



Learning Gate Community School  
16215 Hanna Road Lutz, FL 33549  
Phone: 813-948-4190 Fax: 813-948-7587  
WWW.LEARNINGGATE.ORG

### Board of Directors Meeting Agenda

Monday – July 21, 2025

#### MISSION

To cultivate students through academic excellence, critical thinking and environmental responsibility, focusing on student success, outdoor education and serving the community.

#### VISION

To be a leader in education and environmental stewardship in Tampa Bay, contributing to a sustainable world.

#### I. Call meeting to order 6:00 P.M.

- Verification and acknowledgement that a quorum is present

#### II. Announcements

#### III. Water Issue

#### IV. Public Input

Attendees that wish to provide public input should follow the process below:

A signup genius link has been provided on the Board of Director's page of the School's website: [www.learninggate.org](http://www.learninggate.org). The signup link will be open until 2 hours before the start of the scheduled board meeting. When called upon, the attendee will be unmuted and should state their first and last name for appropriate record keeping in the meeting minutes. All attendees will be muted until they are called on by the board president. Speakers will be granted three minutes to address the board. When 10 or more speakers wish to speak during public comment, the board may reduce the time per speaker. The Board reserves the right to modify the speaking time based on the circumstances of any individual Board meeting. The Board respects the public's right to speak to the board, but we cannot tolerate behavior intended to interrupt the orderly conduct of this meeting. Our civility policy is in effect.

#### V. Executive Committee Updates

- Secretary – Minutes – Ezra Johnson
- Treasurer – Financial Reports - Denelle Miller

#### VI. Committee Updates

Finance Committee – Denelle Miller  
Governance – Chrissie Price  
Communication – Denelle Miller  
Facilities - John Zdanowicz  
Fundraising – Denelle Miller

#### VII. Principal's Update

Michelle Mason – Parent Handbook

#### VIII. Staff Updates

Kathy Goltermann  
Kelly Fox  
Carlos Jordan  
Kris Smith – Employee Handbook

#### IX. Parent Liaison Update

Brigette Oates - Hanna Campus  
OPEN - Lutz Lake Campus

#### X. Strategic Planning

#### XI. Old Business

#### XII. New Business

#### XIII. Adjournment

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July 15, 2025

Special Board Meeting

**Board members present:** Chrissie Price, Trina Halfhide, Ezra Johnson, Stan Kroh, and John Zdanowicz

**Board members absent:** Steve McCarty, Ezra Johnson, and Denelle Miller

**Staff in attendance:** Kris Smith and Michelle Mason

The meeting was called to order at 5:06 PM by Stan K.

John Z.: The Deck between the 5<sup>th</sup> and 6<sup>th</sup> grade buildings collapsed. The facilities team has been working on options. The previous contractor left the project. After requesting bids, we received one from Wyatt Construction to utilize the existing plans. Other configurations were considered, but they would have delayed the project further into the school year. The request is for a \$45,000 contract and a \$ 5,000 contingency.

John Z. made a motion to approve the contract with Wyatt Construction, along with an additional \$ 5,000 contingency. Chrissie P. seconded the motion. The motion passed.

**Adjournment:** 5:17 PM

*Minutes Taken by: Chrissie P., V.P.*

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**LGCS Board Executive Signatures**

Signed by:  
*Stanley Kroh* 8/18/2025  
BAFD80D61F5049D...  
Stanley Kroh, Chair Date

Signed by:  
*Chrissie Price* 8/19/2025  
653906CA452D410...  
Chrissie Price, Vice Chair Date

DocuSigned by:  
*Ezra Johnson* 8/18/2025  
95F04F0E8B044D9...  
Ezra Johnson, Secretary Date

Signed by:  
*Denelle Miller* 8/18/2025  
CD515521DFE041A...  
Denelle Miller, Treasurer Date

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**July 21, 2025**

**Board Meeting Minutes**

**Board Members Present:**

Stan Kroh, Chrissie Price, Ezra Johnson, Trina Halfhide, John Zdanowicz

**Board Members Absent:**

Steve McCarty, Denelle Miller

**Staff in Attendance:**

Michelle Mason, Kris Smith, Kelly Fox, Kathy Goltermann

**Parent Liaisons:**

- **Brigette Oates** – Hanna Campus  
Lutz Lake Fern Campus- *position to be filled.*

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**Call to Order**

The meeting was called to order at **6:00 PM** by **Stan Kroh**.

**Public Input-**

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**Executive Committee Updates**

- **Approval of Minutes:**
  - **Ezra Johnson** presented the June minutes as well as the minutes from the Board Retreat.  
**Trina H moved to approve the minutes, seconded by John Z, motion passed.**

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**Treasurer's Report (Kris Smith)** - I sent out the financial and everything was in order.

**John Z motioned to approve the Treasurer's Report, Ezra J seconded, motion passed**

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### Committee Updates

#### Facilities

##### Committee John Z-

We have a modification on the stairs plus ramp to classroom, with a change of contractor to the permit (\$50 fee)- demo plus install will begin when the materials arrive. Need a temporary stairs and ramp. We need to try to get this moving faster because of school starting.

##### Governance Committee (Chrissie Price)

##### Fundraising Committee (Denelle Miller)

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### Principal's Update (Michelle Mason)

We're getting everything ready for school. An anonymous donor is supporting a group of ten of us to have a retreat to plan for the future.

Student handbook was sent out. Needs to be approved by board so we can get it out to families.

**John Z motioned to approve the student handbook Trina H seconded, motion passed**

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### Staff Updates

- Kelly Fox:

Met with 3 of 4 families about catching up on hours.

- Dr. Carlos Jordan:
- (Kathy Goltermann)

We have spent summer looking towards next years fundraising beginning with Help the Heron kicking off Aug 25-Sept 25 with an Ice Cream Social. Our goal is \$80,000 to help with tech needs as well as building maintenance.

Parent survey went out.

- Kris Smith:

Employee handbook was sent out. Changes were highlighted in yellow. Need approval:

**John Z motioned to approve the revised Employee Handbook Trina H seconded, motion passed.**

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We are working on new way to email parent because of changes set by the school district. More to come...

**Issue with water for Preschool- (Shawn Arnold)** -LG has responsibility over public funds. An agreement should be put into place. Someone can negotiate. We need a contract to protect LG from any liability issues with sharing water. Present a contract that gives them a period of time until the water is cut off. There's an annual test we do (costs LG around \$900) The test happens in March. We will require them to have their own water by March 1<sup>st</sup> to sort this out.

John and Michelle will have the conversation with them.

**Parent Liaison Updates:**

- **Hanna Campus (Brigette Oates):** I haven't received any inquires.
- **Lutz Lake Fern Campus-** position needs to be filled.

**Old Business**

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**New Business**

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**Adjournment**

- **John Z** motioned to adjourn the meeting at 6:56 PM, seconded by **Trina H**, motion passed.

**Minutes Recorded By:**  
**Ezra Johnson, Secretary**

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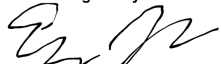



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Ezra Johnson, Secretary Date

Signed by:  
  
CD515521DPE041A... 8/18/2025  
Denelle Miller, Treasurer Date

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