

High Society Closings — Terms & Conditions

Last Updated: October 2025

1. Introduction

Welcome to High Society Closings, LLC (“we,” “our,” “us”). By using our services, website, forms, or any materials provided by High Society Closings, you agree to the following Terms and Conditions. Please review these terms carefully before proceeding with any service engagement.

2. Scope of Services

High Society Closings provides Transaction Coordination, Speed-to-Lead Follow-Up Services, and Administrative Support for licensed real estate professionals. We are an independent service provider and are not licensed real estate agents, attorneys, or brokerage representatives. All services are performed in accordance with Georgia real estate practices and industry standards.

3. Client Responsibilities

Clients agree to: Provide complete and accurate information necessary to complete each transaction. Communicate promptly when requested for updates, approvals, or signatures. Ensure that all parties (agents, lenders, attorneys, etc.) are aware of our involvement when applicable.

4. Payment Terms

Transaction Coordination Fees are invoiced per file and are typically paid through the CDA at closing unless otherwise arranged. Speed-to-Lead Services are billed weekly or monthly in advance, depending on the selected plan. Administrative projects may require partial payment upfront. Late payments may result in service suspension or additional administrative fees.

5. Cancellations & Termination

Transaction Coordination services may be canceled at any time prior to closing with no termination fee. Speed-to-Lead and recurring services must be canceled in writing at least 3 business days before the next billing cycle. We reserve the right to discontinue services if a client engages in unprofessional or unethical behavior.

6. Confidentiality

All information shared with High Society Closings — including client data, contracts, transaction details, and communications — will remain strictly confidential and will never be shared or sold to third parties, except as required by law or authorized in writing by the client.

7. Disclaimer

High Society Closings is not responsible for the outcome of any real estate transaction, including but not limited to closing delays, financing issues, or client disputes. Our services are designed to support and streamline your process, not replace your fiduciary or legal obligations as a licensed agent.

8. Limitation of Liability

To the maximum extent permitted by law, High Society Closings shall not be liable for any indirect, incidental, or consequential damages resulting from the use or inability to use our services.

9. Governing Law

These Terms are governed by the laws of the State of Georgia, without regard to its conflict of law provisions.

High Society Closings — Privacy Policy

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1. Information We Collect

We may collect personal information such as: Name, email address, and phone number; Company or brokerage information; Documents, contracts, or communication files you share; Payment and billing information (processed securely through third-party systems).

2. How We Use Your Information

Your information is used to: Deliver and manage the services you request; Communicate updates, invoices, and support messages; Provide customer support and improve our offerings; Send occasional service-related or marketing messages (only with consent).

3. SMS & Email Communication

By submitting your phone number or email address, you consent to receive relevant updates, reminders, and marketing communications from High Society Closings. Message frequency varies. Standard message and data rates may apply. You can reply STOP to unsubscribe at any time.

4. Information Sharing

We do not sell or rent your information. Your data may only be shared with trusted service providers (such as Google Workspace, Folio, or payment processors) strictly for business purposes necessary to deliver your service.

5. Data Security

We implement reasonable administrative and digital safeguards to protect your personal information. However, no system is completely secure, and we cannot guarantee absolute protection.

6. Your Rights

You may request access, correction, or deletion of your personal information at any time by emailing info@HighSocietyClosings.com.

7. Changes to This Policy

We may update this Privacy Policy periodically. Updated versions will be posted with a revised 'Last Updated' date.

8. Contact

For any questions regarding this Privacy Policy or Terms & Conditions, please contact: info@HighSocietyClosings.com.