



# Safe Hands Family Services

## Online Groups Participant Guide *for*



## Google Classroom

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# 1) How to access Google Classroom

## A) How to Join with a class code or invitation link (*if you have a Gmail account*):

1. Go to **classroom.google.com** and click Sign In. Sign in with your **Google** Account. ...
2. Make sure to sign in with the correct account. ...
3. At the top, click **Join class** .
4. Enter the **class** code from your teacher and click **Join**.

OR

5. Download the app & sign in with your **Google** Account.
6. Open your email invite, and click on Accept invitation.

## B) How to Join with a class code or invitation link (*if you DON'T have a Gmail account*):

Please watch this 4 minute video (you will only need to do this step once):

<https://youtu.be/zCqwezreXSs>



## 2) How To Use Google Classroom

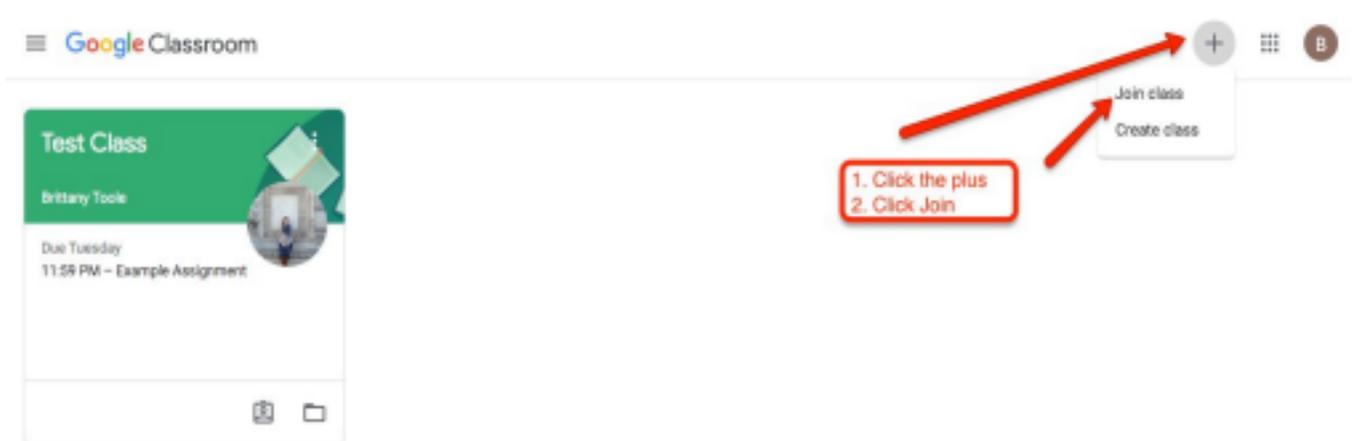
Google Classroom is the perfect tool for “distance learning” and for in the actual classroom too! Google Classroom aims to simplify creating, distributing classwork online and in a paperless way. The primary purpose of Google Classroom is to streamline the process of sharing files between teachers and students.

**Helpful Video Tutorial: (keep in mind we don't use the assignment function)**

[Google Classroom Tour:](#)

<https://youtu.be/EGIJQsjDmSE>

**Step 1 (for first-time use): After logging in, click join a class.**





**Step 2: Enter the class code (that your teacher provides)**

**Join class**

Ask your teacher for the class code, then enter it here.

Class code

Cancel Join

A screenshot of the Google Classroom 'Join class' interface. It shows a text input field labeled 'Class code' with a red arrow pointing to it. Below the input field are two buttons: 'Cancel' and 'Join'.

**Step 3: Going to your class / Classroom homepage (this is where all the classes that you joined will show up)**

A screenshot of a Google Classroom class card for 'Test Class' by Brittany Toole. The card shows a due date of 'Due Tuesday 11:59 PM - Example Assignment' and a profile picture of the teacher. Three callout boxes with arrows point to specific elements: a red box points to the class name 'Test Class' with the text 'Click to go to the class page.'; a purple box points to the teacher's profile picture with the text 'Once you join a class, it will show up on the Google Classroom homepage.'; and a blue box points to the assignment information with the text 'Any upcoming assignments will show up here for a quick look.'.

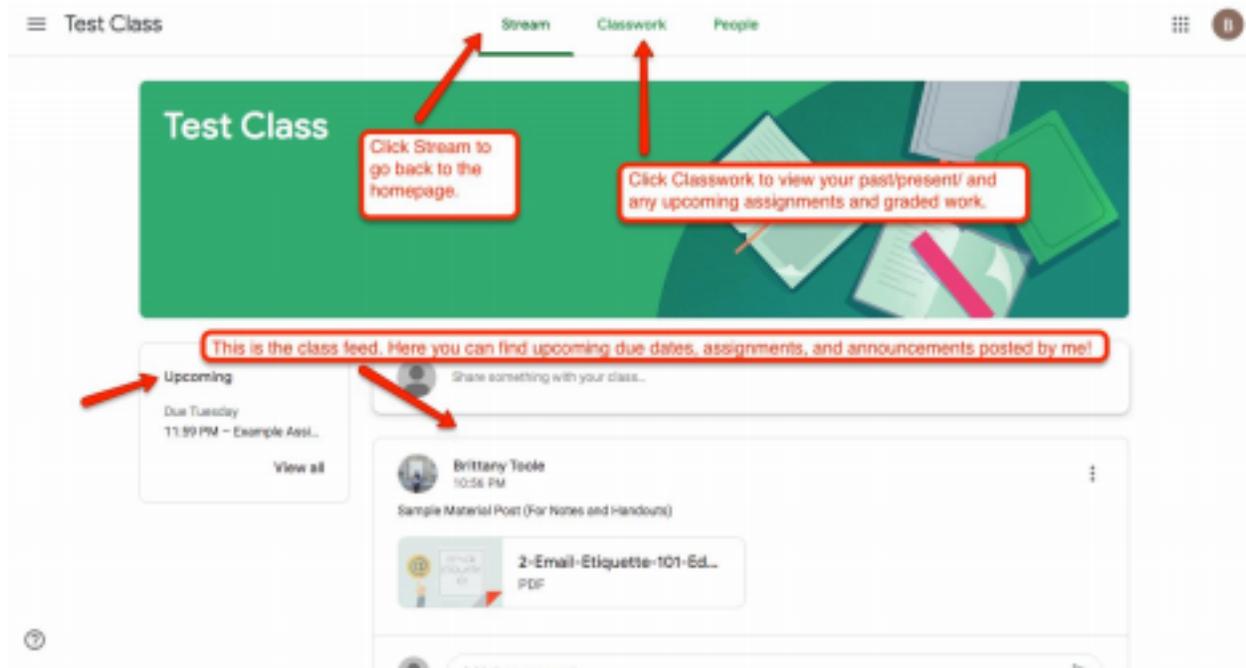
Click to go to the class page.

Once you join a class, it will show up on the Google Classroom homepage.

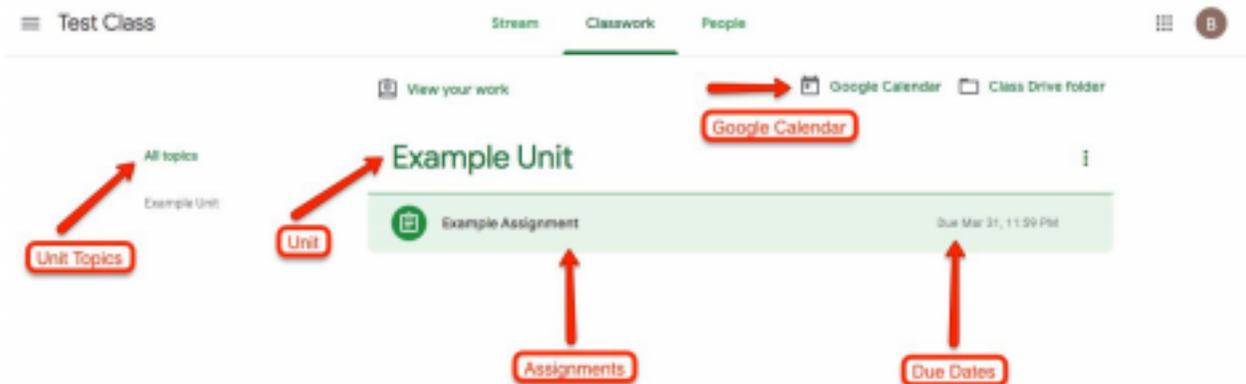
Any upcoming assignments will show up here for a quick look.



**Step 4: Your class feed/stream page. This is what you will see when you click on a class. Zoom links, announcements and/or any other materials that your teacher may post will show up here. You can comment or ask questions here too...**



**Step 5: Clicking on the classwork tab: This is where your participant workbooks and/or any other resources and materials we have posted can be found.**



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