

A vertical decorative bar on the left side of the page, featuring a yellow-to-orange gradient background with a pattern of overlapping, thin-lined squares in shades of purple and pink.

# The Organize **and** Declutter *Planner*

[WWW.THE-COZY-MAMA.COM](http://WWW.THE-COZY-MAMA.COM)

# Organization Supplies Needed

## LIVING ROOM

Item

Quantity

## DINING ROOM

Item

Quantity

## KITCHEN

Item

Quantity

## BATHROOM

Item

Quantity

# Organization Supplies Needed

## MASTER'S BEDROOM

[illegible]

## KID'S ROOM 1

[illegible]

## KID'S ROOM 2

[illegible]

## KID'S ROOM 3

[illegible]

# Organization Supplies Needed

## STUDY ROOM

Item

Quantity

## PLAY ROOM

Item

Quantity

## OTHERS

Item

Quantity

# Declutter

## LIVING ROOM

- ☐ Old candles, carpets, pillows, newspapers, magazines, cable guides
- ☐ Old bills, receipts and expired warranties
- ☐ Dying , rotten plants
- ☐ Broken furniture and accessories
- ☐ Outdated electronics equipment and accessories
- ☐ Useless extra decor

## DINING ROOM / KITCHEN

- ☐ Expired or spoiled food
- ☐ Broken or chipped dinnerware
- ☐ Old and empty containers
- ☐ Old pans, pots and lids
- ☐ Expired soap and other cleaners
- ☐ Broken kitchen appliances
- ☐ Useless Items

## BATHROOM

- ☐ Old and empty bottle containers
- ☐ Anything you haven't used for 3 months
- ☐ Make up you do not use
- ☐ Old toothbrush and toothpaste
- ☐ Old and worn out towels
- ☐ Expired medications and cream

# Organize

## LIVING ROOM

- ☐ Decor
- ☐ Magazines
- ☐ Electronics
- ☐ Mail
- ☐ Things Lying Around without proper storage

## DINING ROOM / KITCHEN

- ☐ Cabinets
- ☐ Cleaning Supplies
- ☐ Lunch boxes and food containers
- ☐ Pantry
- ☐ Fridge
- ☐ China Cabinet
- ☐ Cooking Utensils

## BATHROOM

- ☐ Toiletries
- ☐ Medicine Cabinet
- ☐ Towels
- ☐ Hampers

# Declutter

## KID'S ROOM

- ☐ Unused clothes
- ☐ Broken and unused accessories
- ☐ Mismatched socks
- ☐ Old or stained sheets and pillow cases
- ☐ Unnecessary furniture
- ☐ Old electronics and accessories
- ☐ Things you don't like to look at

## PLAY ROOM

- ☐ Broken toys
- ☐ Toys not used anymore
- ☐ Dried out play doh
- ☐ Incomplete pieces of toy sets
- ☐ Outgrown learning materials
- ☐ DIY projects no longer in use
- ☐ Damaged books , coloring books, crayons etc.

## STUDY ROOM

- ☐ Scratch Papers
- ☐ Books that are not anymore relevant
- ☐ Dried out Ballpens
- ☐ Outgrown learning materials
- ☐ Damaged books , coloring books, crayons etc.
- ☐ Damaged computer , accessories, and electronic cords

# Organize

## KID'S ROOM

- ☐ Wardrobe
- ☐ Dresser
- ☐ Socks Drawer
- ☐ Accessories
- ☐ Books
- ☐ Things Lying around
- ☐ Electronics
- ☐ Toys

## PLAY ROOM

- ☐ Furniture
- ☐ Toy's Rack
- ☐ Book Shelf
- ☐ Small Toys Containers
- ☐ Toy Boxes
- ☐ Costumes
- ☐ Art Supplies

## STUDY ROOM

- ☐ Furniture
- ☐ Computer Area
- ☐ School and office supplies rack
- ☐ Papers
- ☐ Crafting Stuff
- ☐ Shelves

# Declutter

## MASTER'S BEDROOM

- ☐ Unused clothes
- ☐ Broken and unused accessories
- ☐ Mismatched socks
- ☐ Old or stained sheets and pillow cases
- ☐ Unnecessary furniture or decor
- ☐ Old electronics and accessories
- ☐ Things you don't like to look at

# Organize

## MASTER'S BEDROOM

- ☐ Wardrobe
- ☐ Dresser
- ☐ Socks Drawer
- ☐ Accessories
- ☐ Books
- ☐ Things Lying around
- ☐ Electronics
- ☐ Valuables/Safe