	O365 Office Suite, PowerBI, Qlik, Adobe, Azure Cloud, Salesforce, AWS, Kubernetes, IPcenter, Hive, Cognos. <i>See addendum for Metlife Specific Applications</i>
Development:	SQL, JSQl, Javascript, HTML, C, C++, COBOL, Java, Fortan, Assembler, Pascal, Realia Cobol, dBase, JCL, JScript, PHP, PL/SQL, PowerScript, REXX, Unix Shell, JQL (and more).
Operating Systems:	Windows 95-2016, UNIX, Linux, iOS, MVS, RISC, DOS, VM, OS/2, AS/400, Xeniz, SunOS, Open Source
Methodologies:	Scaled Agile, Waterfall, Scrum, Extreme Programming, Lean
Management Processes:	Risk Management, Change Management, Communications Management, Team Building, Quality Management, Portfolio Management, Program Management, Cost Management, Intake and Estimation, Test Planning & Management, SW Development Management, User Interface Design, Resource Time Management
Tools:	Azure DevOps, Jira, PowerBI, Qlick, Cognos, SharePoint, Designer, MS Project, PowerBuilder, Visual Basic

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MetLife, Cary, NC. - 2014 to Present - Sr Project Leader

MetLife is a major insurance provider currently undergoing a transformation. Ms. Tarver is an associate in enterprise shared services reporting to AVP.

- Most recently served as a scaled agile team member using Azure DevOps to deliver a scalable solution for Enterprise Orchestration in manageable tiers.
- Initiated and developed and intake system for managing business intelligence requests using Jira. Simultaneously led teams to deliver Cognos, Qlik and PowerBI report requests.
- Led solution efforts for several data projects for various lines of business.
- Designed and developed templates and artifacts to improve cross-organizational efficiencies and knowledge.
- Delivered Chile ProVida Data Hub which automated the ingestion of sources of record into Big Data.
- Managed activities and improved processes to deliver the Argentina Big Insights platform. This provided the business the ability to access sources of record from Qlik for their social engagement campaigns.
- Also designed and managed the intake system for new requests from LatAm and US consumers.
- Led numerous programs and projects for Retirement & Income Solutions (aka) Corporate Benefit Funding.
- Responsible for financial tracking, change management, resource planning and managed business relationships.
- As an innovator and a thought leader sought continual improvement while delivering.
- Obtained Leading SAFe certification and planning to obtain Scrum Master certification

Integrity Plus Corporation (IPC) - 1990 to 2014

IPC was a privately owned consulting company based in New York. Customers served included a diverse range of industries including but not limited to the following. Ms. Tarver began with IPC as a Software Engineer and eventually moved into management:

- **MetLife**, September 2013 thru March 2014. Global Rollout of SharePoint in Asia, Latin America, Europe, Middle East and Africa.
- **New York Presbyterian**, January 2013 thru June 2013. Managed web development group and deployed best practices for achieving their online goals.
- **EMC² & MasterCard World Wide**, August 2012 thru December 2012. Led the SharePoint migration and global rollout.
- **Benchmark Education**, January 2012 thru May 2012. Manager and Solutions Architect for a new SharePoint install.
- **PepsiCo**, June 2011 to December 2011 (Beverage)
- **MediaBrands**, June 2010 to May 2011 (Media Assets Management)
- **IPC**, November 2009 to May 2010 (eCommerce)
- **CBS Corporation**, May 2008 to October 2009 (Media / Broadcasting)
- **StarPOINT**, June 2007 to December 2007 (Contracting)
- **AXA – Equitable**, September 2006 to May 2007 (Finance / Insurance)
- **Nomura Holdings**, April 2006 to August 2006 (Bank / Finance)
- **AXA – Equitable**, May 2004 to March 2006 (Finance / Insurance)

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- **ECommerce Partners**, January 2004 to April 2004 (eCommerce)
- **Weight Watchers.com**, June 2003 to December 2003 (eCommerce)
- **Cendant**, January 2003 to June 2003 (Consumer Services)
- **Bowne**, July 2002 to January 2003 (Publishing)
- **New York Times**, December 2001 to June 2002 (Publishing)
- **NYK**, April 2001 to October 2001 (Logistics / Shipping)
- **New York Interactive**, November 2000 to February 2001 (eCommerce)
- **New York Life**, July 2000 to October 2000 (Insurance)
- **Dean Witter (Morgan Stanley)**, April 2000 to July 2000 (Financial)
- **Cablevision**, October 1999 to April 2000 (Broadcasting)
- **Marsh & McLennan**, June 1999 to October 1999 (Insurance)
- **Paradym4**, May 1999 to June 1999 (Contracting Firm)
- **Schroeder's Capital Management**, October 1998 to May 1999 (Financial)
- **Bank of New York**, May 1998 to October 1998 (Banking)
- **MetLife**, November 1997 to May 1998 (Insurance)
- **Ross Labs**, August 1996 to October 1997 (Pharmaceutical)

Education:

Bachelor of Arts, Brandeis University

Universidad de Seville, España (Junior Year Abroad)

Master of Science, Boston University

Additional Training:

- CELTA Certified – Cambridge University, England
- Thinking into Results Certified Consultant, Proctor Gallagher Institute
- Microsoft University - Microsoft Project
- IIL- Project Management Excellence
- Microsoft University – SharePoint
- PMI – Project Management Professional *Examination Review Course*
- Cablevision - ABT Project Workbench
- PMI – Project Management Controlling
- PMI - Capturing Project Requirements & Developing Project Scope
- PMI - PMP Review Process
- Scaled Agile – Leading SAFe Certified

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ADDENDUM: for MetLife Projects

- Managed and Delivered multiple projects. including but not limited to the following: ADPTS, CCM Reporting, Connected Benefits, Pet First Eligibility, MFT for New Email Data to MDB, MFT from DialogTech, Abilitec, Oracle and Adams., P&C Replatforming, Pet Insurance - GSSP Integration , DXC in MDH in Panorama program, PF20 P&C Re-platforming , Pet First API, Cognos report Automation, A&H NextGen, EDM Death Match reports, BOSS case Manager EDM integration Qlikview updates, EBS Qlik project -Change Request to DTRC, EDM Legacy PFML Onboarding, PMFL Cognos Reporting, RIS - Change Reports, Updates to CBIT Reporting, PowerBI connection with Jira, and led LatAm Intake for Solutions & Delivery.
- Delivered Chile ProVida Data Hub which automated the ingestion of sources of record into Big Data. Lead the team through optimizing extracts and load processes to meet the business SLA. Worked closely with the business to ensure the solution was successfully onboarded.
- Managed activities and improved processes to deliver the Argentina Big Insights platform. This provided the business the ability to access sources of record from Qlik for their social engagement campaigns.
- Also designed and managed the intake system for new requests from LatAm and US consumers.

2015-2016

*RADAM: CBF Sub-Ledger Enhancements
RADAM: CBF Sharepoint Development
RADAM: Lost & Missing Annuity Process Dscry
RADAM: Closeout Case Tracking
RADAM: CBF Closeout Data Load of Deferred Lives Enhancements
RADAM: CBF SBRWeb Enhancements
RADAM: CBF Discov-Sep Acct Rptg Enh
RADAM: CBF QIB Enhancements
RADAM: CBF ICOLI Enhancements
RADAM: CloseOut Case Tracking

2017-2018

RADAM: CBF Murex Enhancements
*RADAM: CBF RAD - RemainCo, NY Sales (FTE)
*RADAM: CBF Rebranding (FTE)
*RADAM: CBF RAD - RemainCo, NY Sales (DE)
RADAM: CBF Stable Value Processing Enh
*RADAM: CBF Operations - TOM DE
*RADAM: CBF Operations - TOM FTE
*RADAM: CBF Rebranding (DE)
RADAM: RIS Murex Small Project Enhancements 2017
RADAM: RIS BOSS Workflow Enh 2017
*RADAM: RIS-GALIC to MTL Merger
*RADAM: MTL-P3-Synthetic GICS-RIS
RADAM: RIS QIB ASN (ID10007247)
SBR Server Migration
RADAM: RIS Murex ASGN (ID10007406)
RADAM: MUREX Upg&Hosting Change ASSIGNED
RADAM: BH-BOSS Workflow Enh
RADAM: BH-RIS Vantage MetFlex Hardening
RADAM: RIS Critical Injury ASGN (ID10005369)
*RADAM: IIA Rptg ASGN (ID10005671)
RADAM: RIS Vantage GUI ASGN (ID10005680)
RADAM: RIS Vantage MetFlex ASGN (ID10005683)
RADAM: RIS QIB Enh 2017
RADAM: RIS Vantage MetFlex-Death Claim Processing
RADAM: RIS Vantage MetFlex Amortization Automation and Reporting Capabilities
*RADAM: TOM-RIS-Reporting-FTE
*RADAM: TOM-RIS-Reporting-DE

Systems include: VRPS, GPAY, PCTS, FMS, FWS, QIB, GDI, ACE, MUREX, CMIP, ANDESA, IPAQS, SBR WebSite, MetFlex, PWB, Illustration System, US Pension processes.