

Health & Safety at Work Policy

NextWave Future Leaders Charitable Trust (CC63105)

Purpose

NextWave Future Leaders Charitable Trust is committed to providing and maintaining a safe and healthy environment for all employees, volunteers, contractors, participants, and visitors. This includes physical spaces, programme delivery environments, and off-site events. Our policy aligns with the obligations outlined in the Health and Safety at Work Act 2015 and reflects our proactive approach to risk management and staff wellbeing.

Our Commitment

As a Person Conducting a Business or Undertaking (PCBU), the Trust commits to:

- Providing safe systems of work and safe equipment
- Identifying, assessing, and mitigating health and safety risks
- Ensuring staff and volunteers are properly trained and informed
- Supporting early reporting and transparent investigation of incidents
- Promoting a culture of shared responsibility and continual improvement

Responsibilities

The Trust will:

- Regularly review policies and procedures
- Engage workers in health and safety planning and decision-making
- Ensure adequate resources are allocated for health and safety practices
- Comply with all relevant legal and regulatory requirements

All workers and volunteers must:

- Take reasonable care for their own health and safety
- Follow all instructions and procedures related to health and safety
- Report hazards, near misses, and incidents promptly
- Support others to act safely and responsibly

Policy Review

This policy will be reviewed annually, or earlier if legislation or organisational needs change.

Rani Rangimoekau

Rani Rangimoekau
Founding Director
22 February 2025

Grant Richardson

Grant Richardson
Trustee
22 February 2025