

## Partner & Connector Terms - jenX Global Partners

**Effective Date:** October 24, 2025

**Last Updated:** October 24, 2025

jenX Global Partners (operating under the trade name of jenX Global Partners LLC, registration anticipated in 2026)

8407 Bandera Rd, Suite 103-271

San Antonio, TX 78250, USA

Phone: +1 (210) 595-0415

Email: [partners@jenx.ai](mailto:partners@jenx.ai)

*(These Terms govern participation in the jenX Partner & Connector Program.)*

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### 1. Program Overview

The jenX Partner & Connector Program ("Program") rewards approved individuals and organizations ("Partner," "Connector," or "you") who introduce qualified prospective clients ("Referrals") to jenX Global Partners LLC ("jenX," "we," or "our"). By enrolling in or participating in the Program, you agree to these Terms.

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### 2. Eligibility & Participation

2.1 Participation is open to approved individuals or businesses of legal age and capacity in their jurisdiction.

2.2 By applying, you represent that you are not an employee, agent, or representative of jenX and that participation does not create an employment, agency, or joint-venture relationship.

2.3 If you accept these Terms on behalf of a business, you warrant that you are authorized to bind that organization.

2.4 Self-referrals are not eligible for compensation.

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### 3. Qualified Referrals

3.1 A "Qualified Referral" means a prospective client introduced by you who:

- (a) is not already in contact with jenX or an existing lead in our CRM;
- (b) signs a contract for a *full-time Virtual Assistant placement*; and

(c) remains an active, paying jenX client.

3.2 Referrals must convert within six (6) months of submission. After expiration, the same prospect may be re-submitted as a new referral, provided no other Partner has submitted the same prospect during that period.

3.3 jenX's records of referral activity, client status, and payout eligibility are final and conclusive.

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#### **4. Compensation**

4.1 For each active, qualified VA placement, jenX will pay the Partner US \$100 per month per VA so long as the referred client remains active and paying.

4.2 Payments are issued **quarterly on a calendar-quarter basis** (approximately April 15, July 15, October 15, January 15) via ACH transfer.

4.3 Payouts are contingent upon jenX receiving payment from the client. If the client fails to pay, pauses, cancels, or is refunded, related Partner payments cease automatically.

4.4 Minimum payout amount is USD \$100. No partial or pro-rata payments apply.

4.5 jenX reserves the right to withhold or adjust payments in cases of error, dispute, fraud, or misrepresentation.

4.6 If a Partner's designated bank account or contact information becomes invalid, jenX will make reasonable, good-faith efforts to contact the Partner using the most recent email address or phone number on file. If no response or updated payment information is received within six (6) months from the initial payout attempt, any unpaid funds will be deemed forfeited and will revert to jenX with no further obligation.

4.7 Unpaid or pending referral amounts do not accrue interest.

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#### **5. Tax Compliance**

5.1 Partners are independent contractors responsible for all income and self-employment taxes arising from Program earnings.

5.2 jenX will collect IRS Form W-9 from U.S. participants (or Form W-8BEN / W-8BEN-E or other applicable international tax form for non-U.S. participants) once cumulative annual payments reach USD \$600 or the equivalent local reporting threshold, as required by law.

5.3 jenX will issue Form 1099-NEC to U.S. participants as required by law.

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#### **6. Brand Use & Representation**

- 6.1 Partners may not present themselves as employees, agents, or representatives of jenX or make statements on jenX's behalf.
- 6.2 Use of jenX logos, marks, or marketing materials requires prior written consent and must comply with brand guidelines.
- 6.3 All goodwill generated through authorized brand use inures solely to jenX.
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## **7. Non-Solicitation & Ethical Conduct**

- 7.1 Partners shall not solicit, recruit, or attempt to engage any jenX employees, contractors, VAs, or clients for competing services.
- 7.2 Partners must represent jenX honestly and ethically and may not engage in spam, misleading claims, or unapproved marketing methods.
- 7.3 Violation of this section constitutes material breach and grounds for immediate termination.
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## **8. Program Administration & Verification**

- 8.1 jenX reserves the right to verify all referrals and reject or rescind payouts for any invalid, duplicate, or fraudulent activity.
- 8.2 jenX may audit referral records periodically to ensure compliance and accuracy of reporting, and the Partner agrees to cooperate reasonably with any such verification.
- 8.3 Program participation and earnings are non-transferable and may not be assigned, sold, or inherited.
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## **9. Modification, Grandfathering & Pause Rights**

- 9.1 jenX may modify or discontinue this Program or its compensation structure at any time with 30 days' written or electronic notice by email or posted notice on the jenX website.
- 9.2 All earned but unpaid referral rewards up to the effective date of change will be honored.
- 9.3 Prior written terms remain valid for Partners already operating under them ("grandfathered").
- 9.4 jenX may temporarily pause payouts or Program operations for compliance, system, or policy updates, with notice provided to active Partners.
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## **10. Termination**

- 10.1 Either party may terminate this Agreement with 30 days' notice.
- 10.2 jenX may terminate immediately for breach, unethical conduct, or misrepresentation.

10.3 Upon termination, any unpaid but earned rewards remain payable; all other rights and obligations cease.

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## **11. Confidentiality & Privacy**

11.1 Partner acknowledges that any personal data shared under this Program will be handled in accordance with jenX's Privacy Policy and applicable data-protection laws, and Partner agrees to implement reasonable safeguards to protect any such data they access.

11.2 Partners may receive non-public information about jenX or its clients. All such information must remain confidential and used solely for legitimate Program purposes. Partner data is processed in accordance with the jenX Privacy Policy. Personal data of international Partners may be transferred and processed in the United States in accordance with applicable data-transfer mechanisms.

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## **12. Limitation of Liability**

jenX is not liable for indirect, incidental, or consequential damages arising from participation except in cases of gross negligence or willful misconduct. jenX's aggregate liability shall not exceed the total referral payments made to the Partner during the 12 months preceding the claim. In no event shall jenX be liable for lost profits, lost business opportunities, or punitive damages, even if advised of the possibility of such damages.

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## **13. Dispute Resolution & Governing Law**

13.1 These Terms are governed by the laws of the State of Texas, U.S.A., without regard to conflict-of-law principles.

13.2 Any dispute shall first be submitted to mediation in Bexar County, Texas. If unresolved after 30 days from the date mediation is requested in writing, it shall be resolved by binding arbitration in Bexar County under the Commercial Arbitration Rules of the American Arbitration Association.

13.3 The prevailing party may recover reasonable attorneys' fees and costs.

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## **14. Miscellaneous**

14.1 Entire Agreement – These Terms constitute the entire understanding between the parties concerning the Program.

14.2 Severability – If any provision is held invalid, the remaining provisions remain enforceable.

14.3 No Waiver – Failure to enforce any provision does not constitute a waiver of rights.

14.4 Notices – All notices shall be delivered electronically to the last known email address of the party. Neither party shall be liable for delays or failure in performance resulting from events beyond its reasonable control, including acts of God, natural disasters, war, or internet outages.

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## **15. Acceptance of Terms**

By applying to or participating in the jenX Partner & Connector Program, you acknowledge that you have read, understood, and agree to these Terms. Participation after any posted update constitutes acceptance of the revised version. By submitting a referral, completing the Partner application form, or continuing to participate in the Program after publication of these Terms, the Partner acknowledges and agrees to the current version of these Terms.

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## **16. Notices**

All notices, requests, or other communications required or permitted under these Terms shall be delivered electronically to the last known email address of the party. Notices to jenX shall be directed to:

Contact:

jenX Global Partners

8407 Bandera Rd, Suite 103-271

San Antonio, TX 78250, USA

Phone: +1 (210) 595-0415

Email: [partners@jenx.ai](mailto:partners@jenx.ai)

Notices shall be deemed received when successfully sent by email, or—if sent by certified or registered mail—five (5) business days after dispatch.

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## **Version History**

<b>Version</b>	<b>Effective Date</b>	<b>Summary of Changes</b>
1.0	10/24/2025	Initial publication of Partner & Connector Terms