

ALL POTENTIAL EMPLOYEES ARE EVALUATED WITHOUT REGARD TO RACE, COLOR, RELIGION, GENDER, NATIONAL ORIGIN, AGE, MARITAL OR VETERAN STATUS, THE PRESENCE OF A NON-JOB RELATED HANDICAP OR ANY OTHER LEGALLY PROTECTED STATUS.

Position Sought: _____ Application Date: _____

How did you learn about this position? (circle one) Indeed LinkedIn Facebook Company Site

Employee Referral (name of employee): _____ Other (explain): _____

PERSONAL INFORMATION

Full Name: _____ Preferred Name: _____

Address: _____ City: _____

State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____

SSN: _____ Email: _____

PRE-EMPLOYMENT SCREENING

On what date would you be available for work? _____ Desired Wage/Salary: \$ _____

Are you a U.S. citizen, or are you otherwise authorized to work in the U.S. without any restriction? ☐ Yes ☐ No

Have you ever been convicted of a felony? ☐ Yes ☐ No

If yes, please describe circumstances: _____

Have you ever been involuntarily terminated or asked to resign from any position of employment? ☐ Yes ☐ No

If yes, please describe circumstances: _____

Due to the nature of our work, many of our positions will require staff to operate equipment and vehicles owned by AREHNA. Our contracts may also require employees to submit regular drug testing in order to meet security clearance requirements. For these reasons, AREHNA remains a drug-free workplace and a positive test result on any one of the test panels may be cause for disqualification as a candidate for employment with AREHNA.

If selected for employment, are you willing to submit and able to pass a pre-employment drug screening test? ☐ Yes ☐ No

Do you have a valid driver's license? ☐ Yes ☐ No

Driver's License Number: _____ DL Expiration: _____

Do you have any scheduling restrictions to consider? ☐ Yes ☐ No

If yes, please explain: _____

EDUCATION

School Name	Location	Yrs Attended	Degree (y/n)	Major

List any other professional training, certificates, or licenses held: _____

EMPLOYMENT HISTORY*(List most recent employer first)*

1. Employer Name: _____	Job Title: _____
List any prior positions held within this company: _____	
Employer Address: _____	City: _____
State: _____	Zip: _____ Phone: _____
Start Date: _____	End Date: _____
Starting Salary: _____	Ending Salary: _____
Job Responsibilities: _____	
Reason for leaving: _____	
2. Employer Name: _____	Job Title: _____
List any prior positions held within this company: _____	
Employer Address: _____	City: _____
State: _____	Zip: _____ Phone: _____
Start Date: _____	End Date: _____
Starting Salary: _____	Ending Salary: _____
Job Responsibilities: _____	
Reason for leaving: _____	
3. Employer Name: _____	Job Title: _____
List any prior positions held within this company: _____	
Employer Address: _____	City: _____
State: _____	Zip: _____ Phone: _____
Start Date: _____	End Date: _____
Starting Salary: _____	Ending Salary: _____
Job Responsibilities: _____	
Reason for leaving: _____	
4. Employer Name: _____	Job Title: _____
List any prior positions held within this company: _____	
Employer Address: _____	City: _____
State: _____	Zip: _____ Phone: _____
Start Date: _____	End Date: _____
Starting Salary: _____	Ending Salary: _____
Job Responsibilities: _____	
Reason for leaving: _____	

ACKNOWLEDGMENT AND AUTHORIZATION

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time. I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

Signature of Applicant_____
Date