

<i>Business Purpose</i>	Henderson Investments is an investment company that manages 3.65 billion dollars. Company's email system is often targeted using phishing emails to obtain sensitive information. In order to protect the assets of the company, all new employees must undergo a training on protection from phishing emails. The training needs to be engaging, effective and designed to be delivered to a large audience.
<i>Target Audience</i>	All new employees of Henderson Investments who use the company email account.
<i>Training Time</i>	20 minutes
<i>Training Recommendation</i>	1 e-Learning course that all new employees can take asynchronously. The course will include a variety of interactions to engage the learner. It will include examples of phishing and legitimate emails for the learner to practice with.
<i>Deliverables</i>	e-Learning course <ul style="list-style-type: none"> • Developed in Rise • Includes custom graphics • Includes examples of phishing and legitimate emails
<i>Learning Objectives</i>	At the end of this course, the learner will be able to: <ol style="list-style-type: none"> 1. Recognize different types of phishing emails 2. Identify a phishing email using key indicators 3. Name steps to protect against phishing attacks 4. Select steps to recover from a successful phishing attack
<i>Training Outline</i>	Introduction <ul style="list-style-type: none"> • Learning Objectives Topic 1: Understanding Phishing Emails <ul style="list-style-type: none"> • Knowledge Check Topic 2: Protecting Yourself from Phishing Emails <ul style="list-style-type: none"> • Knowledge Check Topic 3: Dealing with Phishing Emails <ul style="list-style-type: none"> • Knowledge Check Quiz (5 multiple choice questions) Summary
<i>Assessment Plan</i>	A graded quiz with 5 multiple choice questions. A passing score is 80%.