

**Department of Homeland Security
Office of the State Fire Marshal**

1700 MacCorkle Avenue SE
Charleston, WV 25314

Phone: (304) 558-2191
Fax: (304) 558-2537

**Fire Safety Inspection Report
Mobile or Temporary Cooking Unit**

NFPA 58 (Propane)

Are cylinders properly mounted on the exterior of the unit?	Yes	No	N/A
Is the main shutoff valve accessible?	Yes	No	N/A
Does the unit have a combustible gas detector?	Yes	No	N/A
Does the unit have a log showing the unit was tested prior to use?	Yes	No	N/A

Generators

If not mounted, is the generator at least 12 feet away from any vehicle?	Yes	No	N/A
If mounted on the unit, is it properly guarded from accidental contact?	Yes	No	N/A
If mounted, is the generator properly grounded?	Yes	No	N/A
Is the exhaust pointed away from the unit and all other units and structures?	Yes	No	N/A

Stabilization

Does the vehicle or trailer have wheel chocks and or jacks?	Yes	No	N/A
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Proper Distances

Does the mobile cooking unit have 10 foot clearance from everything?	Yes	No	N/A
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Other Requirements

Is a Caution Plate installed?	Yes	No	N/A
Are all flammable and combustible materials removed?	Yes	No	N/A
Is there a carbon monoxide detector in the food service unit?	Yes	No	N/A
Is there a Training log for all employees?	Yes	No	N/A
Is there proper fire department access to the unit?	Yes	No	N/A

Other comments:

SUBMIT PLAN OF CORRECTION WITHIN 15 DAYS RECEIPT OF REPORT

THIS REPORT SHALL REMAIN INSIDE THE MOBILE FOOD UNIT AT ALL TIMES

Orig: Administrator
Cc: Fire Marshal
File

**REQUIREMENTS LISTED ARE NOTIFICATION OF FIRE CODE VIOLATIONS
(NFPA – National Fire Protection Association: SFC – State Fire Code)**

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Inspection Date			Inspection Type			Last Inspection		
Business				DBA				
Enclosure Type				County				
Administrator				Phone No.				
Mailing Address	Address				State		Zip	
	City							
ASFM Signature				Owners Signature				
Compliant	Yes	No	VIN (If Applicable)			Fee	\$	

SFM Sticker ID #		<p>This sticker shall remain affixed to the upper left corner of the serving side of the mobile food unit. Food unit stickers expire December 31 each year. It is the responsibility of the food unit owner to contact the State Fire Marshal's Office for annual inspection.</p>
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REQUIREMENTS

NFPA 70 (Electrical)

Are all receptacles within 6 feet of a water source GFCI protected? Yes No N/A
Are extension cords UL approved for outdoor use and in good condition? Yes No N/A

NFPA 96 - Commercial Cooking Systems

Is there an NFPA compliant ventilation hood system? Yes No N/A
Is there an NFPA 96 compliant automatic extinguishing system? Yes No N/A
Does the AES have a current inspection tag? Yes No N/A
Is the cooking equipment listed for commercial use? Yes No N/A
Is the cooking equipment in the correct position for the suppression system? Yes No N/A
Is the cooking equipment and hood clean? Yes No N/A
Is there a horn/strobe mounted on the exterior of the vehicle? Yes No N/A

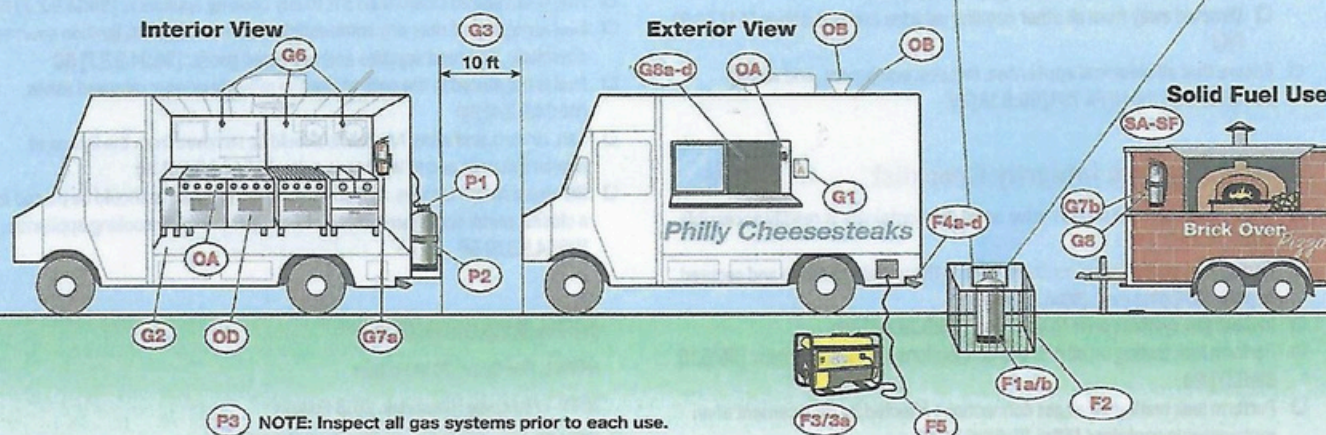
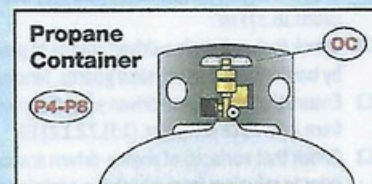
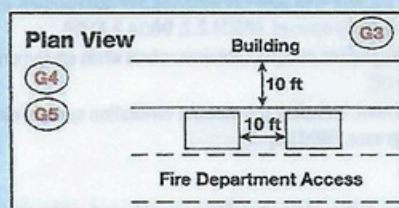
Fire Extinguisher(s)

Class K - If cooking food that gives off grease laden vapors. Yes No N/A
Pressurized water extinguisher - Cooking with solid fuels. Yes No N/A
Dry Chemical Extinguisher - If generator is used. Yes No N/A
Does the fire extinguisher have a current inspection tag? Yes No N/A

Have employees been inspecting fire extinguishers monthly? Yes No N/A
All employees had fire extinguisher training in the past year? Yes No N/A



FOOD TRUCK SAFETY



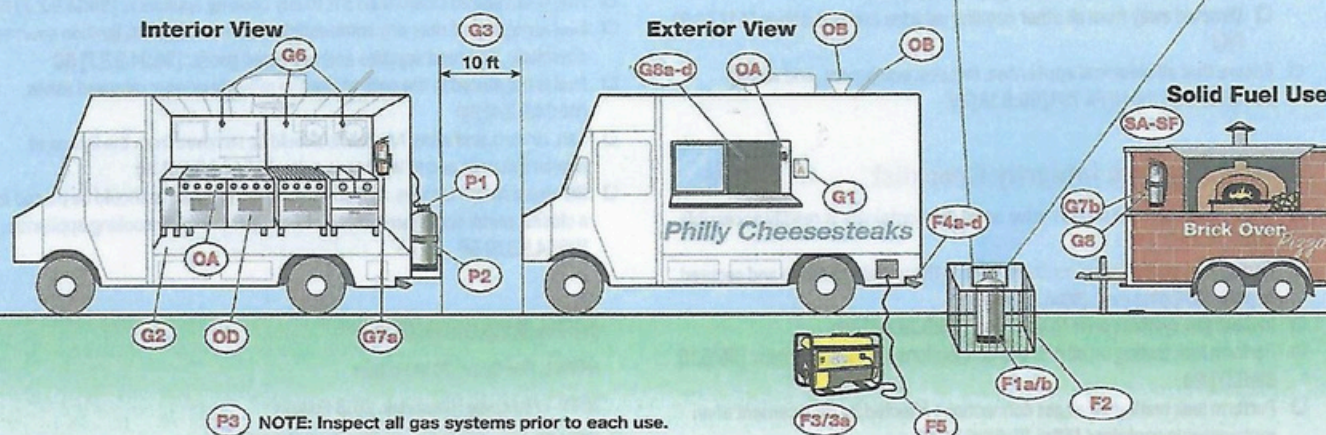
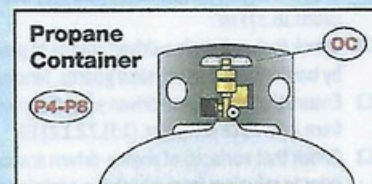
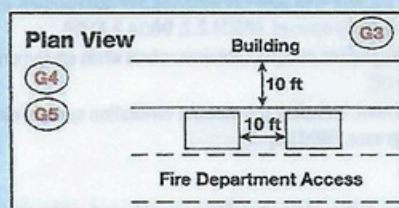
NFPA code references are provided at the end of each item. The red keys correspond to the NFPA food truck safety diagram. For more detailed information, see NFPA 1 and Annex B in NFPA 96.

General Safety Checklist

- ☐ Obtain license or permits from the local authorities. [1:12.8(a)] **G1**
- ☐ Ensure there is no public seating within the mobile food truck. [1:50.7.1.6.3] **G2**
- ☐ Check that there is a clearance of at least 10 ft away from buildings, structures, vehicles, and any combustible materials. [96:7.8.2; 96:7.8.3 for carnivals only] **G3**
- ☐ Verify fire department vehicular access is provided for fire lanes and access roads. [1:18.2.4] **G4**
- ☐ Ensure clearance is provided for the fire department to access fire hydrants and access fire department connections. [1:13.1.3; 1:13.1.4; 1:13.1.5] **G5**
- ☐ Check that appliances using combustible media are protected by an approved fire extinguishing system. [96:10.1.2] **G6**
- ☐ Verify portable fire extinguishers have been selected and installed in kitchen cooking areas in accordance with NFPA 10. [96:10.9.3] **G7a**
- ☐ Where solid fuel cooking appliance produce grease-laden vapors, make sure the appliances are protected by listed fire-extinguishing equipment. [96:14.7.1] **G7b**
- ☐ Ensure that workers are trained in the following: [96:8.15.1]: **G8**
 - ☐ Proper use of portable fire extinguishers and extinguishing systems [10:1.2] **G8a**
 - ☐ Proper method of shutting off fuel sources [96:10.4.1] **G8b**
 - ☐ Proper procedure for notifying the local fire department [1:10.14.9 for carnivals only] **G8c**
 - ☐ Proper procedure for how to perform simple leak test on gas connections [58:6.16, 58:6.17] **G8d**



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