# PROTECT YOUR TRAVEL BUSINES

### WITH SMART TERMS AND CONDITIONS

A quick-start guide to avoiding fraud, chargebacks, and costly mistakes with legally sound contracts tailored for travel advisors.



### **TOP MISTAKES**

### Travel Advisors Make with T&Cs

### SMALL OVERSIGHTS = BIG LIABILITY

Even one missing clause or unchecked box in your T&C can lead to thousands lost in disputes or chargebacks.

### **DIY CONTRACTS = MORE HARM THAN GOOD**

Piecing together your own T&C—or using outdated documents—can leave critical gaps that cost you big when disputes arise.

ASSUMPTIONS	Relying on verbal agreements instead of written documentation.
GENERIC	Using free or generic online contract templates not specific to the travel industry.
OMISSIONS	Skipping supplier terms or failing to explain them to clients.
LAXITY	Allowing clients to book without signing Terms and Conditions.
DISORGANIZATION	Losing access to signed documents when disputes arise.
NEGLECT	Failing to keep contracts updated as laws and supplier policies change.



**Don't wait until something goes wrong.** Most travel advisors only think about legal protections after they've been burned. The smartest ones put strong systems in place before problems arise. Your Terms and Conditions aren't just legal fluff—they're your first line of defense.

## **QUICK CHECKLIST**

### Is your travel business protected?

# LEVEL 1: LEGAL FOUNDATIONS (Start Here)

These are the nonnegotiables. Without them, your business is exposed.

- ✓ Do your refund and cancellation policies reflect supplier terms?
- ✓ Do you collect signatures before starting any booking work?
- ✓ Are you using legal documents tailored for the travel industry?

# LEVEL 2: Fraud & Dispute Prevention (Strengthen Your Defense)

These protections reduce your risk of fraud and help you win disputes.

- ✓ Is ID verification part of your booking process?
- Do you require clients to contact you before initiating a chargeback?

## LEVEL 3: Operational Resilience (Stay Ready)

Good policies aren't just about what's in them—they're about how you manage them.

- Can you easily access signed copies when needed?
- Are your T&Cs reviewed and updated regularly as laws and supplier policies change?



## PROTECTION ISN'T JUST A POLICY—IT'S A PROCESS

Having Terms and Conditions is step one. But real protection comes from how you use them. Are you sending them before every booking? Getting signatures? Reviewing them regularly? It's not about doing more work—it's about creating systems that do the work for you.

# TRAVEL INDUSTRY SOLUTIONS



### **HOW WE CAN HELP**

Travel Industry Solutions provides on-demand, industry-tailored legal contracts created by professionals with deep knowledge of travel and specific areas of law. Unlike generic templates, our solutions are built to protect you from the unique challenges you face every day as a travel advisor.

Want to see how it works? Schedule your free demo today and start protecting your business with confidence.

Visit travelindustrysolutions.com or email hello@travelindustrysolutions.com.

### With TIS, you get:

- Legally sound Terms and Conditions tailored for travel advisors
- Clauses that address chargebacks, fraud prevention, and supplier terms
- Easy implementation with your existing workflows and CRMs
- Ongoing updates as laws change—no manual guesswork required