

Professional Services Agreement

This agreement is made on _____ (Date) between Auston Holleman Enterprises, LLC, 7927 Forest Ln APT 208, Dallas, TX, hereinafter referred to as the "Service Provider," and _____ (Client's Name), hereinafter referred to as the "Client."

1. Scope of Services

The Service Provider agrees to provide professional property consultation services, including but not limited to:

Initial Consultation & Needs Assessment: Understanding the Client's property needs, budget, and preferences through detailed discussions.

Property Search & Sourcing: Researching and shortlisting properties based on the Client's criteria, including on-market and exclusive off-market listings.

Due Diligence & Verification: Verifying ownership, title deeds, and the legal status of shortlisted properties to mitigate risks.

Property Tours Coordination: Arranging and accompanying the Client on personalized property tours while providing professional insights on each property.

Market Analysis & Pricing Advice: Providing detailed market analysis, including pricing trends and investment potential for selected properties.

Negotiation Support: Assisting in negotiating the price and terms of the purchase to secure the best deal for the Client.

Legal & Administrative Assistance: Coordinating with legal professionals and other parties for purchase agreements, title transfer processes, and other required legal documents.

Ongoing Support & Communication: Offering regular updates and consultations to ensure a seamless and stress-free process.

Post-Purchase Assistance (if applicable): Providing guidance on next steps, including utility setup, property management recommendations, and relocation support.

2. Fees and Payment Terms

A 50% deposit of the total fee is required once a property has been selected, and the purchasing process has started. The remaining balance is payable upon the successful completion of services and the purchase of the property.

3. Confidentiality

Both parties agree to keep all information shared during the course of this agreement strictly confidential and not disclose it to any third party without prior written consent, except as required by law.

4. Limitation of Liability

The Service Provider shall perform all services with due diligence and professionalism. However, the Service Provider is not liable for any unforeseen circumstances or issues arising after the completion of the property transaction.

5. Termination

Either party may terminate this agreement with written notice. In the event of termination, the Client shall pay for any services rendered up to the date of termination.

6. Acknowledgment

By signing this agreement, the Client acknowledges and agrees to the terms outlined above.

Client Name: _____

Date: _____

Signature: _____