

# **Barrhead & District Chamber of Commerce General Meeting Minutes**

**Date: Thursday, October 15, 2020**

**Time: 12:00 noon**

**Location: Via Zoom**

1. Call to Order - 12:05pm
2. Additions to the Agenda - No
3. Adoption of Agenda – Dave
4. Adoption of Minutes of Previous Meetings - Tabled
  - a) October Executive Meeting Minutes
  - b) September General Meeting Minutes
5. Business Arising from the Minutes
6. Request for Applications – New Administrator Assistant – please send suggestions
7. Speaker:
  - Messeret Tessera – Business Development Manager with Peninsula Canada: **“Protect your Business with Peninsula, HR & Health and Safety Tips for Employers”**
  - 35 + years occupation H & S and HR Advisors
  - 100,000 clients worldwide
  - Documents they help with: Employee contracts, handbooks, OHS manuals and other employer/employee documents
  - Advice – 24/7 helpline
  - Protect employers, stand behind advice, includes legal rep – 125,000 per case 500,000 yr
  - Software – app where they can have access to all documents
  - OHS Policies Mandatory by law – (violence and harassment policies)
  - Hazzard assessments
  - Emergency response, procedures plans and processes in place
  - COVID - signage posters
  - Free gap analysis for any business
  - Costs for average business – 1 year to 5-year term
  - Cost for service- under 5 employees - \$279/month, over 5 employees \$445/month
  - 15% discounts for Chamber members
8. Financial Update – Michelle – Tabled
9. Committee Reports
  - a) Advertising/Marketing – Dustin or Lynda – Ad for FB for New Admin
  - b) Economic Development – Dave or Kristine
    - 14 acres land has some new developments
    - main street full again (2 new businesses)
    - Royal Canadian Cannabis developments

- c) Membership – Myrna
    - developed a handout for potential new members
  - d) Networking & Business Activities – Morris or Amy – no update
  - e) Charitable Activities – Michelle or Myrna
    - replace festival of tree ideas? Please share with committee
    - suggested online 50/50 draws
    - Dave requested an official update at next meeting
10. Related Organizations – updates
- a) MMA – Morris/Chris
    - November 13<sup>th</sup> - deck halls of Barrhead, November Friday 13<sup>th</sup>
    - November 27<sup>th</sup> – black Friday – add in leader free for members
    - December 5<sup>th</sup> – co-op put on free movies @ Roxy
    - North of ATB Drive by photo with Santa
    - Christmas music on street via speakers
    - First phase main street changes (new decorations) approved
  - b) Business Support Network – Dave
    - Belbin Team Roles Assessment Workshop
    - 1-day workshop via Zoom all day event - \$20.00 cost to register – Oct 20
    - Register by October 15<sup>th</sup>
11. Town of Barrhead Updates – Jennifer Pederson
- Council approved the funds for update to main street Christmas decor
  - furniture for auction, please contact town for more information
  - Endorsement of the sale of 3-acre parcel for residential development, leaving 11 acres remaining along HWY 33 (multifamily development)
  - Town enter into an exclusive listing agreement with Cushman & Wakefield to list 11 remaining acres
12. County of Barrhead Updates – no update
13. Other Business/Announcements – none
14. Next Meetings:
- a) General Meeting November 19, 2020 ZOOM
  - b) Executive Board Meeting November 11, 2020 ZOOM
15. Adjourn Meeting: unsure exact time as secretary lost internet service