

## SHB30516 CERTIFICATE III IN BARBERING Apprenticeship



### QUALIFICATION OVERVIEW

**National Course Code/Title:** SHB30516 Certificate III in Barbering

**Qualification Description:** This qualification reflects the role of barbers who use a range of well-developed sales, consultation and technical skills and knowledge to provide a broad range of barbering services to clients. They use discretion and judgement to provide client services and take responsibility for the outcomes of their own work.

This qualification provides a pathway to work as a barber in any industry environment, usually a barber shop or salon.

No occupational licensing, certification or specific legislative requirements apply to this qualification at the time of publication.

**Entry Requirements:** There are no entry requirements for this qualification.

**Course Delivery/Time Frame:** Prior to enrolment, you will have entered into a Training Contract with your employer through your Australian Apprenticeship Network Provider. This outlines both your and your employer's obligations in relation to your training. This will also identify The Barber Academy as your Supervising Registered Training Organisation (SRTTO). Your employer will show you the ropes and help you progress through your apprenticeship, pay your wages, and train you with the support of The Barber Academy.

Apprenticeships are up to 3 years (Full-time) or 6 years (Part-time) for students with no prior experience. The qualification is competency-based so can be completed as soon as you are able to meet the requirements of your course. SATs cannot complete more than 33.3% of their qualification while in school.

At The Barber Academy, the theory aspect is completed online, with access to trainers for assistance via email or phone. The practical training is completed at the barbershop or can be arranged to have training in the academy.

**Required Equipment/Materials:** Access to a computer, laptop or device. Access to the internet to complete online assessments. Barber kit required.

**Qualification Components:** To successfully complete this qualification, twenty-six (26) units of competency must be completed including twenty-one (21) core and five (5) electives.

**Core units 21:**

BSBSUS201 – Participate in environmentally sustainable work practices  
SHBHBAS001 – Provide shampoo and basin services  
SHBHCUT001 – Design haircut structures  
SHBHCUT002 – Create one length or solid haircut structures  
SHBHCUT003 – Create graduated haircut structures  
SHBHCUT004 – Create layered haircut structures  
SHBHCUT005 – Cut hair using over-comb techniques  
SHBHCUT007 – Create combined traditional and classic men's haircut structures  
SHBHCUT009 – Cut hair using freehand clipper techniques  
SHBHCUT011 – Design and maintain beards and moustaches  
SHBHCUT012 – Shave heads and faces  
SHBHCUT013 – Provide men's general grooming services  
SHBHDES001 – Dry hair to shape  
SHBHIND001 – Maintain and organise tools, equipment and work areas  
SHBHIND003 – Develop and expand a client base  
SHBHTRI001 – Identify and treat hair and scalp conditions  
SHBXCCS001 – Conduct salon financial transactions  
SHBXCCS002 – Provide salon services to clients  
SHBXIND001 – Comply with organisational requirements within a personal services environment  
SHBXIND002 – Communicate as part of a salon team  
SHBXWHS001 – Apply safe hygiene, health and work practices

**Elective units 5:**

SHBHCUT010 – Create haircuts using tracks and carving  
SHBHIND002 – Research and use hairdressing industry information  
SIRXSLS001 – Sell to the retail customer  
SIRRINV001 – Receive and handle retail stock  
SIRRMER001 – Produce visual merchandise displays

**Assessment tasks:** Assessment is generally progressive with multiple assessment tasks to be completed for each unit of competency. Assessment tasks and methods will vary from unit to unit and may include a combination of direct performance, observation, oral questioning, workbooks, practical tasks and simulations, interviews, third party reports and other techniques.

**Task submission:** Assessment tasks must be submitted via the online portal by the due date allocated. Students are entitled to re-submissions.

## RECOGNITION OF PRIOR LEARNING - RPL & CREDIT

**RPL application:** If you believe you are able to meet course requirements through workplace and other evidence in your possession, contact the team for further information about the RPL process. Note that RPL applications must be made at the time of enrolment, after which you will be contacted by one of our assessors to discuss your application.

**Credit transfers:** You may already have acquired some of the units of competency in this qualification from an earlier course or from another Registered Training Organisation, authorised issuing body or authenticated VET transcripts from the Registrar. If so, you can claim credit for these by providing original qualification transcripts or statements of attainment. These will be verified and copied as evidence of current competency.

Note that you cannot receive a credit for your whole program of study.

## INDUCTION & SUPPORT

**Pre-enrolment:** Once we have received your completed Enrolment Application Form, Language, Literacy and Numeracy Assessment and required documentation one of our team will begin processing your application and contact you within 2 business days to let you know if any further information is needed. You will then be invited to take part in a Pre- Enrolment interview with a Propel or Barber Academy team member where key aspects of this document will be discussed. You will also be required to acknowledge receipt and understanding of this document if you accept an offer of enrolment into your chosen course. If you do not understand any information in this document, please request further clarification from a Propel and Academies staff member. Additional information can also be found in our policies and procedures, which can be accessed from our website.

**Course induction/Bootcamp:** An induction session to be held at the outset of the course comprises an overview of the industry, including relevant legislation, and covers course content, delivery and assessment arrangements and course completion requirements. A general bootcamp of academy facilities, rules and safety procedures is also provided. Bootcamp to our online management system will also be provided by the trainer.

**Individual support:** Your trainer can provide email and phone support throughout the course. All enrolled students also have access to Student support officer who can provide advice and assistance or facilitate external support.

## CERTIFICATE ISSUANCE

**Course completion:** A qualification testamur and transcript will be issued by Propel Education and Training Pty Ltd upon successful completion of course requirements, provided that all administrative requirements have been met and course fees are paid in full. In circumstances, certificates will be issued within 30 days.

**Partial completion:** Where a student does not complete all components, a statement of attainment listing units successfully achieved will be issued by Propel Education and Training Pty Ltd within 30 days of course completion as long as all outstanding fees have been paid.

## ENROLMENT INFORMATION

**Application:** Enrolment is contingent upon your application being accepted. Factors considered in the evaluation of enrolment include eligibility, pre-requisite fulfilment, the outcome of screening processes, past payment of fees and acceptance of the terms of enrolment.

**Unique Student Identifier (USI):** It is a condition of enrolment in any nationally recognised training (accredited) program that you supply us with your unique student identifier (USI). If you don't already have one you can apply for one online [www.usi.gov.au](http://www.usi.gov.au) Further information on the national USI system is available from the academy administration.

**Confirmation:** Enrolment is confirmed when then become active on Delta and have completed all the necessary enrolment paperwork and eligibility requirements.

## FEES & SUBSIDIES

**Program Career Start** - <https://www.qld.gov.au/education/training/funded/apprenticeship-Career-Start> supports Queensland job seekers to start their career, or move into more skilled roles or full-time employment.

You can participate in either a general training pathway, or an employment-based apprenticeship or traineeship pathway. You'll receive reduced-cost entry-level training aligned to the skill outcomes required by industry.

Career Start provides eligible Queenslanders with:

- access to certificate III qualifications in priority and emerging industries
- access to apprenticeship and traineeship training in priority and emerging industries
- access to lower-level qualifications identified by industry as the entry point for jobs
- expanded access to foundation skills such as language, literacy, numeracy, digital literacy and employability skills
- increased access to training in regional and remote areas
- supported training pathways for women and priority cohorts to take up skilled careers.

## FEES & SUBSIDIES (continued)

### Career Start Program - Eligibility Criteria

Under Career Start, you may access up to 2 funded training places through one of the following options:

- a qualification in a certificate III under the general training pathway and an apprenticeship or traineeship. If the apprenticeship or traineeship is completed first, you are not eligible to access a general training pathway qualification under Career Start
- or
- two apprenticeships and traineeships in either a certificate II or III (school-based apprenticeships and traineeships are included in this total).

Apprenticeship or traineeship pathway

To be eligible, you must:

- have entered into a training contract for a qualification that is funded by us and be registered on our systems
- if you're from overseas, have a visa allowing you to work in Australia
- not be enrolled in another qualification
- not have already completed 2 apprenticeship or traineeship qualifications (including a school-based apprenticeship or traineeship) within the last 10 years.

Learn more about [apprenticeship and traineeship funding](#).

### Career Start Program - Restrictions

Under Career Start, you may access up to 2 funded training places through one of the following options:

- a qualification in a certificate III under the general training pathway and an apprenticeship or traineeship. If the apprenticeship or traineeship is completed first, you are not eligible to access a general training pathway qualification under Career Start
- or
- two apprenticeships and traineeships in either a certificate II or III (school-based apprenticeships and traineeships are included in this total).

### Career Start Program - Fees Payable

Career Start Policy stipulates that RTO's are obliged to collect a Student Contribution Fee which is calculated at \$1.60 per nominal hour for each unit of competency delivered. The total fee will vary according to the range of units selected however are approximate: \$1,688 (Payment Plan: Deposit \$249 then \$40 per month for 36 months) Applies for students 25 years plus. \*Partial exemptions apply where the apprentice is under 17 years, holds a Health Care or Pension Concession Card or is Aboriginal or Torres Strait Islander.

\*\*Full exemptions may apply where the apprentice is School-Based or is under 25, employed as an apprentice or trainee under a training contract in one of the 139 priority or traineeship qualifications You must commence, or be undertaking, your training between 1 January 2021 and 31 December 2024, or where payment would result in financial hardship. Textbook fees: \$150.00 or digital textbook \$65.00.

### Career Start Program - Refunds

Where subsidies training is not completed, a proportion of the co-contribution When Subsidies training is not completed a proportion of the fee - corresponding to the number of unfinished units will be refunded upon request. No refund is payable on units achieved. Refund requests will be processed within 28 days.

**About fees:** The course fees specified above are fully inclusive of all, learning materials, tuition costs and support services for the duration of the course. Barber kit not included.

## CHANGES

**Changes:** If there are any changes to your enrolment or the information under which you were enrolled that affect you, we will advise you as soon as possible. This includes changes to the ownership of the academy or to any training delivery arrangement such as a third party or other services.

## OTHER INFORMATION

**Student handbook:** Our student handbook is available to all prospective students and may be obtained prior to enrolment from our websites. The student handbook reflects our policies and procedures and contains information on enrolment process, skills recognition, participation in training and assessment, support services, fees, refunds, rules and regulations and a range of general information. Refer to our website for complaints and appeals processes.