

**Barrhead & District Chamber of Commerce
Executive Meeting Minutes**

Date: October 9th, 2024

Time: 12:00 Noon

Location: Perry Law LLP Office

Attendance: Josh, Michelle, Dave, Nadia, Shannon, Rita, Dianne, Megan & Cory

1. Call to Order
 - a) 12:03pm
2. Adoption of Agenda
 - a) Megan
3. Additions to the Agenda
 - a) Pembina Hills School
 - b) Canadian Chamber AGM
 - c) Speaker
4. Motion for Adoption of Minutes of Previous Meetings
 - a) Nadia
5. Business Arising from the Minutes
 - a) none
6. Other Business
 - a) Alberta Grain Association
 - a)Has invited us to attend their general meeting on Nov 5, Josh and Shannon will attend on behalf of the Barrhead Chamber
 - b) Motion by Michelle to add Rita Foster as a signing authority, seconded by Megan
 - c) Pembina Hills School
 - a)Have requested to attend exec meetings to partner with us with regards to development within the community. They would like to attend our next exec meeting in November, all exec agree to invite them
 - d) Canadian chamber AGM
 - a)Barrhead Chamber was invited; declined invite
 - e) Speaker
 - a)Together talk, provides low-income housing support with counselling services and would like to speak at our December meeting. Chamber exec. has decided to decline at this time.
7. Financial Reports (Michelle)
 - a) Bank Balance: \$57,942.07
 - b) Deposits coming in for light up, festival of trees and additional membership fees.
 - c) Approx. \$4,000 out in cheques

8. Committee Updates

- a) Advertising/Marketing – Kristine & Megan
 - a)No update
- b) Economic Development – Dave
 - a)Last town council meeting the land use bylaws in Beaverbrook was tabled for now. Building permits are up from last year for both commercial and residential.
 - b)Trade fair coming up on October 19th.
- c) Membership – Shannon
 - a)Shannon - Attending trade fair October 19th to representing the Chamber
- d) Networking & Business Activities – Josh & Nadia
 - a)Talks about joining with Westlock for some events such as curling and golfing next year.
- e) Charitable Activities (Festival of Trees, etc.) – Michelle
 - a)Information package handed out, which will be distributed in the community to better explain the purpose of this fundraising event and how it contributes and gives back to the community.
 - b)Will be held at the Barrhead elementary school gym on November 30th and Illusionist – Todd Funk will be the entertainment
- f) Mainstreet Activities – Diane
 - a)Christmas Street festival plans are well underway!! Over 100 businesses have been contacted to sponsor this event. The event will be held on December 6th. Advertising on FB and website will be happening soon.
- g) Careers Next Gen – Dave
 - a)Career fair is book at the Bablitz Hall for March 18 and 19 2025! A \$25,000 grant was received for event. Budget is done, speaker is arranged. Businesses will be approached to put in a booth soon.

9. Related Organizations

- a) BSN – Dave
 - a)No update

10. Next Meetings:

- a) General Meeting: October 17th, 2024, 12:00 noon, Charles Godberson Room, Agrena
 - a)October speaker - Phil Petkau from Chamber Benefits program
 - b)November speaker - OH&S safety
- b) Executive Board Meeting November 13th,2024 12:00 noon, Perry Law LLP

Adjourned: 12:51pm