



COMMERCIAL - SALE MLS® DATA INFORMATION FORM



	MLS® LISTING #
Mandatory Field All Property Types Optional Field All Property Types	FOR BOARD USE ONLY FOR A NEW LISTING OR TO BE COMPLETED FOR A RE-RUN.
PROPERTY INFORMATION	
ASSESSMENT ROLL NUMBER (ARN)	Initial Information
	L-a Page
PIN #	
MUNICIPALITY	
COMMUNITY *	
* MANDATORY IF AVAILABLE	
STREET NUMBER STREET NAME	ABBREV DIR APT/UNIT # POSTAL CODE
	□ E □ N L □ S □ W
LEGAL DESCRIPTION (LOT, PLAN, CONCESSION) (50 characters)	
PROPERTY MANAGEMENT COMPANY (60 characters)	
LOT FRONT ** LOT DEPTH ** LOT/BLDG/UNIT CODE LOT SIZE CODE	
Feet Acres Lot Bldg Unit Metres	
* NOT MANDATORY FOR COMMERCIAL CONDO	
ZONING (40 characters)	
DIRECTION/MAIN CROSS STREETS (30 characters)	
▲ IF NOT APPLICABLE ENTER "0"	
	♦ One of Possession Date or Possession Remarks is Mandatory
AMOUNTS/DATES LIST PRICE CODE MIN. RENTAL	
NOTE: REFER TO PRICE CODES ON BACK (MONTHS)	(MONTHS)
	ITRACT COMMENCEMENT EXPIRY DATE POSSESSION DATE
☐ Annual ☐ T. & O. ☐ N/A ☐ T.M.I. ☐ M M	<u></u>
POSSESSION REMARKS (14 characters)	HOLDOVER DAYS
POSESSION HEMATIKS (14 characters)	
SELLER NAME (70 characters)	
MORTGAGE COMMENTS (140 characters)	CONDO MAINTENANCE FEES (MONTHLY) *
	* MANDATORY FOR COMMERCIAL & INDUSTRIAL CONDOS ONLY











DETAILS							
TYPE	CATEGORY (check 1)	USE (check 1)					
Commercial Retail Property (Do not use for Sale of Business)	Commercial Condo Highway Commercial Institutional* Multi-Use	□ Automotive Related □ Hospitality/Food Related □ Retail Store Related □ Service Related □ Health & Beauty Related □ Other					
	Retail Service	☐ Bank* ☐ Church* ☐ School* ☐ Other* *uses for Institutional category only					
Sale of Business	☐ Without Property☐ With Property	Apparel					
Store With Apartment/Office	Store With Apartment/Office						
☐ Investment	Accommodation ¹ Apartment ² Retail Industrial Office Recreational ³	Bed & Breakfast 1 Cabins/Cottages 1 Hotel/Motel/Inn 1 Other 1 Apts-2 To 5 Units 2 Apts-6 To 12 Units 2 Apts-13 To 20 Units 2 Apts-Over 20 Units 2 Seniors Residence 2 Other 2 Golf 3 Marina 3 Campground 3 Sports/Entertainment3 Other 3 1 - uses for Accommodation only 2 - uses for Apartment only 3 - uses for Recreational only All others have no uses.					
Office	☐ Office	☐ Medical/Dental ☐ Professional Office ☐ Other					
☐ Industrial	Free Standing Industrial Condo Mutli-Unit	Cooler/Freezer/ Factory/Manufacturing Other Warehouse Food Inspected Laboratory Transportation					
☐ Farm	☐ Agricultural	Cash Crop Hobby Livestock Other Dairy Products Horse					
Land	Designated Raw (Outside Official Plan)	Bush Hospitality Parking Lot Restricted Golf Office Recreational Retail Gravel Pit/Quarry Other Residential Waterfront Industrial					
FREESTANDING Yes No TOTAL AREA	Acres Hectare Square Sq. Ft.	Feet 5 OFFICE/APT AREA CODE 6 INDUSTRIAL AREA CODE (check 1) (check 1) (check 1) Metres Square Feet 5 OFFICE/APT AREA CODE (check 1) (check 1) 7 RETAIL AREA CODE (check 1) 7 RETAIL AREA CODE (check 1) 9 % Square Feet					





APPROXIMATE AGE	11 UTILITIES	14 HEAT TYPE (check 1)	15 GRADE LEVEL SHIP DOORS #	OUTSIDE STORAGE
New	Available	Baseboard		Yes No
0 - 5 Years	Yes	☐ Electric Forced Air		103 1NO
6 - 15 Years	☐ No	Electric Hot Water	DOOR HEIGHT FT LLL IN LLL	
☐ 16 - 30 Years		Fan Coil		18 RAIL
31 - 50 Years	BAY SIZE	Gas Forced Air Closed Gas Forced Air Open	DOOR FT LL IN LL	☐ Available ☐ No ☐ Yes
51 - 99 Years		Gas Hot Water		
100 + Years	WIDTH FT LLL IN LLL	None	16 ELEVATOR (check 1)	
AREA INFLUENCES	LENGTH FT LLL IN LLL	Oil Forced Air	Freight/Public	CRANE
(check 2)		Oil Hot Water	Freight	Yes No
	AMPS	Oil Steam	None	
Greenbelt/Conservation	VOLTS	Other Propane Gas	Public	SURVEY
☐ Major Highway ☐ Public Transit		Radiant	_	☐ Yes ☐ No
Recreation/Community Center	12 WATER (check 1)	Solar	17 GARAGE TYPE (check 1)	
Skiing	Municipal	Steam Radiators	• • • • • • • • • • • • • • • • • • • •	
Subways	None	☐ Water Radiators	Boulevard Covered	SOIL TEST (check 1)
PHYSICALLY	Other	Woodburning	Double Detached	Construction Audit
HANDICAPPED-EQUIPPED	Well	WASHROOMS	In/Out	Construction & Environmental
		SHIPPING DOOR TYPES	Lane	Environmental Audit
Yes No	WATER SUPPLY TYPES		None	☐ No
8 BASEMENT	(check 1)	15 TRUCK LEVEL SHIP DOORS #	Other	Yes
			Outside/SurfacePay	
Yes No	Bored Well	DOOR HEIGHT FT LLL IN LLL	☐ Plaza	19 SEWERS (check 1)
UFFI (check 1)	Community Well		Public	
(* ** /	Community Well Drilled Well	DOOR WIDTH FT LL IN LL	Reserved/Assigned	None
□ No	Dug Well		Single Detached	Sanitary Sanitary Available
Partially Removed	Lake/River	15 DOUBLE MAN SHIP DOORS #	Street Underground	Sanitary AvailableSanitary + Storm
Removed Yes	Shared Well		Valet	Sanitary + Storm Available
		DOOR HEIGHT FT LLJ IN LLJ	Visitor	Septic Available
9 CLEAR HEIGHT	13 AIR CONDITIONING		PARKING SPACES TOTAL	Septic
	(check 1)	DOOR FT LL IN LL		Storm
FEET LIJ INCHES LIJ	l <u>`</u>	15 DRIVE-IN LEVEL SHIP DOORS #		Storm Available
10 SPRINKLERS (check 1)	│			
SPRINKLERS (check 1)	Yes		NUMBER OF TRAILER PARKING SPOTS	
☐ No	les	DOOR HEIGHT FT LLL IN LLL	TAIRCING OF OTO	
Partial				
Yes		DOOR FT LL IN LL		
COMMENTS (*Refer to form	n 823)			
DEMARKS FOR CLIENTS (10	000 characters may) 1 Appear in	the Brokerage Full Client Full and El	yer Reports in TorontoMLS and are p	ublished on the Internet
				ublished off the lifternet.
2. REMARKS MUST RELATE I	DIRECTLY TO PROPERTY. 3. I	DISCLOSE POTL DETAILS & POTL	. MONTHLY FEES IN THIS FIELD.	
		ull, Client Full and Flyer Reports in To	rontoMLS and are published on the Ir	nternet.
EXTRAS (240 characters m 2. REMARKS MUST RELATE I		ull, Client Full and Flyer Reports in To	rontoMLS and are published on the Ir	nternet.
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COMMENTS	
RENTAL ITEMS* (250 characters max)	
DEMARKS FOR PROVEDAGES (200 observators may) 1 Appear in the Provence Full Penert in TerrateMI S and not an the Client Penert and are not as the Internet	-
REMARKS FOR BROKERAGES (280 characters max) 1. Appear in the Brokerage Full Report in TorontoMLS and not on the Client Reports and are not published on the Internet 2. ADDITIONAL CONTACT INFORMATION IS ALLOWED ONLY IN THIS FIELD.	•
FINANCIAL INFORMATION	
FINANCIAL STATEMENT 21 CHATTELS 22 FRANCHISE 23 DAYS OPEN HOURS OPEN 24 EMPLOYEE	S
Yes	
25 SEATS 26 L.L.B.O. BUSINESS/BUILDING NAME (37 characters) TAXES EXPENSE	
	J
INSURANCE EXPENSE MANAGEMENT EXPENSE MAINTENANCE HEAT EXPENSE HYDRO EXPENSE WATER EXPENSE	_
OTHER EXPENSE. CROSS MOONE OF THE CONTROL OF THE CO	
OTHER EXPENSE GROSS INCOME/SALES VACANCY ALLOWANCE OPERATING EXPENSE NET INCOME BEFORE DEBT	
EST. INV. VALUES AT COST COMMON AREA UPCHARGE PERCENTAGE RENT EXPENSES YEAR EXPENSES	
BROKERAGE INFORMATION / OTHER	
LISTING BROKERAGE L.B. PHONE	
L.B. FAX NO.	
BROKER 1/SALESPERSON 1 BROKER 1/SALESPERSON 1 PHONE	
BROKER 2/SALESPERSON 2 PHONE	
COMMISSION TO CO-OPERATING BROKERAGE	
COMMISSION TO CO-OPERATING BROKERAGE	
SPIS ENERGY CERTIFICATION LEVEL (25 characters)	
☐ Yes ☐ No ☐ Yes ☐ No	
GREEN PROPERTY INFORMATION STATEMENT DISTRIBUTE TO INTERNET DISPLAY ADDRESS ON INTERNET DISTRIBUTE TO DDF™/IDX PERMISSION TO CONTACT LB TO ADVERT	ISE
☐ Yes ☐ No ☐ Yes ☐ Yes ☐ Yes ☐ Yes ☐ Yes ☐ Yes	
APPOINTMENTS	
OCCUPANCY (check 1) CONTACT AFTER EXPIRED	
Owner/Tenant Owner Partial Tenant Vacant Yes No	
VIRTUAL TOUR URL (100 characters)	
PHOTO OPTIONS	
Use photo from photo library Upload your own photo(s) No photo for this listing	
SELLER HEREBY ACKNOWLEDGES HAVING RECEIVED A COPY OF PART 2 OF 2 OF THE LISTING AGREEMENT.	
SIGNATURE DATE	
SIGNATURE DATE	





PRICE CODES

FOR SALE **GROSS LEASE NET LEASE**

PER ACRE PER SQ. FT. PLUS STOCK SQ. FT. GROSS SQ. FT. NET SQ. M. GROSS SQ. M. NET

DETAILS/DESCRIPTIONS - ALL COMMERCIAL PROPERTY TYPES

MANDATORY: Sale of Business

OPTIONAL: Commercial/Retail; Farm; Industrial; Investment; Land; Office;

Store with Apartment/Office

3 **FREESTANDING**

2

MANDATORY: Commercial/Retail; Industrial; Investment; Office; Store with

Apartment/Office

OPTIONAL: Farm; Land; Sale of Business

TOTAL LAND/BLDG. AREA 4

MANDATORY: Commercial/Retail: Farm: Industrial: Investment: Land: Office:

Store with Apartment/Office

OPTIONAL: Sale of Business

5 OFFICE/APT. AREA

MANDATORY: Office; Store with Apartment/Office

OPTIONAL: Commercial/Retail; Farm; Industrial; Investment; Land; Sale

of Business

INDUSTRIAL AREA 6

MANDATORY: Industrial

OPTIONAL: Commercial/Retail; Farm; Investment; Land; Sale of

Business; Store with Apartment/Office

7 **RETAIL AREA**

MANDATORY: Commercial/Retail; Store with Apartment/Office

OPTIONAL: Farm; Industrial; Investment; Land; Office; Sale of Business

8 **BASEMENT**

MANDATORY: Sale of Business; Store with Apartment/Office

OPTIONAL: Commercial/Retail; Farm; Industrial; Investment; Land; Office

9 **CLEAR HEIGHT**

MANDATORY:

OPTIONAL: Commercial/Retail; Farm; Investment; Land; Office; Sale of

Business; Store with Apartment/Office

SPRINKLERS 10

MANDATORY: Commercial/Retail; Industrial; Office; Store with

Apartment/Office

OPTIONAL: Farm; Investment; Land; Sale of Business 11

UTILITIES

MANDATORY: Commercial/Retail; Farm; Industrial; Investment; Land; Office;

Store with Apartment/Office

OPTIONAL: Sale of Business

12 **WATER**

MANDATORY: For all

13 **AIR CONDITIONING**

MANDATORY: Commercial/Retail; Industrial; Investment; Office; Sale of

Business; Store with Apartment/Office

OPTIONAL: Farm: Land

14 **HEAT**

MANDATORY: Commercial/Retail; Farm; Industrial; Investment; Office; Sale

of Business; Store with Apartment/Office

OPTIONAL: Land

SHIPPING DOORS 15

MANDATORY:

OPTIONAL: Commercial/Retail; Farm; Investment; Land; Office; Sale of

Business: Store with Apartment/Office

16 **ELEVATORS**

MANDATORY:

OPTIONAL: Commercial/Retail; Farm; Industrial; Investment; Land; Sale

of Business; Store with Apartment/Office

17 PARKING/GARAGE

MANDATORY: Commercial/Retail: Industrial: Investment: Office: Sale of

Business; Store with Apartment/Office

OPTIONAL: Farm; Land **RAIL**

MANDATORY:

OPTIONAL: Commercial/Retail; Farm; Investment; Land; Office; Sale of

Business; Store with Apartment/Office

19 **SEWERS**

18

21

MANDATORY:

OPTIONAL: Commercial/Retail; Farm; Industrial; Investment; Office; Sale

of Business; Store with Apartment/Office

FINANCIAL STATEMENT 20

MANDATORY: Sale of Business

OPTIONAL: Commercial/Retail; Farm; Industrial; Investment; Land; Office;

Store with Apartment/Office

CHATTELS MANDATORY: Sale of Business

OPTIONAL: Commercial/Retail; Farm; Industrial; Investment; Land; Office;

Store with Apartment/Office

22 **FRANCHISE** MANDATORY:

Sale of Business OPTIONAL: Commercial/Retail; Farm; Industrial; Investment; Land; Office;

Store with Apartment/Office

DAYS OPEN 23

MANDATORY: Sale of Business

Commercial/Retail; Farm; Industrial; Investment; Land; Office; Store with Apartment/Office

OPTIONAL: 24 # EMPLOYEES

MANDATORY: Sale of Business

Commercial/Retail; Farm; Industrial; Investment; Land; Office; OPTIONAL:

Store with Apartment/Office

25 **# SEATS**

MANDATORY: Sale of Business

Commercial/Retail; Farm; Industrial; Investment; Land; Office; Store with Apartment/Office

26 L.L.B.O.

OPTIONAL:

MANDATORY: Sale of Business

Commercial/Retail; Farm; Industrial; Investment; Land; Office; OPTIONAL:

Store with Apartment/Office

PRICE CODES

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PER ACRE PER SQ. FT. PLUS STOCK SQ. FT. GROSS SQ. FT. NET SQ. M. GROSS SQ. M. NET

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MANDATORY: Sale of Business

OPTIONAL:

Commercial/Retail; Farm; Industrial; Investment; Land; Office;

Store with Apartment/Office

3 **FREESTANDING**

MANDATORY: Commercial/Retail; Industrial; Investment; Office; Store with

Apartment/Office

OPTIONAL: Farm; Land; Sale of Business

TOTAL LAND/BLDG. AREA 4

MANDATORY: Commercial/Retail: Farm: Industrial: Investment: Land: Office:

> Store with Apartment/Office Sale of Business

OPTIONAL:

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SHIPPING DOORS 15

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Business; Store with Apartment/Office

OPTIONAL: Farm; Land

RAIL MANDATORY:

OPTIONAL: Commercial/Retail; Farm; Investment; Land; Office; Sale of

Business; Store with Apartment/Office

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TOTAL LAND/BLDG. AREA 4

MANDATORY:

Commercial/Retail: Farm: Industrial: Investment: Land: Office:

Store with Apartment/Office Sale of Business

OPTIONAL: OFFICE/APT. AREA

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Office; Store with Apartment/Office

OPTIONAL: Commercial/Retail; Farm; Industrial; Investment; Land; Sale

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OPTIONAL: Commercial/Retail; Farm; Investment; Land; Sale of

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SPRINKLERS 10

MANDATORY: Commercial/Retail; Industrial; Office; Store with

Apartment/Office

OPTIONAL: Farm; Investment; Land; Sale of Business

For all

UTILITIES

11

13

MANDATORY: Commercial/Retail; Farm; Industrial; Investment; Land; Office;

Store with Apartment/Office Sale of Business

OPTIONAL: 12 **WATER**

MANDATORY:

AIR CONDITIONING

MANDATORY:

Commercial/Retail; Industrial; Investment; Office; Sale of

Business; Store with Apartment/Office

OPTIONAL: Farm: Land

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MANDATORY:

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Sale of Business

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Commercial/Retail; Farm; Industrial; Investment; Land; Office; OPTIONAL:

Store with Apartment/Office

SALE

COMMERCIAL MLS® DATA INFORMATION FORM

Form 590



Listing Data Electronic Permission Fields ☐ No Yes No OPEN HOUSE NOTES APPOINTMENTS The following chart is designed to explain how these two fields work in combination if a Brokerage subscribed to these Internet sites: **VOW - Virtual Office Website** REALTOR.ca - REALTOR® Website **IDX - Internet Data Exchange DDF™** - Data Distribution Facility **DLA - Data License Agreement Combination Check Your Listing Distribute to Internet** Yes Goes to: VOW, IDX, DLA, REALTOR.ca, DDF™ Distribute to DDF™/IDX Yes **Distribute to Internet** Yes Goes to: VOW, DLA, REALTOR.ca Distribute to DDF™/IDX No Will not go to: IDX, DDF™ **Distribute to Internet** No Will not go to: VOW, IDX, DLA, REALTOR.ca, DDF™ Distribute to DDF™/IDX Yes or No

PERMISSION TO CONTACT LB TO ADVERTISE Yes

Important to note: With the exception of the circumstances in the chart above, if a Brokerage wishes to advertise another Brokerage's listing, it must have a separate written permission from the Listing Brokerage's Broker of Record. If Permission to Contact LB to Advertise field says YES, you may contact the Listing Brokerage's Broker of Record to obtain permission to advertise their listing. If Permission to Contact LB to Advertise field says NO, that means that they will not be allowing other Brokerages to advertise their listing at all. If a written permission is not granted, the Brokerage advertising may be in violation of MLS® Rule R-430.